



President :  
Shri. Amrishbhai R. Patel  
M.L.C.

Principal :  
Dr. S. B. Bari  
M.Pharm. Ph.D., D.I.M.F.I.C.

Date: 27/04/2024

**Program Committee (UG Meeting)**  
**Action Taken Report**

Meeting of Program Committee (UG) was held on 27/04/2024 at 10.30 am.

Following minutes of meeting were discussed and approved.

S. No.	Discussion	Outcome
1	Review the progress of the classes.	The principal, academic in charge, student representatives, and faculty members assessed the academic progress of all courses. Principal Sir emphasized the importance of regular class attendance, timely completion of the syllabus, and urged focused preparation for the university theory examinations for all years.
2	Planning for Integrated Personality Development Course (IPDC).	Principal Sir and the academic in charge proposed the introduction of an Integrated Personality Development Course (IPDC) for all students. This course aims to foster the holistic development of students by enhancing their personal, professional, and social skills, preparing them for future challenges, and promoting overall growth beyond academics. All other members appreciated this initiative of the institute
3	Planning online GPAT tests and lectures	Dr. Z. G. Khan, the Competitive Exam Incharge, assured all members about the smooth conduction of the GPAT (Graduate Pharmacy Aptitude Test) for students. He emphasized that all necessary arrangements, including preparatory lectures and practice tests, would be made to ensure students are well-prepared and confident for the exam.
4	Planning for remedial classes for slow learners	Plans for remedial classes were discussed to support slow learners students. These classes will focus on reinforcing key concepts, providing personalized attention, and improving academic performance. The aim is to help students strengthen their understanding, overcome difficulties, and ensure they can keep up with the course curriculum effectively.
5	Any other agenda with the principal's consent	No other issue was raised during the meeting

  
**Dr. Pravin O. Patil**  
Chairperson & Academic In-charge



  
**Dr. S. B. Bari**  
Principal  
H.R. Patel Institute of Pharmaceutical  
Education & Research



President :  
Shri. Amrishbhai R. Patel  
M.L.C.

Principal :  
Dr. S. B. Bari  
M.Pharm. Ph.D., D.I.M.F.I.C.

Date: 24/04/2024

**Program Committee (UG)**

All the program committee members are hereby informed that meeting is scheduled on 27/04/2024 at 10.30am in the board room on ground floor. Kindly make it convenient to attend the same.

**The agenda of the meeting is as follows:**

1. Review the progress of the classes.
2. Planning for Integrated Personality Development Course (IPDC).
3. Planning online GPAT tests and lectures.
4. Planning for remedial classes for slow learners.
5. Any other agenda with the principal's consent.

All members are asked to bring the necessary documents to the meeting.

**Committee Members:**

S. No.	Name of the Member	Designation	Signature
1	Dr. S. B. Bari	Principal	
2	Dr. P. O. Patil Professor Dept of Pharmaceutical Chemistry	Chairperson	
3	Dr. R. E. Mutha, HOD Department Pharmacognosy	Member	
4	Dr. P. S. Bafna, HOD Department Pharmacology	Member	
5	Dr. Z. G. Khan, Asst. Prof Dept. of Pharmaceutical Chemistry	Member	
6	Mr. S. N. Jain Asst. Prof Department of Pharmaceutics	Member	
7	Miss. R. I. Mali(Final Year B. Pharmacy, A Division)	Student Member	
8	Mr. H. S. Sapkale(Final Year B. Pharmacy, B Division)	Student Member	
9	Miss. K. R. Agrawal (Third Year B. Pharmacy, A Division)	Student Member	
10	Mr. P. N. Shah (Third Year B. Pharmacy, B Division)	Student Member	
11	Mr. V. L. Chavan (Second Year B. Pharmacy, A Division)	Student Member	
12	Miss. A. R. Sen (Second Year B. Pharmacy, B Division)	Student Member	
13	Miss. D. H. Chaudhari (First Year B. Pharmacy, A Division)	Student Member	
14	Mr. S. R. Shah (First Year B. Pharmacy, B Division)	Student Member	

**Dr. Pravin O. Patil**  
Chairperson & Academic In-charge



**Dr. S. B. Bari**  
Principal  
H.R.Patel Institute of Pharmaceut-  
Education & Research,  
Shrirpur Dist Dhule (M.S.) 425 40





President :  
Shri. Amrleshbhai R. Patel  
M.L.C.

