



**President :**  
Shri Amrishbhai R. Patel  
M.L.A.

**Principal :**  
Dr. S. B. Bari  
M.Pharm. Ph.D., D.I.M.F.J.C.

### *Self-Appraisal System*

#### **स्व-मुल्यांकन**

#### **Performance Appraisal System for teaching and non-teaching staff**

HRPIPER has well defined procedure for performance appraisal system for Teaching and Non-Teaching staff. That has been established to provide systematic employee evaluation across various performance dimensions and for quality enhancement.

Every employee performance is assessed after completion of academic year.

Systematic evaluation of the performance of employee is done to understand the ability of a person for his/her further growth and development.

The details are as below

#### **1. Performance Appraisal System for teaching staff:**

**Tier 01 System (Faculty Performance Evaluation):** This system gives an opportunity to the faculty members to evaluate themselves (Self Evaluation) through set of 3 criteria.

The criteria for the evaluation under this system is as under

#### **A - Faculty Performance Evaluation**

Criteria No.	Particulars of Evaluation Criteria in Performance Appraisal Form	Performance Indicators	Max. API score allotted	Min. API score required
1.	Teaching learning and evaluation related activities	25	200	100
2.	Co-curricular, extension and professional development related activities	25	70	35
3.	Research, Publications and Academic Contribution	20	130	65

The uniqueness of this form is that

- It provides scope for self-evaluation/assessment
- This form provides realistic information about the faculty performance and gives a scope to understand individual performance.

**H. R. Patel Institute of Pharmaceutical Education and Research**

NBA accredited B. Pharm Programme

**'Serving Nation's Health'**

Karwand Naka, Shirpur - 425405, Dist : Dhule (MS).

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- Criteria-I: Academic performance, Punctuality and Discipline, Adaptation & Contribution to New Pedagogical Practices, Extension Activities, and Online Courses (MOOCs).
- Criteria-II: Departmental Activities, Institute level Activities, up-gradation in faculty qualifications, participation in FDP/SDP/training, seminars/conference/workshops, acting as a resource person, and Student Development activities.
- Criteria-III: Research and Development activities through publications, patents, externally funded projects, and consultancy work.

#### **B. Feedback from stakeholders:**

The overall performance of teaching faculties is evaluated by feedback from students. The students are provided with questionnaires of theory and practical and are asked for the grades excellent (E), Good (G), Average (A) below average (B), and Poor (P) to each faculty. A Percentage is calculated. The list of faculties with an overall score of more than 95% is made available for reward and below 80% is suggested for corrective measures.

Oral feedback from students helps to evaluate non-teaching employees on a regular basis.

**Tier 02 System (Performance Appraisal for Faculty):** Under this system, the performance of the faculty members are assessed on five point scale as

<i>Outstanding</i>	<i>Very Good</i>	<i>Good</i>	<i>Satisfactory</i>	<i>Unsatisfactory</i>
5	4	3	2	1

This form has 70 Performance Indicators having a total score of 400 marks, which evaluate the performance of faculty members in all domains i.e. Academics, Research and Development, Extracurricular and Co-curricular activities, proactiveness in departmental and institutional development activities. A minimum of 50% marks has to be scored by each faculty member to be eligible for continuation of his/her services

#### **Mode of Evaluation:**

The individual faculty member fills the form and assigns his/her score and submits to the IQAC. The IQAC verifies the filled details and assigns a suitable score and finally submits the details to Principal for his assessment. After evaluation the Principal rates the overall performance of the faculty member and gives the final remarks.



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## 2. Performance Appraisal System for Non-teaching staff:

The performance of the Administrative and Support staff is evaluated by a structure based Confidential Report. The concerned staffs fills the report and submits to the HOD, who verifies and puts his/her remarks and forward to the Principal, who later evaluates the form and gives his final remarks for the necessary recommendations from the management.

Teaching and non-teaching members, on the basis of performance, are granted increment and promotion.

Performance Appraisal system has helped us to evaluate the performance of employees. The systematic procedure has helped the Management to motivate the employees for better performance.





# The Shirpur Education Society and R C Patel Educational Trust



## Teachers Performance Appraisal Form

(The format to be used by all institutes for performance appraisal of the teacher)

### Performance Appraisal Form

(AMENDMENT-II)

**Name of the Teacher:**

**Name of the Institute:**

H. R. Patel Institute of Pharmaceutical Education and Research, Shirpur

**Department:**

**Designation:**

**Assessment Year:**

### Category 1: TEACHING LEARNING AND EVALUATION RELATED ACTIVITIES (MAXIMUM POINTS: 180)

#### 1.1) TEACHING LEARNING ACTIVITIES

SN	SEMESTER	I	II
1	Total Theory load		
2	Total Practical load		
3	Total Tutorial Load		
4	PhD Student Guidance Load		
5	PG Student Guidance Load		
6	UG Student Guidance Load		
7	Administrative Load (HOD/Vice Principal)		
Total Load		0	0

