

Principal: Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

# 1. Proof of constitution of Internal committees / Grievances Committee formation / other committees as per UGC norms.

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Dr. S. B. Bari

Principal A

H.R Patel Institute of Pharmaceutical
Education & Research
Shirpur Dist.Dhule(M. S.

# H. R. Patel Institute of Pharmaceutical Education and Research, Shirpur Anti-Ragging committee

Date: 27/09/2021

#### NOTICE:

All the first year students are informed that Anti-Ragging committee is formed As per Clause 6.3 (c), (d) and (e) the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 in this institute. Contact numbers of the Principal, Wardens, Registrar, are given below and same have been prominently displayed at the hostels. In case of any objectionable behaviour of senior student, the above officials can be contacted. Ragging in any form is strictly prohibited and the students involved would be punished according to the legal provisions.

Institute has also constituted Anti-Ragging Squad consisting of various officers (lists enclosed herewith)

Prof. Dr. S. B. Bari

H. R. Palel Institute of Pharmaceutical Education & Research, Shirpur Dist Dhule (M.S.) 425 405

To,

All Departments for display on notice board All Hostel notice boards

### Members of anti-raging committee

Sr.No	Name of members	Designation	Mobile no
1	Dr. S.B. Bari (Chairman)	Principal	9423918023
2	Dr. D. D. Patil	Associate Prof	9960878673
3	Dr. P. O. Patil	Associate Prof	9923484915
4	Dr. L. R. Zawar	Assist Prof	9049697577
5	Dr. R.E.Mutha	Associate Prof	9423189359
6	Dr. P. S. Bafana	Assist Prof	9158180173
7	Mrs. Borase madam	Warden 1 ladies hostel	9421618289
7 -	Mrs. Patil L.V	Warden 2 ladies hostel	9923451456
8	Mr. R. K. Singh	Warden 3 boys hostel	9850486306
9	Ravi Patil	First year student Parents	9158469562
10	Ramkrusha Narayan More	Police head constable	9552545208
11	Yuwantika Ravindra Patil	First year student	7709028910

## Members of anti-raging Squad 24X7

Sr.No	Name of members	Designation	Mobile no
1	Mr. C. J. Bhavsar	Assist Prof	9764739702
2	Dr. V. K. Chatap	Assist Prof	9579917420
3	Dr. G. B. Patil	Assist Prof	9764488427
4	Mr. Zameer khan	Assist Prof	9890044661

# Responsibilities of Anti Ragging Committee

On receipt of the recommendation of the Anti Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti

Ragging Committee authorized by him in this behalf, proceed to file a First Information Report (FIR), within 24 hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely:

Abetment to ragging

Criminal conspiracy to rag

Unlawful assembly and rioting while ragging

Public nuisance created during ragging

Violation of decency and morals through ragging

Injury to body, causing hurt or grievous hurt

Wrongful restraint

Wrongful confinement

Use of criminal force

Assault as well as sexual offences or unnatural offences

Extortion

Criminal trespass

Offences against property

Criminal intimidation

Attempts to commit any or all of the above mentioned offences against the victim(s)

Threat to commit any or all of the above mentioned offences against the victim(s)

Physical or psychological humiliation

other offences following from the definition of "Ragging"

# Responsibilities of Squads In-charge of Anti Ragging Committee

Squads In-charge will be Responsible for the following in their areas:

They will form duty chart & carryout regular checks for any Ragging activity in their areas.

They will carryout surprise checks in probable areas of ragging.

In case of any incidence noticed on the spot, assessment of the incidence be made and necessary action to be taken and inform the control cell immediately in given Performa.

Ensure anti ragging instructions are displayed at prominent places in their areas of control.

Each squad in-charge will make detailed duty plan in respect of his squad and forward a list copy of the same to the control room.

Every squad in-charge will brief all members of his squad about their duties / action regarding anti ragging.

Prof. Dr. S. B. Bari
PRINCIPAL

H. R. Patel Institute of Pharmaceutical Education & Research, Shirpur Dist Dhule (M.S.) 425 405



Principal : Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 27/09/2021

Dr.L.R.Zawar H. R. Patel Institute of Pharmaceutical Education and research, Shirpur 425405

Subject: Appointment as a Member of the Anti-Ragging Committee

I am pleased to inform you that, based on your qualifications and commitment to maintaining a safe and respectful academic environment, you have been appointed as a Member of the Anti-Ragging Committee at H. R. Patel Institute of Pharmaceutical Education and Research, Shirpur

Your role in the Anti-Ragging Committee is crucial in ensuring the prevention and eradication of ragging activities within our institution. The committee's responsibilities include:

- 1. Conducting regular meetings to review and assess reports of ragging incidents.
- 2. Formulating and implementing anti-ragging policies and measures.
- 3. Raising awareness about the consequences of ragging among students.
- 4. Collaborating with relevant authorities to investigate and take necessary actions against those involved in ragging activities.
- 5. Promoting a supportive and inclusive atmosphere for all students.