Principal :  
Dr. S. B. Bari  
M.Pharm. Ph.D., D.I.M.F.I.C.

Following members of the Program Committee (UG) were present for the meeting held on  
27/04/2024

S. No.	Name of the Member	Designation	Signature
1	Dr. S. B. Bari	Principal	
2	Dr. P. O. Patil Professor Dept of Pharmaceutical Chemistry	Chairperson	
3	Dr. R. E. Mutha, HOD Department Pharmacognosy	Member	
4	Dr. P. S. Bafna, HOD Department Pharmacology	Member	
5	Dr. Z. G. Khan, Asst. Prof Dept. of Pharmaceutical Chemistry	Member	
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14	Mr. S. R. Shah (First Year B. Pharmacy, B Division)	Student Member	

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**Academic In-Charge**  
H.R.Patel Institute of Pharmaceutical  
Education & Research,  
Shirdpur Dist.Dhule (M.S.) 425 405



Principal

H.R.Patel Institute of Pharmaceut  
Education & Research,  
Shirdpur Dist Dhule (M.S.) 425 4





**President :**  
Shri Amrishbhai R. Patel  
M.L.A.

**Principal :**  
Dr. S. B. Bari  
M.Pharm. Ph.D., D.I.M.F.J.C.

**Date: 11/01/2024**

**Program Committee (UG)**

All the program committee members are hereby informed that meeting is scheduled on 13/01/2024 at 10.30am in the board room on ground floor. Kindly make it convenient to attend the same.

**The agenda of the meeting is as follows:**

1. Review the progress of the classes.
2. Planning annual cultural event.
3. Planning parents meet.
4. Planning online GPAT tests and lectures.
5. Any other agenda with the principal's consent.

All members are asked to bring the necessary documents to the meeting.

**Committee Members:**

S. No.	Name of the Member	Designation	Signature
1	Dr. S. B. Bari	Principal	
2	Dr. P. O. Patil Professor Dept of Pharmaceutical Chemistry	Chairperson	
3	Dr. R. E. Mutha, HOD Department Pharmacognosy	Member	
4	Dr. P. S. Bafna, HOD Department Pharmacology	Member	
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Chairperson & Academic In-charge



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**President :**  
Shri Amrishbhai R. Patel  
M.L.A.

**Principal :**  
Dr. S. B. Bari  
M.Pharm. Ph.D., D.I.M.F.J.C.

**Date: 13/01/2024**

**Program Committee (UG Meeting)**  
**Action Taken Report**

Meeting of Program Committee (UG) was held on 13/01/2024 at 10.30 am.

Following minutes of meeting were discussed and approved.

S. No.	Discussion	Outcome
1	Review the progress of the classes.	Through all student representatives and faculty members, the principal sir and academic in charge assessed the academic behaviour of every course. Principal Sir requested special attention be paid to attend the classes regularly and finishing the syllabus for all years.
2	Planning annual cultural event	On January 28, 2024, a social gathering event (SPARKLES 2024) will be planned to promote overall performance of the students.
3	Planning parents meet	Dr. P. O. Patil convey to all committee members that online parents meet for all years will be conducted February 2024.
4	Planning online GPAT tests and lectures	Dr. Z. G. Khan was assured all members regarding conduction of GPAT tests and lectures.
5	Any other agenda with the principal's consent	Mr. P. N. Shah had suggested conduction of sports activities. Principal sir had assured for planning and execution of various sports activities.

**Dr. Pravin O. Patil**  
**Chairperson & Academic In-charge**



**Dr. S. B. Bari**  
**Principal**

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Following members of the Program Committee (UG) were present for the meeting held on  
13/01/2024

S. No.	Name of the Member	Designation	Signature
1	Dr. S. B. Bari	Principal	
2	Dr. P. O. Patil Professor Dept of Pharmaceutical Chemistry	Chairperson	
3	Dr. R. E. Mutha, HOD Department Pharmacognosy	Member	
4	Dr. P. S. Bafna, HOD Department Pharmacology	Member	
5	Dr. Z. G. Khan, Asst. Prof Dept. of Pharmaceutical Chemistry	Member	
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**Dr. Pravin O. Patil**  
Chairperson & Academic In-charge



**Dr. S. B. Bari**  
Principal

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Shri Amrishbhai R. Patel  
M.L.A.