#### 1.1A) PERFORMANCE IN ENGAGING LECTURES / PRACTICALS/ TUTORIALS /ADMINISTRATIVE LOAD/ RESEARCH SUPERVISION/PROJECT GUIDANCE (MAXIMUM SCORE: 50 POINTS)

SN (1)	Class /Course (2)	Subject Taught (3)	No. of Hours Targeted (4)	Hrs. Actually Engaged (5)	% Target Achieved (6)	Avg. of Col. (6) (7)	Performance & Multiplying Factor (8)	Max. Weight (9)	API Score Claimed 8*9 (10)	Verified API Score (11)
1					0			50	0	

#### 1.1B) PERFORMANCE IN ATTENDANCE OF STUDENTS (MAXIMUM SCORE: 20 POINTS)

SN (1)	Class /Course (2)	Subject Taught (3)	Sum of Students Present (4)	Lectures Actually Engaged (5)	Students on Roll (6)	Avg. Attendance= $\frac{(4)*100}{(5)*(6)}$ (7)	Avg. of Col. (7) (8)	Performance & Multiplying Factor (9)	Max. Weight (9)	API Score Claimed 8*9 (10)	Verified API Score (11)
1									20	0	

#### 1.1C) PERFORMANCE IN RESULTS: (THEORY SUBJECT) (MAXIMUM SCORE: 20 POINTS)

SN (1)	Class /Course (2)	Subject Taught (3)	% Result of the Same Subject in the University (4)	% Result of the Same Subject in the Institute (5)	Column (5/4)*100 (6)	Avg. of Col. (6) (7)	Performance & Multiplying Factor (9)	Max. Weight (9)	API Score Claimed 8*9 (10)	Verified API Score (11)
1							0	20	0	
2										
3										
4										

**1.2) LECTURES AND ACADEMIC DUTIES IN EXCESS OF UGC NORMS (MAXIMUM SCORE: 10POINTS)**

SN (1)	Type of Activity (2)	No. of Students Benefited (3)	No. of Hours Engaged for the Activity (4)	API Score Claimed (Sum of Col. (4) /30)*2 (5)	Verified API Score (11)
1	Remedial Coaching			0	
2	Career Counseling				
3	Competitive Exam Preparation				
4	General Counseling				
5	Soft Skill Development of the Student				
6	Extra Teaching Load				
7	Additional Post Graduate Teaching				
8	Add on Courses				
9	Any other Approved by Principal				

**Note:- Records to be maintained****1.3) PREPARATION OF STUDY MATERIAL AND RESOURCES (MAXIMUM SCORE: 20 POINTS)**

SN	Study Material/ Resources	API Score Claimed	Verified API Score
1	Updated Lecture Notes		
2	Lab Manuals		
3	List of E Resource		
4	Question Paper Solution		
5	Any other Approved by Principal		
<b>TOTAL</b>		<b>0</b>	<b>0</b>

**1.4) INNOVATIVE TEACHING LEARNING METHODS (MAXIMUM SCORE: 20 POINTS)**

SN	Study Material/ Resources	API Score Claimed	Verified API Score
1	Teacher Diary		

2	To Prepare and use ICT based Teaching Material		
3	Seminar / GD / Case Study (Points=5 for each case)		
4	Any other Approved by Principal		
<b>TOTAL</b>		<b>0</b>	<b>0</b>

#### 1.5) STUDENTS FEEDBACK (MAXIMUM SCORE: 15 POINTS)

SN	Class	No. of students involved in feedback	Feedback frequency per course	Methodology	API Score Claimed	API Score Verified
1						
2						
3						
4						
<b>TOTAL</b>					<b>0</b>	<b>0</b>

#### 1.6) EXAMINATION RELATED WORK (MAXIMUM SCORE: 25 POINTS):

SN	Type of Examination Work	API Score Claimed	Verified API Score
1	Conduction of Test, Tutorials, Term work and their Evaluation and Maintaining Proper Records		
2	Examination Work Assigned by University		
3	Examination Work Assigned by Institute		
<b>TOTAL</b>		<b>0</b>	<b>0</b>

#### CATEGORY-1

**TOTAL API SCORE CLAIMED**

**0**

**TOTAL API SCORE VERIFIED**

**0**

**CATEGORY 2: CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES**  
**(MAXIMUM SCORE: 70)**

**2.1) STUDENT RELATED CO-CURRICULAR, EXTENSION AND FIELD BASED ACTIVITIES (MAXIMUM SCORE: 30 POINTS)**

SN	Name of Activity	API Score Allotted	API Score Claimed	Verified API Score
1	NSS/NCC Chief Program Officer	10		
2	Other Program Officer	8		
3	Student Welfare Officer	5		
4	NET/SET Workshop Conduct(1 Week)	5		
5	Cultural Activities (Departmental/Institutional)	5		
6	Lectures on Special Topics	5		
7	Quiz / Debate/ Elocution <b>(Points=5 for each case)</b>	5		
8	Study Tour (Indore Tour)	5		
9	Avishkar (Student Guidance)	5		
10	Essay Competition	5		
11	Exhibition	5		
12	Science Day Celebrations	5		
13	Subject Association	5		
14	Sports Activities	5		
15	Counseling	5		
16	Anti Ragging Committee	5		
17	Sexual Anti Harassment Committee	5		
18	Any other Activity Approved by Principal	5		
19	Any other Activity Approved by Principal	5		
20	Parents Meet	5		
21	Any other Activity Approved by Principal	5		
<b>TOTAL</b>			<b>0</b>	<b>0</b>

