



**President :**  
**Shri Amrishbhai R. Patel**  
**M.L.A.**

**Principal :**  
**Dr. S. B. Bari**  
**M.Pharm. Ph.D., D.I.M.F.J.C.**

## **CODE OF CONDUCT FOR STUDENTS**

### **GENERAL CODE OF CONDUCT FOR STUDENTS**

- If the students are found weak in certain subjects they will have to attend extra classes as notified and make the required progress to come at par with the other students.
- The students should read the notice displayed on the notice board regularly and the college will not be responsible for the loss of any advantage due to the negligence of reading the notice by the students. › Smoking or chewing gum, gutkha, pan in the premises is strictly prohibited.
- The use of electronic communication device like mobile phone, pager are strictly prohibited in the college.
- The students should not involve in any such activity which may cause damage to the college property. It will be viewed seriously and is likely to result in the recovery of the cost of damage.
- Students are bounded by rules and regulations framed by the college from time to time. Any violation of the rules shall result in disciplinary action which may lead to dismissal from the college.
- The above rules of discipline are subjected to changes or modifications. These modifications can be done whenever the Principal deems it fit & proper. The decision of the Principal shall be final and binding on the students.
- Notice board and the institutional website are the only authorized media of communication with the students and others.



**The Shrirpur Education Society's**  
**H. R. Patel Institute of Pharmaceutical Education and Research**  
**'Serving Nation's Health'**

Karwand Naka, Shrirpur - 425405, Dist : Dhule (MS).

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## **CODE OF CONDUCT FOR STUDENTS IN LABORATORY**

- Always behave responsibly while in the Laboratory.
- Maintaining a clean and organized laboratory is crucial for successful and safe work.
- Carefully follow all instructions, and don't hesitate to ask your teacher for clarification before proceeding with any activity.
- Refrain from touching any equipment, chemicals, or materials in the laboratory until instructed to do so upon entering.
- Only conduct experiments that your teacher has authorized, and strictly adhere to all instructions, both written and verbal. Unauthorized experiments are not permitted.
- Ensure you work in a well-ventilated area at all times.
- Practice good housekeeping by keeping your work area clean and tidy throughout the lab session.
- While handling chemicals or lab equipment, avoid touching your face, eyes, mouth, or body. After experiments, always wash your hands with soap and water.
- Personally monitor your experiments at all times, refraining from distracting or interfering with others' work.
- Safety goggles should be worn whenever chemicals, heat, or glassware are involved in an experiment.
- Do not wear contact lenses in the laboratory.
- Dress appropriately for lab activities, tie back long hair, and secure dangling jewelry and baggy clothing to minimize hazards.
- Wear a lab coat during all laboratory experiments.
- Immediately report any accidents or injuries, no matter how minor, to your teacher. Stay calm and avoid panicking.
- Treat all chemicals in the laboratory as dangerous substances. Refrain from tasting or smelling any chemicals and never use your mouth for pipetting.
- Do not remove any chemicals, apparatus, or equipment from the laboratory without the teacher's knowledge and consent.
- Before using glassware, inspect it thoroughly, and never use chipped, cracked, or dirty glassware.



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- Exercise caution when using the analytical balance. Avoid weighing hygroscopic substances with butter paper and use a glass container instead.
- If you are unsure about how to use a piece of equipment, seek assistance from your teacher.
- Avoid immersing hot glassware in cold water, as it may cause the glassware to shatter.
- Never look into a container while it is being heated.
- Fume hoods must be used whenever working with unpleasant or hazardous vapors, air or water reactive reagents, or highly corrosive or flammable materials. Non-functioning fume hoods should not be used for work.
- Bunsen burners or other flames should never be left unattended, especially when volatile materials are used outside of a fume hood.
- Always work under supervision; unsupervised work is not allowed.
- Read and verify labels carefully to ensure you are using the correct chemicals. Check warning labels for toxicity and hazards.
- Handle organic solvents with care, as many are suspected carcinogens. Avoid contact with skin and eyes and wash thoroughly if accidental contact occurs.
- Seek advice from the teacher before using reactive metals like sodium, potassium, or flammable materials like magnesium.
- Be cautious with compounds of heavy metals such as lead, arsenic, antimony, bismuth, and mercury, as they are highly toxic. Minimize contact with these substances.
- Open ether bottles only under a fume hood with the sash pulled down as low as possible.
- Be aware that considerable heat may be generated when diluting concentrated liquids with water. Always add the concentrate to water, not the other way around.
- Drying ovens are suitable for non-flammable solids wet with water only, not for flammable substances.
- Report any equipment failure to the teacher and avoid attempting to fix it without guidance.
- Eating, drinking, or chewing gum in the laboratory is strictly prohibited.
- Do not use laboratory glassware as containers for food or beverages.



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- Ensure all apparatus, equipment, and instruments are clean at the end of the practical. Close reagent bottles tightly and store them appropriately. Leave the lab bench clean and dry.
- Label any reaction mixture or product stored for the next practical with its contents, date, experimenter's name, and any associated hazards.
- After completing the laboratory work, record a detailed report in the journal and submit it for the lecturer's signature.



  
**PRINCIPAL**  
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