**Principal :**  
Dr. S. B. Bari  
M.Pharm. Ph.D., D.I.M.F.J.C.

**Date: 25/11/2023**

**Program Committee (UG)**

All the program committee members are hereby informed that meeting is scheduled on 30/11/2023 at 10.30am in the board room on ground floor. Kindly make it convenient to attend the same.

**The agenda of the meeting is as follows:**

1. Review the progress of the classes.
2. Planning of add on courses.
3. Planning interaction Alumni.
4. Any other agenda with the principal's consent.

All members are asked to bring the necessary documents to the meeting.

**Committee Members:**

S. No.	Name of the Member	Designation	Signature
1	Dr. S. B. Bari	Principal	
2	Dr. P. O. Patil Professor Dept of Pharmaceutical Chemistry	Chairperson	
3	Dr. R. E. Mutha, HOD Department Pharmacognosy	Member	
4	Dr. P. S. Bafna, HOD Department Pharmacology	Member	
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**Dr. Pravin O. Patil**  
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M.L.A.

**Principal :**  
Dr. S. B. Bari  
M.Pharm. Ph.D., D.I.M.F.J.C.

**Date: 30/11/2023**

**Program Committee (UG Meeting)**  
**Action Taken Report**

Meeting of Program Committee (UG) was held on 30/11/2023 at 10.30 am.

Following minutes of meeting were discussed and approved.

S. No.	Discussion	Outcome
1	Review the progress of the classes.	The principal sir and academic in charge reviewed the academic conduct of all courses via all student reps and instructor members. The syllabus for all years will be completed until December 10, 2023, according to the principal.
2	Planning of add on courses	Dr. P. O. Patil was initiated the implementation of add on courses for all years in regular academic time table from second session of 2023-24.
3	Planning interaction Alumni	It was agreed to make at least one or two opportunities for alumni to communicate with current students available online. It was also planned to conduct alumni meeting.
4	Any other agenda with the principal's consent	No other agenda was discussed in the meeting.

**Dr. Pravin O. Patil**  
**Chairperson & Academic In-charge**



**Dr. S. B. Bari**  
**Principal**

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M.L.A.

**Principal :**  
Dr. S. B. Bari  
M.Pharm. Ph.D., D.I.M.F.J.C.

Following members of the Program Committee (UG) were present for the meeting held on  
30/11/2023

S. No.	Name of the Member	Designation	Signature
1	Dr. S. B. Bari	Principal	
2	Dr. P. O. Patil Professor Dept of Pharmaceutical Chemistry	Chairperson	
3	Dr. R. E. Mutha, HOD Department Pharmacognosy	Member	
4	Dr. P. S. Bafna, HOD Department Pharmacology	Member	
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Chairperson & Academic In-charge



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**Principal**

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**Principal :**  
Dr. S. B. Bari  
M.Pharm. Ph.D., D.I.M.F.J.C.

## PROGRAM COMMITTEE (UG)


### The composition of Program Committee (UG)

S. No.	Name of the Member	Designation
1	Dr. S. B. Bari	Principal
2	Dr. P. O. Patil Professor Department of Pharmaceutical Chemistry	Chairperson
3	Dr. R. E. Mutha, HOD Department Pharmacognosy	Member
4	Dr. P. S. Bafna, HOD Department Pharmacology	Member
5	Dr. Z. G. Khan, Asst. Prof Department of Pharmaceutical Chemistry	Member
6	Mr. S. N. Jain Asst. Prof Department of Pharmaceutics	Member
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11	Mr. V. L. Chavan (Second Year B. Pharmacy, A Division)	Student Member
12	Miss. A. R. Sen (Second Year B. Pharmacy, B Division)	Student Member
13	Miss. Darshana H. Chaudhari (First Year B. Pharmacy, A Division)	Student Member
14	Mr. Shah Sujal Rajendra (First Year B. Pharmacy, B Division)	Student Member