**2.2) CONTRIBUTION TO CORPORATE LIFE AND COMMUNITY WORK (MAXIMUM SCORE: 25 POINTS)**

**2.2A) COMMUNITY WORK (MAXIMUM SCORE: 5 POINTS)**

SN	Name of Activity	API Score Allotted	API Score Claimed	Verified API Score
1				
<b>TOTAL of 2.2A</b>			<b>0</b>	<b>0</b>



**2.2B) ADMINISTRATIVE AND ACADEMIC (MAXIMUM SCORE: 20 POINTS)**

SN	Name of Activity	API Score Allotted	API Score Claimed	Verified API Score
1	Head /Dean/Rector	5		
2	Vice Principal	10		
3	Admission Committees	5		
4	Discipline Committee	5		
5	Statutory Committees of the University	5		
6	Placement Activity	5		
7	Academic Committee* (Class Teacher, Local Guardian, Time Table, Examination Competitive Exam Committee such as NET/SET/GATE etc) <b>(Points=5 for each case).</b>	5		
8	NAAC Committee	5		
9	Internal Quality Assurance Cell(IQAC )	5		
10	Appreciation and Notice Board Updation	5		
11	NBA Committee	5		
<b>TOTAL of 2.2B</b>				
<b>TOTAL of 2.2( 2.2A &amp; 2.2B)</b>			<b>0</b>	<b>0</b>

**2.3) PROFESSIONAL DEVELOPMENT ACTIVITIES (MAXIMUM SCORE: 15 POINTS)**

SN	Name of Activity	API Score Allotted	API Score Claimed	Verified API Score
1	Participation in Seminar / Symposia / Conference ( <b>Active Participation: 2 Points, Attended: 1 Points</b> )			
2	Convener/Organizing Secretary/ Chairman/ Member of professional Body( <b>Points=5 for each case</b> )			
3	Talks Delivered in Program Outside			
4	General Article Publication/ Editor of the conference proceeding /Reviewer of journal ( <b>Points=5 for each case</b> )			
<b>TOTAL</b>			<b>0</b>	<b>0</b>

<b>CATEGORY-2</b>	
<b>TOTAL API SCORE CLAIMED</b>	<b>0</b>
<b>TOTAL API SCORE VERIFIED</b>	<b>0</b>

<b>CATEGORY-1 + CATEGORY-2</b>	
<b>TOTAL API SCORE CLAIMED</b>	<b>0</b>
<b>TOTAL API SCORE VERIFIED</b>	<b>0</b>

<p align="center"><b>CATEGORY 3: RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTION</b>  <b>** (Refer Manual for the Marks)</b></p>
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<p><b>3.1) PUBLISHED PAPER IN JOURNAL (JOURNAL+CONFERENCE PROCEEDINGS =MAXIMUM 30 POINTS)</b></p>
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SN	Title with Page No.	Journal	ISSN/ISBN No.	Peer Reviewed	Impact Factor	No. of Co-Authors	Whether you are the main author?	API Score Claimed	Verified API Score
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
<b>TOTAL</b>								<b>0</b>	<b>0</b>

### 3.2) ARTICLES/ CHAPTERS PUBLISHED IN BOOKS AND CONFERENCE PROCEEDINGS (MAXIMUM 25 POINTS)

### 3.2.1A) PUBLISHED BOOKS

SN	Title of book	Name of Publisher	National / International or Other	ISSN/ ISBN No.	No. of Co-Authors	Whether you are the main author	API Score Claimed	Verified API Score
1								
2								
3								
TOTAL of 3.2.1.A							0	0

### 3.2.1B) ARTICLES/CHAPTERS PUBLISHED IN BOOKS

SN	Title of book	Name of Publisher	National / International or Other	ISSN/ ISBN No.	No. of Chapters	API Score Claimed	Verified API Score
1							
2							
TOTAL of 3.2.1.B						0	0
TOTAL of 3.2.1						0	0

### 3.2.2A) PAPERS IN CONFERENCE PROCEEDINGS

SN	Title with Page no.	National / International or Other	Details of Conference Publication	Full Paper or Abstract	ISSN/ ISBN No.	No. of Co-Authors	Whether you are main author?	API Score Claimed	Verified API Score
1									
2									
TOTAL of 3.2.2.A								0	0