Your appointment is effective from date of issue of this letter, and you will serve a term of two year. Your dedication and commitment to this role are highly appreciated, and we trust that you will discharge your duties with utmost integrity.

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We look forward to your valuable contributions to the Anti-Ragging Committee and your dedication to creating a safe and respectful environment for all members of our institution.

Congratulations once again on your appointment, and we are confident that you will excel in this important role.

Sincerely,

Prof. Or. S.B. Bari
PRINCIPAL
H.R Patel Institute of Pharmaceutic.
Education & Research
Shirpur Dist. Dhule (M.S.) 425 405



Receive d



Principal: Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 27/09/2021

**Dr.D.D.Patil**H. R. Patel Institute of Pharmaceutical Education and research, Shirpur 425405

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Principal: Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 27/09/2021

Dr.R.E.Mutha
H. R. Patel Institute of Pharmaceutical
Education and research, Shirpur
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H.R Patel Institute of Pharmaceutica:
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Shirpur Dist.Dhule(M.S) 425 405



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YC



Principal: Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 27/09/2021

Mrs.Patil L.V. H. R. Patel Institute of Pharmaceutical Education and research, Shirpur 425405

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PRINCIPA H.R Patel Institute of Pharmaceutica Education & Research Shirpur Dist.Dhule(M.S) 425 405



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Principal: Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

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Date: 27/09/2021

Dr.V.K .Chatap
H. R. Patel Institute of Pharmaceutical
Education and research, Shirpur
425405

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H.R Patel Institute of Pharmaceutica
Education & Research
Shirpur Dist. Dhule (M. S) 425 405



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Principal: Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 27/09/2021

Dr.G.B.Patil
H. R. Patel Institute of Pharmaceutical
Education and research, Shirpur
425405

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Prof. Or. S.B. Bari PRINCIPAL

H.R Patel Institute of Pharmaceutical Education & Research Shirpur Dist. Dhule (M.S.) 425 405



a/c Received



Principal: Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 27/09/2021

Mr. Ramkrsha Narayan More H. R. Patel Institute of Pharmaceutical Education and research, Shirpur 425405

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H.R Patel Institute of Pharmaceutical Education & Research Shirpur Dist. Dhule (M.S) 425 405



RAMORE



Principal: Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 27/09/2021

Mr.R.K.Singh H. R. Patel Institute of Pharmaceutical Education and research, Shirpur 425405

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Prof. Dr. S.B. Bari PAL H.R. Patel Institute of Pharmaceutical Education & Research Shirpur Dist Dhule(M.S) 425 405

OFFICE SEAL

Pork Sing



Principal: Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 27/09/2021

Ms.Yawantika Ravindra Patil H. R. Patel Institute of Pharmaceutical Education and research, Shirpur 425405

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Prof. Dr. S.B. Bari PRINCIPAL H.R Patel Institute of Pharmaceutical Education & Research Shirpur Dist.Dhule(M.S) 425 405



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Principal: Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 27/09/2021

Dr.P.O.Patil H. R. Patel Institute of Pharmaceutical Education and research, Shirpur 425405

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H.R Patel Institute of Pharmaceutical Education & Research Shirpur Dist. Dhule (M.S) 425 405



Lecaused Q.



Principal: Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 27/09/2021

Mr. Zameer Khan H. R. Patel Institute of Pharmaceutical Education and research, Shirpur 425405

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Prof. Br. S.B. Bari
PRINCIPAL

H.R Patel Institute of Pharmaceutical
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Shirpur Dist. Dhule (M.S.) 425 405



peceived



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PRINCIPAL

H.R Patel Institute of Pharmaceutical
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Shirpur Dist Dhule (M.S.) 425 405

OFFICE SEAL SEAL STATES



Principal: Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 27/09/2021

Dr.P.S.Bafna H. R. Patel Institute of Pharmaceutical Education and research, Shirpur 425405

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H.R Patel Institute of Pharmaceutical
Education & Research
Shirpur Dist. Dhule (M.S.) 425 405

OFFICE SEAL SEAL STANDARD

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# H. R. Patel Institute of Pharmaceutical Education and Research, Shirpur SC-ST Cell

Date: 27/07/2021

#### NOTICE:

#### SC-ST Cell

Scheduled Castes (SC) and Scheduled Tribes (ST) have been identified as the two most backward groups of Indian Society. They include all the castes, races or tribes, which have been socially, economically and educationally backward. The cell has been established to support and to bring students from such communities in the main stream.