  
Dr. Pravin O. Patil

Chairperson & Academic In-charge



  
Dr. S. B. Bari  
Principal

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**Principal :**  
**Dr. S. B. Bari**  
**M.Pharm. Ph.D., D.I.M.F.J.C.**

### **Functions and Responsibilities**

The academic monitoring is done by a team of students and teachers that works as a "Program Committee". The constitution of this committee is as per PCI (Pharmacy Council of India). The responsibilities of the Program Committee are

1. Periodically reviewing the progress of the classes.
2. Discussing the problems concerning curriculum, syllabus and the conduct of classes.
3. Discussing with the course teachers on the nature and scope of assessment for the course and the same shall be announced to the students at the beginning of respective semesters.
4. Communicating its recommendation to the Head of the institution on academic matters.
5. The Program Committee shall meet at least thrice in a semester preferably at the end of each Sessional exam (Internal Assessment) and before the end semester exam.
6. To plan and carry out the project activities for the students
7. To plan and execute Parent-Teacher meetings.
8. To meet and plan for punctuality in semester academic activities by class teachers.
9. To make necessary and alternative arrangements for academic in case of emergency.

**Dr. Pravin O. Patil**

**Chairperson & Academic In-charge**

**Dr. S. B. Bari**  
**Principal**

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Dr. S. B. Bari  
M.Pharm. Ph.D., D.I.M.F.J.C.

**Date: 27/09/2023**

**Program Committee (UG)**

All the program committee members are hereby informed that meeting is scheduled on 29/09/2023 at 10.30am in the board room on ground floor. Kindly make it convenient to attend the same.

**The agenda of the meeting is as follows:**

1. Create an academic plan for the academic year 2023-2024.
2. Discuss issues such as curriculum, syllabus, classroom management, and so on.
3. Discussion of preparation plans for various competitive exams.
4. Discussion related to AVISHKAR-2023.
5. Any other agenda with the principal's consent.

All members are asked to bring the necessary documents to the meeting.

**Committee Members:**

S. No.	Name of the Member	Designation	Signature
1	Dr. S. B. Bari	Principal	
2	Dr. P. O. Patil Professor Dept of Pharmaceutical Chemistry	Chairperson	
3	Dr. R. E. Mutha, HOD Department Pharmacognosy	Member	
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M.L.A.

**Principal :**  
Dr. S. B. Bari  
M.Pharm, Ph.D., D.I.M.F.J.C.

**Date: 29/09/2023**

**Program Committee (UG Meeting)**  
**Action Taken Report**

Meeting of Program Committee (UG) was held on 29/09/2023 at 10.30 am.

Following minutes of meeting were discussed and approved.

S. No.	Discussion	Outcome
1	Create an academic plan for the academic year 2023-2024	All the required data was finalized in consultation with principal, exam incharge and other portfolio incharge of the institute. Academic calendar of the year 2023-24 was prepared with reference to academic calendar provided by affiliating university, KBCNMU, Jalgaon. Academic activities are underway in accordance with the academic calendar.
2	Issues related to curriculum, syllabus, classroom management	1. Final year students offered the suggestions on implementation of practical based approaches in practice school 2. New AI-based and quality-assurance-based practicals have been incorporated.
3	Preparation plans for various competitive exams	Dr. Zamir khan sir had a discussion on planning and execution for various competitive examinations during the academic session 2023-24. To ensure that the same ran smoothly, a timetable was created and distributed to the students and faculty.
4	Discussion related to AVISHKAR-2023	Dr. P. O. Patil had a discussion on guidance to all students from individual faculty members for presenting paper in AVISHKAR-2023. He was also all committee members to encourage all the students for active participation in AVISHKAR-2023.
5	Organization of various events	The organization of various activities was recommended by third-year student representatives. Planning was done for the execution of several events.

**Dr. Pravin O. Patil**  
**Chairperson & Academic In-charge**



**Dr. S. B. Bari**  
**Principal**  
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**President :**  
Shri Amrishbhai R. Patel  
M.L.A.