<b>3.2.2B) AVISHKAR/ANY OTHER</b>									
SN	Title of Paper/Poster/Model	Avishkar	Prize Won	No. of Co-Authors	Whether you are main author?	API Score Claimed	Verified API Score		
1									
2									
TOTAL of 3.2.2.B						0	0		
TOTAL of 3.2.2 (This total will be added in 3.1 as a research publication )						0	0		
<b>3.3) ONGOING AND COMPLETED RESEARCH PROJECTS AND CONSULTANCIES (MAXIMUM 20 POINTS)</b>									
SN	Title	Agency	Period	Type of Project	Grant/ Amount Mobilized (Rs. Lakh)	Are You Principal Investigator?	No. of Co-Invest.	API Score Claimed	Verified API Score
1									
2									
3									
TOTAL								0	0
<b>3.4) RESEARCH GUIDANCE /QUALIFICATION (MAXIMUM 20 POINTS)</b>									
<b>3.4A) RESEARCH GUIDANCE (MAXIMUM 10 POINTS)</b>									
SN	Research Guidance	Number Enrolled	Thesis Submitted	Degree Awarded	API Score Claimed	Verified API Score			
1	M. Phil /ME/ M Pharm								
2	MCA/M.ed/MSC								
3	Ph.D. or Equivalent								
TOTAL of 3.4A					0	0			

<b>3.4B) RESEARCH QUALIFICATION (MAXIMUM 10POINTS)</b>						
<b>SN</b>	<b>Qualification</b>	<b>Submitted</b>	<b>Awarded</b>	<b>API Score Claimed</b>	<b>API Score Claimed</b>	
1	Ph.D.		YES			
2	ME/M.Phil/M pharm					
<b>TOTAL of 3.4B</b>				<b>0</b>	<b>0</b>	
<b>TOTAL of 3.4</b>				<b>0</b>	<b>0</b>	
<b>3.5) PATENT/IPR (MAXIMUM 15 POINTS)</b>						
<b>SN</b>	<b>Title</b>	<b>REG. NO.</b>	<b>Submitted</b>	<b>Granted</b>	<b>API Score Claimed</b>	<b>Verified API Score</b>
1						
2						
<b>TOTAL</b>					<b>0</b>	<b>0</b>
<b>3.6) TECHNICAL WORKSHOPS / SOFT SKILL DEVELOPMENT WORKSHOPS PARTICIPATION (MAXIMUM 15 POINTS)</b>						
<b>SN</b>	<b>Programme</b>	<b>Duration (Mention in Days)</b>	<b>Organized By</b>	<b>API Score Claimed</b>	<b>Verified API Score</b>	
1						
2						
<b>TOTAL</b>				<b>0</b>	<b>0</b>	
<b>CATEGORY-3</b>						
<b>TOTAL API SCORE CLAIMED</b>					<b>0</b>	
<b>TOTAL API SCORE VERIFIED</b>					<b>0</b>	

## IV. SUMMARY OF API SCORES

Category	Criteria	API for Assessment Year	API Score Claimed	Verified API Score	Diff. in %
I	Teaching , Learning and Evaluation Related Activities		0	0	#####
II	Co-curricular, Extension, Professional Development etc		0	0	#####
	Total I+II		0	0	#####
III	Research and Academic Contribution		0	0	#####
IV	Others*				

Mention Year of Experience In this Institute

### Grade on the Basis of API Score Claimed

API Category I+II+III

Grade

### Grade on the Basis of API Score Verified

API Category I+II+III

Grade

## UNDERTAKING

I \_\_\_\_\_ undertake that the information provided is correct as per records submitted by me to College/ Institute and /or documents enclosed along with the duly filled API Proforma.

**Date**

**Signature of the Teacher with Designation**

**\*\*Note:** The special API Score of maximum of 5 each may be awarded by principal for the following activities for reward category only. This score shall be added to the score total secured in category I +II.

- 1) Extra ordinary contribution beyond institution (Please mention activities for which special weight is given)
- 2) Overall impression of the teacher (Like attitude, Integrity, Self discipline, Loyalty Towards Institute etc).

### API GRADES TABLE AND ASSESSMENT SUMMARY

Grade shall be given according to API score as shown below.

API Category I+II+III	Grade	
≥300	<b>O</b>	Outstanding
275-299	<b>A+</b>	Excellent
250-274	<b>A</b>	Very Good
225-249	<b>B+</b>	Positively Good
200-224	<b>B</b>	Good
180-199	<b>C+</b>	Satisfactory
160-179	<b>C</b>	Improvement Required
<160	Not Acceptable	Not Acceptable

**REMARK OF THE ASSESSMENT OFFICER:**

Assessment Grade:	<b>D (Not Acceptable)</b>
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Place	
Date	
	<b>Assessment officer Sign and Designation (Chairman IQAC / HOD)</b>
<b>REMARK OF REVALUATION OFFICER:</b>	
1) I agree with the above assessment.	YES/NO
2) I want to change above allotted grade due to following reasons:	

Revised Grade:	
----------------	--

Place	
Date	
	<b>Revaluation officer Sign and Designation (Principal)</b>

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## Teachers Performance Appraisal Form



(The format to be used by all institutes for performance appraisal of the teacher)

## Performance Appraisal Form

ASSESSMENT-III

Name of the Teacher: Dr. Pravin Onkar Patil  
 Name of the Institute: H. R. Patel Institute of Pharmaceutical Education and Research, Shirpur  
 Department: Pharmaceutical Chemistry  
 Designation: Professor  
 Assessment Year: 2023-24