**Principal :**  
Dr. S. B. Bari  
M.Pharm. Ph.D., D.I.M.F.J.C.

Following members of the Program Committee (UG) were present for the meeting held on  
29/09/2023

S. No.	Name of the Member	Designation	Signature
1	Dr. S. B. Bari	Principal	
2	Dr. P. O. Patil Professor Dept of Pharmaceutical Chemistry	Chairperson	
3	Dr. R. E. Mutha, HOD Department Pharmacognosy	Member	
4	Dr. P. S. Bafna, HOD Department Pharmacology	Member	
5	Dr. Z. G. Khan, Asst. Prof Dept. of Pharmaceutical Chemistry	Member	
6	Mr. S. N. Jain Asst. Prof Department of Pharmaceutics	Member	
7	Miss. R. I. Mali(Final Year B. Pharmacy, A Division)	Student Member	
8	Mr. H. S. Sapkale(Final Year B. Pharmacy, B Division)	Student Member	
9	Miss. K. R. Agrawal (Third Year B. Pharmacy, A Division)	Student Member	
10	Mr. P. N. Shah (Third Year B. Pharmacy, B Division)	Student Member	
11	Mr. V. L. Chavan (Second Year B. Pharmacy, A Division)	Student Member	
12	Miss. A. R. Sen (Second Year B. Pharmacy, B Division)	Student Member	
13	Miss. D. H. Chaudhari (First Year B. Pharmacy, A Division)	Student Member	
14	Mr. S. R. Shah (First Year B. Pharmacy, B Division)	Student Member	

**Dr. Pravin O. Patil**  
Chairperson & Academic In-charge



**Dr. S. B. Bari**  
Principal

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**President :**  
**Shri Amrishbhai R. Patel**  
**M.L.A.**

**Principal :**  
**Dr. S. B. Bari**  
**M.Pharm. Ph.D., D.I.M.F.J.C.**

**Date: 11/09/2023**

### **NOTICE: PG Programme Committee Meeting**

The members of PG Programme Committee are hereby informed that a meeting has been scheduled. You are hereby requested to attend the meeting. The details of the meeting are as follows:

**Date: 11/09/2023, Monday**

**Time: 10.30 am**

**Venue: Board Room**

#### **Agenda of the Meeting**

**Agenda No:1** Call to order and welcome.

**Agenda No:2** Approval of minutes from the previous PG Programme Committee meeting.

**Agenda No:3** M Pharmacy First Year Induction programme: Event organization and finalization Awarding Credit Points for Co-curricular Activities for M Pharmacy students

**Agenda No:4** Discussion with the course teachers on the nature and scope of assessment for course & same shall be announced to the students at the beginning of respective semesters.

**Agenda No:5** Regular Alumni Interaction with current M Pharmacy students: Event organization

**Agenda No:6** Journal Club Presentations and Research Proposal Presentations.

**Agenda No:7** Adjournment.

**Dr. L R Zawar**  
**P. G. Incharge**

H. R. Patel Institute of Pharmaceutical  
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**Dr. S B Bari**  
**Principal**

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**President :**  
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**M.L.A.**

**Principal :**  
**Dr. S. B. Bari**  
**M.Pharm. Ph.D., D.I.M.F.J.C.**

## MINUTES OF THE MEETING

The meeting of all members of PG Programme Committee was held on Monday, 11<sup>th</sup> September 2023 at 10.30 am in the Board Room of H R Patel Institute of Pharmaceutical Education and Research, Shirpur.

**Agenda No: 1 - Call to Order and Welcome:** The meeting was called to order by Dr. S Bari at 10.30 am. Attendees were welcomed, and the agenda for the meeting was presented.

**Agenda No: 2 - Approval of Minutes from Previous Meeting:** The minutes from the previous PG Programme Committee meeting were reviewed. After discussing any necessary amendments, the minutes were approved unanimously.

**Agenda No: 3 - M Pharmacy First Year Induction Programme: Event Organization and Finalization, Awarding Credit Points for Co-curricular Activities for M Pharmacy Students:** The committee discussed plans for the M Pharmacy First Year Induction Programme and add on certificate program. Additionally, the committee discussed the criteria for awarding credit points to M Pharmacy students for co-curricular activities and decided to implement a structured point system based on participation and achievements.

**Agenda No: 4 - Discussion with Course Teachers on Nature & Scope of Assessment:** The committee engaged in a thorough discussion with course teachers regarding the assessment methods and scope for each course. It was emphasized that assessment guidelines should be clear and communicated to students at the beginning of each semester. Teachers agreed to collaborate to ensure consistent and transparent evaluations.

**Agenda No: 5 - Regular Alumni Interaction with Current M Pharmacy Students:** Event Organization: The committee explored the idea of organizing regular alumni interactions with current M Pharmacy students. The objective is to provide students with valuable insights and experiences. A sub-committee will be formed to oversee the planning and execution of these interactions.

**Agenda No: 6 Journal Club Presentations and Research Proposal Presentations:** The committee discussed the probable timeline for arranging journal club presentations and research proposal presentations.

**Agenda No: 7 - Adjournment:** The meeting was adjourned at 11.15 am.

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**President :**  
**Shri Amrishbhai R. Patel**  
**M.L.A.**

**Principal :**  
**Dr. S. B. Bari**  
**M.Pharm. Ph.D., D.I.M.F.J.C.**

The following members were present for the meeting.

Sr. No	Name	Designation
1	Dr. Sanjay B Bari Principal, HRPIPER, Shirpur	Chairperson
2	Dr. Pravin O Patil (Academic In-Charge)	Teacher Representative
3	Dr. Rakesh E Mutha (R & D In-Charge)	Teacher Representative
4	Dr. Piyush S Bafna (Examination In-Charge)	Teacher Representative
5	Dr. V K Chatap (T & P officer)	Teacher Representative
6	Dr. Ganesh B Patil Associate Professor	Teacher Representative
7	Mr. Shivaji Jadhav M. Pharm Student (Pharmaceutics)	Student Representative
8	Ms. Pranali Chaudhari M. Pharm Student (Quality Assurance)	Student Representative
9	Ms. Sushmita Patil M. Pharm Student (Pharmaceutical Chemistry)	Student Representative
10	Dr. L R Zawar (HOD, Pharmaceutics)	PG In-Charge

**Dr. L R Zawar**  
**P. G. Incharge**

H. R. Patel Institute of Pharmaceutical  
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**Dr. S B Bari**  
**Principal**

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**President :**  
Shri Amrishbhai R. Patel  
M.L.A.

**Principal :**  
Dr. S. B. Bari  
M.Pharm. Ph.D., D.I.M.F.J.C.

### ACTION TAKEN REPORT

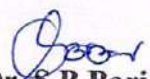
**Agenda No: 3** – M Pharmacy First Year Induction Programme and add on certificate program was conducted from. The structured point system for co-curricular activities credit points was introduced and operational by the beginning of the upcoming semester.

**Agenda No: 6** Journal club presentations and research proposal presentations were conducted in accordance with the guidelines by KBCNMU, Jalgaon.

  
**Dr. L R Zawar**  
**P. G. Incharge**

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**Dr. S B Bari**  
**Principal**

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**M.L.A.**

**Principal :**  
**Dr. S. B. Bari**  
**M.Pharm. Ph.D., D.I.M.F.J.C.**

**Date: 18/03/2024**

### **NOTICE: PG Programme Committee Meeting**

The members of PG Programme Committee are hereby informed that a meeting has been scheduled. You are hereby requested to attend the meeting. The details of the meeting are as follows:

**Date: 18/03/2024, Monday**

**Time: 10.30 am**

**Venue: Board Room**

### **Agenda of the Meeting**

**Agenda No:1** Call to order and welcome.

**Agenda No:2** Approval of minutes from the previous PG Programme Committee meeting.

**Agenda No:3** Periodically reviewing the progress of the classes

**Agenda No:4** Review about the progress of research work of M. Pharm IV semester students.

**Agenda No:5** Review of Seminars and Journal Club presentations

**Agenda No:6** Review of Research and Review Article Publications

**Agenda No:7** Planning and organisation of Placement drive

**Agenda No:8** Adjournment.

  
**Dr. L.R. Zawar**  
**P. G. Incharge**

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**Education and Research, Shirpur**



  
**Dr. S.B. Bari**  
**Principal**

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**President :**  
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**M.L.A.**

**Principal :**  
**Dr. S. B. Bari**  
**M.Pharm. Ph.D., D.I.M.F.J.C.**

## MINUTES OF THE MEETING

The meeting of all members of PG Programme Committee was held on Monday, 18<sup>th</sup> March 2024 at 10.30 am in the Board Room of H R Patel Institute of Pharmaceutical Education and Research, Shirpur.