**Category 1: TEACHING LEARNING AND EVALUATION RELATED ACTIVITIES**  
 (MAXIMUM POINTS: 180)

## 1.1) TEACHING LEARNING ACTIVITIES

SN	SEMESTER	I	II
1	Total Theory load	8	8
2	Total Practical load	0	0
3	Total Tutorial Load		
4	PhD Student Guidance Load	12	12
5	PG Student Guidance Load	4	4
6	UG Student Guidance Load	0	0
7	Administrative Load (HOD/Vice Principal)	2	2
Total Load		26	26

**1.1A) PERFORMANCE IN ENGAGING LECTURES / PRACTICALS/ TUTORIALS /ADMINISTRATIVE LOAD/  
 RESEARCH SUPERVISION/PROJECT GUIDANCE (MAXIMUM SCORE: 50 POINTS)**

SN (1)	Class /Course (2)	Subject Taught (3)	No. of Hours Targeted (4)	Hrs. Actually Engaged (5)	% Target Achieved (6)	Avg. of Col. (6) (7)	Performance & Multiplying Factor (8)	Max. Weight (9)	API Score Claimed 8*9 (10)	Verified API Score (11)
1	VIIth a	Theory +PR+ Tutorial SEM-I  Research Supervision SEM-I	240	390	100	100	Excellent-1	50	50	50
2	VIII th	Theory +PR+ Tutorial SEM-II  Research Supervision SEM-II	240	390	100					

1.1B) PERFORMANCE IN ATTENDANCE OF STUDENTS (MAXIMUM SCORE: 20 POINTS)

SN (1)	Class /Course (2)	Subject Taught (3)	Sum of Students Present (4)	Lectures Actually Engaged (5)	Students on Roll (6)	Avg. Attendance = (4)*100 (5)*(6) (7)	Avg. of Col. (7) (8)	Performance & Multiplying Factor (9)	Max. Weight (9)	API Score Claimed 8*9 (10)	Verified API Score (11)
1	M PHARM I	AMC	833	60	15	92.5555556	94.16666667	Excellent-1	20	20	20
2	M PHARM I	PPC	862	60	15	95.7777778					
3											
4											
5											
6											
7											
8											
9											
10											

1.1C) PERFORMANCE IN RESULTS: (THEORY SUBJECT) (MAXIMUM SCORE: 20 POINTS)

SN (1)	Class /Course (2)	Subject Taught (3)	% Result of the Same Subject in the University (4)	% Result of the Same Subject in the Institute (5)	Column (5/4)*100 (6)	Avg. of Col. (6) (7)	Performance & Multiplying Factor (9)	Max. Weight (9)	API Score Claimed 8*9 (10)	Verified API Score (11)
1	M. PHARM-I	AMC	100	100	100.00	100.00	Excellent-1	20	20	20
2	M. PHARM-I	PPC	100	100	100.00					
3										
4										
5										
6										
7										
8										
9										
10										



**1.2) LECTURES AND ACADEMIC DUTIES IN EXCESS OF UGC NORMS (MAXIMUM SCORE: 10POINTS)**

SN (1)	Type of Activity (2)	No. of Students Benefited (3)	No. of Hours Engaged for the Activity (4)	API Score Claimed (Sum of Col. (4) /30)*2	Verified API Score (11)
1	Remedial Coaching			10	10
2	Career Counseling				
3	Competitive Exam Preparation	0	0		
4	General Counseling	0			
5	Soft Skill Development of the Student				
6	Extra Teaching Load		300		
7	Additional Post Graduate Teaching				
8	Add on Courses				
9	Any other Approved by Principal				

Note:- Records to be maintained

**1.3) PREPARATION OF STUDY MATERIAL AND RESOURCES (MAXIMUM SCORE: 20 POINTS)**

SN	Study Material/ Resources	API Score Claimed	Verified API Score
1	Updated Lecture Notes	10	7
2	Lab Manuals	8	0
3	List of E Resource	2	2
4	Question Paper Solution	10	4
5	Any other Approved by Principal		
TOTAL		20	13

**1.4) INNOVATIVE TEACHING LEARNING METHODS (MAXIMUM SCORE: 20 POINTS)**

SN	Study Material/ Resources	API Score Claimed	Verified API Score
1	Teacher Diary	10	10
2	To Prepare and use ICT based Teaching Material	5	5
3	Seminar / GD / Case Study (Points=5 for each case)	5	5
4	Any other Approved by Principal	0	0
TOTAL		20	20

## 1.5) STUDENTS FEEDBACK (MAXIMUM SCORE: 15 POINTS)

SN	Class	No. of students involved in feedback	Feedback frequency per course	Methodology	API Score Claimed	API Score Verified
1	M Pharm	4	Twice	Online feedback	15	15
2	M Pharm	4	Once	Online feedback		
3						
4						
TOTAL					15	15