**Agenda No: 1 - Call to Order and Welcome:** The meeting was called to order by Dr. S B Bari Sir at 10.30 am. Attendees were welcomed, and the agenda for the meeting was presented.

**Agenda No: 2 - Approval of Minutes from Previous PG Programme Committee Meeting:** The minutes from the previous PG Programme Committee meeting were reviewed. After discussing any necessary amendments, the minutes were approved unanimously.

**Agenda No: 3 - Periodically Reviewing the Progress of the Classes:** The committee discussed the importance of periodically reviewing the progress of classes in the PG programme. It was emphasized that regular assessments and feedback loops should be in place to ensure students' academic advancement.

**Agenda No: 4 - Review about the Progress of Research Work of M. Pharm IV Semester Students:** The progress of research work by M. Pharm IV semester students was discussed. Committee members provided insights into the status of individual projects and offered guidance on overcoming challenges.

**Agenda No: 5 - Review of Seminars and Journal Club Presentations:** The quality and effectiveness of recent seminars and journal club presentations were reviewed. The committee highlighted the significance of these activities in enhancing students' communication and research skills.

**Agenda No: 6 - Review of Research and Review Article Publications:** The committee discussed recent research and review article publications by students. The importance of promoting research output and maintaining high standards in publications was underscored.

**Agenda No: 7 - Planning and Organisation of Placement Drive:** The planning and organization of the upcoming placement drive were deliberated. Committee members





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**Principal :**  
**Dr. S. B. Bari**  
**M.Pharm. Ph.D., D.I.M.F.J.C.**

discussed strategies for inviting potential employers, preparing students for interviews, and ensuring a smooth placement process.

**Agenda No: 8 - Adjournment:** The meeting was adjourned at 11.25 am.

The following members were present for the meeting.

Sr. No	Name	Designation
1	Dr. Sanjay B Bari Principal, HRPIPER, Shirpur	Chairperson
2	Dr. Pravin O Patil (Academic In-Charge)	Teacher Representative
3	Dr. Rakesh E Mutha (R & D In-Charge)	Teacher Representative
4	Dr. Piyush S Bafna (Examination In-Charge)	Teacher Representative
5	Dr. V K Chatap (T & P officer)	Teacher Representative
6	Dr. Ganesh B Patil Associate Professor	Teacher Representative
7	Mr. Shivaji Jadhav M. Pharm Student (Pharmaceutics)	Student Representative
8	Ms. Pranali Chaudhari M. Pharm Student (Quality Assurance)	Student Representative
9	Ms. Sushmita Patil M. Pharm Student (Pharmaceutical Chemistry)	Student Representative
10	Dr. L R Zawar (HOD, Pharmaceutics)	PG In-Charge

  
**Dr. L R Zawar**  
**P. G. Incharge**

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**M.Pharm. Ph.D., D.I.M.F.J.C.**

### **ACTION TAKEN REPORT**

**Agenda No: 4 - Review about the Progress of Research Work of M. Pharm IV Semester**

**Students:** Supervisors have been directed to conduct bi-weekly meetings with students to track project progress and address challenges.

**Agenda No: 5 - Review of Seminars and Journal Club Presentations:**

A schedule for seminars and journal club presentations has been finalized, ensuring all students actively participate. Guidelines to improve presentation quality and content have been communicated to students.

**Agenda No: 6 - Review of Research and Review Article Publications:**

Students have been encouraged to focus on high-impact journals for publications. A workshop on research writing and publication ethics will be organized to support students in improving their research output.

  
**Dr. L R Zawar**  
**P. G. Incharge**

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**Dr. S B Bari**  
**Principal**

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