## 1.6) EXAMINATION RELATED WORK (MAXIMUM SCORE: 25 POINTS):

SN	Type of Examination Work	API Score Claimed	Verified API Score
1	Conduction of Test, Tutorials, Term work and their Evaluation and Maintaining Proper Records	10	10
2	Examination Work Assigned by University	5	5
3	Examination Work Assigned by Institute	10	10
TOTAL		25	25

## CATEGORY-1

TOTAL API SCORE CLAIMED

180

TOTAL API SCORE VERIFIED

173



**CATEGORY 2: CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES**  
(MAXIMUM SCORE: 70)

**2.1) STUDENT RELATED CO-CURRICULAR, EXTENSION AND FIELD BASED ACTIVITIES (MAXIMUM SCORE: 30 POINTS)**

SN	Name of Activity	API Score Allotted	API Score Claimed	Verified API Score
1	NSS/NCC Chief Program Officer	10		
2	Other Program Officer	8		
3	Student Welfare Officer	5		
4	NET/SET Workshop Conduct (1 Week)	5		
5	Cultural Activities (Departmental/Institutional)	5	5	5
6	Lectures on Special Topics	5		
7	Quiz / Debate/ Elocution (Points=5 for each case)	5		
8	Study Tour (m. Pharm Tour to 3 industries)	5	3	3
9	Avishkar (Student Guidance)	5	5	5
10	Essay Competition	5		
11	Exhibition	5		
12	Science Day Celebrations	5	2	2
13	Subject Association (Editor in Chief of Journal)	5	5	5
14	Sports Activities	5	0	
15	Counseling	5	5	5
16	Anti Ragging Committee	5	0	0
17	Sexual Anti Harassment Committee	5	0	0
18	Any other Activity Approved by Principal (B. Pharm add	5	5	5
19	Any other Activity Approved by Principal (ERP)	5	5	5
20	Parents Meet	5	5	5
21	Any other Activity Approved by Principal	5	0	0
<b>TOTAL</b>			<b>30</b>	<b>30</b>

**2.2) CONTRIBUTION TO CORPORATE LIFE AND COMMUNITY WORK (MAXIMUM SCORE: 25 POINTS)**

**2.2A) COMMUNITY WORK (MAXIMUM SCORE: 5 POINTS)**

SN	Name of Activity	API Score Allotted	API Score Claimed	Verified API Score
1	Donation to charitable trust	5	5	5
<b>TOTAL of 2.2A</b>			<b>5</b>	<b>5</b>

**2.2B) ADMINISTRATIVE AND ACADEMIC (MAXIMUM SCORE: 20 POINTS)**

SN	Name of Activity	API Score Allotted	API Score Claimed	Verified API Score
1	Head /Dean/Rector	5	5	5
2	Vice Principal	10		
3	Admission Committees	5	0	
4	Discipline Committee	5	5	5
5	Statutory Committees of the University	5	5	5
6	Placement Activity	5		
7	Academic Committee* (Class Teacher, Local Guardian, Time Table, Examination Competitive Exam Committee such as NET/SET/GATE etc) (Points=5 for each case).	5	5	5
8	NAAC/NBA Committee	5	5	5
9	Internal Quality Assurance Cell (IQAC )	5	5	5
10				
11				
<b>TOTAL of 2.2B</b>			<b>20</b>	<b>20</b>
<b>TOTAL of 2.2( 2.2A &amp; 2.2B)</b>			<b>25</b>	<b>25</b>

## 2.3) PROFESSIONAL DEVELOPMENT ACTIVITIES (MAXIMUM SCORE: 15 POINTS)

SN	Name of Activity	API Score Allotted	API Score Claimed	Verified API Score
1	Participation in Seminar / Symposia / Conference (Active Participation: 2 Points, Attended: 1 Points)	5	5	5
2	Convener/Organizing Secretary/ Chairman/ Member of professional Body (Points=5 for each case)	5	0	0
3	Talks Delivered in Program Outside	5	5	5
4	General Article Publication/ Editor of the conference proceeding /Reviewer of journal (Points=5 for each case)	5	5	5
TOTAL			13	13

## CATEGORY-2

TOTAL API SCORE CLAIMED

68

TOTAL API SCORE VERIFIED

68

## CATEGORY-1 + CATEGORY-2

TOTAL API SCORE CLAIMED

248

TOTAL API SCORE VERIFIED

241



**CATEGORY 3: RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTION**  
**\*\* (Refer Manual for the Marks)**

**3.1) PUBLISHED PAPER IN JOURNAL (JOURNAL+CONFERENCE PROCEEDINGS =MAXIMUM 30 POINTS)**

SN	Title with Page No.	Journal	ISSN/ISBN No.	Peer Reviewed	Impact Factor	No. of Co-Authors	Whether you are the main author?	API Score Claimed	Verified API Score
1	ASNÖGFFAG	SCA Part A MB	0036-0244	YES	1.4	6	YES	12	12
2	DOLFCDTD	UBIOMAC	0254-0584	YES	6.2	6	YES	15	15
3	SEMDCBAS	ACSolv	2320-1924	YES	1.2	6	YES	9	9
4			20531591					0	
5			0976-3848					0	
6			0141-8130					0	
7			0026265X					0	
8								0	
9					0	0		0	0
10								0	
TOTAL								30	30

**3.2) ARTICLES/ CHAPTERS PUBLISHED IN BOOKS AND CONFERENCE PROCEEDINGS (MAXIMUM 25 POINTS)**

**3.2.1A) PUBLISHED BOOKS**

SN	Title of book	Name of Publisher	National / International or Other	ISSN/ ISBN No.	No. of Co-Authors	Whether you are the main author?	API Score Claimed	Verified API Score
1								0
2								
3								0
TOTAL of 3.2.1.A							0	0

**3.2.1B) ARTICLES/CHAPTERS PUBLISHED IN BOOKS**

SN	Title of book	Name of Publisher	National / International or Other	ISSN/ ISBN No.	No. of Chapters	API Score Claimed	Verified API Score
1	Nanotechnology in Ophthalmology	er, Academic	yes		1	5	5
2	Nanostrurred used in cancer imaging	Elseiver	YES		1	5	5
TOTAL of 3.2.1.B						10	10
TOTAL of 3.2.1						10	10

## 3. 2. 2A) PAPERS IN CONFERENCE PROCEEDINGS

SN	Title with Page no.	National / International or Other	Details of Conference Publication	Full Paper or Abstract	ISSN/ ISBN No.	No. of Co-Authors	Whether you are main author?	API Score Claimed	Verified API Score
1								0	
2								0	
3								0	
4								0	
5								0	
6								0	
7								0	
8								0	
9								0	
10								0	
<b>TOTAL of 3.2.2.A</b>								<b>0</b>	<b>0</b>

## 3.2.2B) AVISHKAR/ANY OTHER

SN	Title of Paper/Poster/Model	Avishkar	Prize Won	No. of Co-Authors	Whether you are main author?	API Score Claimed	Verified API Score
1	P D Patil award M Pharm	yes	yes	1	yes	6	10
2	P D Patil award PhD	yes	yes	1	yes	6	10
3	AVISHKAR 2023 PPG	YES	YES	1	YES	6	10
4	AVISHKAR 2023 PG	YES	YES	1	YES	6	10
<b>TOTAL of 3.2.2.B</b>						<b>24</b>	<b>30</b>
<b>TOTAL of 3.2.2 (This total will be added in 3.1 as a research publication )</b>						<b>24</b>	<b>30</b>

### 3.3) ONGOING AND COMPLETED RESEARCH PROJECTS AND CONSULTANCIES (MAXIMUM 20 POINTS)

SN	Title	Agency	Period	Type of Project	Grant/ Amount Mobilized (Rs. Lakh)	Are You Principal Investigator?	No. of Co- Invest.	API Score Claimed	Verified API Score
1	FHDFF2CBNFEDOC	ICMR	2 YRS	MJP	15	YES	0	10	10
2	SAHD2CBMSPRBFPCAD	ICMR	2 YRS	MJP	15	YES	0	10	10
3							1	0	
4								0	
5								0	
<b>TOTAL</b>								<b>20</b>	<b>20</b>



### 3.4) RESEARCH GUIDANCE /QUALIFICATION (MAXIMUM 20 POINTS)

#### 3.4A) RESEARCH GUIDANCE (MAXIMUM 10 POINTS)

SN	Research Guidance	Number Enrolled	Thesis Submitted	Degree Awarded	API Score Claimed	Verified API Score
1	M. Phil /ME/ M Pharm	4	4	4	10	10
2	MCA/M.ed/MSC				0	
3	Ph.D. or Equivalent	6	4	0	7	7
TOTAL of 3.4A					10	10

#### 3.4B) RESEARCH QUALIFICATION (MAXIMUM 10POINTS)

SN	Qualification	Submitted	Awarded	API Score Claimed	API Score Claimed
1	PhD			0	
2	ME/M.Phil/M pharm			0	
TOTAL of 3.4B				0	0
TOTAL of 3.4				10	10

### 3.5) PATENT/IPR (MAXIMUM 15 POINTS)

SN	Title	REG. NO.	Submitted	Granted	API Score Claimed	Verified API Score
1	FLUORESCENT DOPED-CARBON QUANTUM DOTS	3033	YES	no	10	10
2	FLUORESCENT CARBON QUANTUM DOTS, MET	3034	YES	no	10	10
TOTAL					15	15

### 3.6) TECHNICAL WORKSHOPS / SOFT SKILL DEVELOPMENT WORKSHOPS PARTICIPATION (MAXIMUM 15 POINTS)

SN	Programme	Duration (Mention in Days)	Organized By	API Score Claimed	Verified API Score
1	FDP on Entrepreneurship and Innovati	One week	IIC, Sacred Heart College, Tamilnadu	15	10
2	APTI Knapur	Three days		15	5
3				0	
4				0	
5				0	
TOTAL				15	15

### CATEGORY-3

TOTAL API SCORE CLAIMED

100

TOTAL API SCORE VERIFIED

100

#### IV. SUMMARY OF API SCORES

Category	Criteria	API for Assessment Year	API Score Claimed	Verified API Score	Diff. in %
I	Teaching , Learning and Evaluation Related Activities		180	173	3.888889
II	Co-curricular, Extension, Professional Development etc		68	68	0
	Total I+II		248	241	2.822581
III	Research and Academic Contribution		100	100	0
IV	Others*				

Mention Year of Experience In this Institute	18
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#### Grade on the Basis of API Score Claimed

API Category I+II+III	Grade
348	0 (Outstanding)

#### Grade on the Basis of API Score Verified

API Category I+II+III	Grade
341	0 (Outstanding)

# UNDERTAKING

I Dr. Pravin Onkar Patil undertake that the information provided is correct as per records submitted by me to College Institute and /or documents enclosed along with the duly filled API Proforma.

Date

27/8/2024

Signature of the Teacher with Designation

Professor

**\*\*Note:** The special API Score of maximum of 5 each may be awarded by principal for the following activities for reward category only. This score shall be added to the score total secured in category I - II.

- 1) Extra ordinary contribution beyond institution (Please mention activities for which special weight is given)
- 2) Overall impression of the teacher (Like attitude, Integrity, Self discipline, Loyalty Towards Institute etc).

## API GRADES TABLE AND ASSESSMENT SUMMARY

Grade shall be given according to API score as shown below.

API Category I+II+III	Grade	
≥300	O	Outstanding
275-299	A+	Excellent
250-274	A	Very Good
225-249	B+	Positively Good
200-224	B	Good
180-199	C+	Satisfactory
160-179	C	Improvement Required
<160	Not Acceptable	Not Acceptable

### REMARK OF THE ASSESSMENT OFFICER:

Assessment Grade:

O (Outstanding)

Place

Shodur

Date

08/11/2024

Assessment officer Sign and Designation  
(Chairman IQAC / HOD)

### REMARK OF REVALUATION OFFICER:

- 1) I agree with the above assessment.
- 2) I want to change above allotted grade due to following reasons:

YES/NO

Revised Grade:

Place

Shodur

Date

08/11/2024

Revaluation officer Sign and Designation  
(Principal)



Summary of API of faculty members of HRPIPER for academic year 2023-24

SN	Name	Catg-I		Catg-II		I+II		Catg-III		Grade	Verified Score	Approved Grade
		Claim	Approved	Claim	Approved	Claim	Approved	Claim	Approved	Approved		
1	Dr. P. O. Patil	180	173	68	68	248	241	100	100	O	341	Outstanding
2	Mr. C. J. Bhavsar	180	180	52	52	232	232	6	6	B+	238	Positively Good
3	Dr. V. K. Chatap	176	167	61	51	237	218	104	89	O	307	Outstanding
4	Dr. L. R. Zawar	180	180	70	70	250	250	70	70	O	320	Outstanding
5	Dr. G. B. Patil	175	175	69	69	244	244	79	79	O	323	Outstanding
6	Dr. R. E. Mutha	180	180	70	70	250	250	64	70	O	320	Outstanding
7	Dr. P. S. Bafna	180	180	70	65	250	245	23	23	A	268	Very Good
8	Dr. Z. G. Khan	179	179	70	65	249	244	78	74	O	318	Outstanding
9	Mr. P. B. Patil	180	180	70	70	250	250	61	51	O	301	Outstanding
10	Mr. S. K. Patil	180	176	60	60	240	236	53	43	A+	279	Excellent
11	Mr. S. N. Jain	180	180	60	60	240	240	36	35	A+	275	Excellent
12	Mr. M. R. Mahajan	174	171	60	53	234	224	55	55	A+	279	Excellent
13	Mr. M. S. Shaikh	178	175	70	65	248	240	70	55	A+	295	Excellent
14	Mr. D. M. Patil	173	173	60	60	233	233	55	44	A+	277	Excellent
15	Dr. R. S. Tade	171	171	70	67	241	238	65	40	A+	278	Excellent
16	Mr. N. P. Pawar	180	180	70	65	250	245	18	13	A	258	Very Good
17	Mr. V. S. Bagul	180	180	70	69	250	249	70	58	O	307	Outstanding
18	Mr. K. B. Patil	175	166	65	58	240	224	50	35	A	259	Very Good
19	Miss. H. T. Jadhav	174	162	65	59	239	221	15	15	B+	237	Positively Good
20	Mr. S. M. Manyar	179	179	65	64	244	243	20	15	A	258	Very Good
21	Mr. P. S. Dabhade	180	175	70	70	250	245	55	40	A+	285	Excellent
22	Mr. P. S. Baviskar	180	180	60	60	240	240	36	25	A	265	Very Good
23	Mr. S. K. Amale	180	174	60	53	240	227	37	25	A	252	Very Good
24	Mr. S. S. Agey	178	175	60	55	238	230	20	10	B+	240	Positively Good

College IQAC Members

  
Dr. S. B. Bari

  
Dr. P. O. Patil

  
Dr. R. E. Mutha

  
Dr. L. R. Zawar

  
Dr. K. B. Patil

  
Dr. A. A. Shirkhedkar

  
Dr. P. J. Deore