The SC/ST cell of the college was established in 2019 with the purpose to empower the SC/ST students in the college. The college takes special interest in facilitating financial support to students from these communities from government agencies and other sources. They are also encouraged to enroll for career orientation programs, which would equip them with the necessary skills to choose a career option.

#### **Objectives**

To counsel and guide SC/ST students and help them to manage academic and personal issues of college life effectively.

To ensure provisions of an environment where all such students feel safe and secure.

To provide prompt counseling for any emotional emergencies arising on account of any event at the campus.

To provide the mechanism to redress the grievance of SC/ST students, if any

To ensure protection and reservation as provided in the constitution of India.

To arrange for special opportunities to enhance the carrier growth

To aware the SC/ST students regarding various scholarships program of State Govt. and UGC.

To take such follow up measures to achieve the objectives and targets laid down by the Govt. of India and the UGC.

#### Activities

To collect reports and information of State Govt. and UGC's orders on various aspects of education, employment of SC/ST & OBC Students.

To circulate State Govt.and UGC's decisions about different scholarship programs.

To communicate with the students and motivate them for better future planning.



SC-ST Cell

Sr.No	Name of members	Designation	Mobile no
1	Dr. S.B. Bari (Chairman)	Principal	9423918023
2	Dr. D. D. Patil (member)	Associate Prof	9960878673
3	Dr. P. O. Patil (member)	Associate Prof	9923484915
4	Mr. C. J. Bhavsar (member)	Assist Prof	9764739702
5	Mr. S.D. Bagul	Registrar	9850223277

As per university guideline, college constitutes the committee. The cell gives differentinformation to the students of SC and ST communities. Meeting are arranged by cell time to time.

Prof. Dr. S. B. Bari

H. R. Patal Institute of Pharmaceutical Education & Research, Shirpur Dist Dhule (M.S.) 425 405



# Minutes of Meetings First Semester (20.07.2021)

The SC/ST cell was formed with five members

The chairman put forth the aims and objectives of this committee

Cell discussed about various scholarships given to the students

Information about the schemes of Government and University was taken

### Second Semester (22.11.2021)

The review of issues discussed in previous meetings was taken

Cell gives necessary information given to the office staff regarding SC and ST students.

Follow up of scholarships was taken.

Prof. Dr. S. B. Bari

PRINCIPAL

H. R. Patel Institute of Pharmaceutical
Education & Research,

Shirpur Dist Dhule (M.S.) 425 405

OFFICE SEAR INDING

Mr. C. J. Bhavsar



Principal: Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 27/07/2021

Dr.P.O.Patil
H. R. Patel Institute of Pharmaceutical
Education and research, Shirpur
425405

Subject: Appointment as a Member of SC/ST Cell

I am pleased to inform you that, based on your qualifications and commitment to maintaining a safe and respectful academic environment, you have been appointed as a Member of the SC/ST Cell at H. R. Patel Institute of Pharmaceutical Education and Research, Shirpur

Your role in the SC/ST Cell is pivotal in ensuring that our organization remains a place free from any form of sexual harassment. The committee's responsibilities include:

- 1. Investigating and addressing complaints of sexual harassment promptly and impartially.
- 2. Advising and assisting individuals who have experienced or witnessed sexual harassment.
- 3. Conducting awareness programs and training sessions on preventing sexual harassment.
- 4. Ensuring compliance with all relevant laws and regulations pertaining to sexual harassment..

Your appointment is effective from date of issue of this letter, and you will serve a term of **two year**. Your dedication and commitment to this role are highly appreciated, and we trust that you will discharge your duties with utmost integrity.

Please confirm your acceptance of this appointment by signing and returning a copy of this letter. You can reach us at [Contact Information] for any inquiries or further information.

We look forward to your valuable contributions to the SC/ST Cell and your dedication to creating a safe and respectful environment for all members of our institution.

Congratulations once again on your appointment, and we are confident that you will excel in this important role.

Sincerely,

Prof. Dr. S.B. Bari
PRINCIPAL
H.R Patel Institute of Pharmaceutica,
Education & Research
Shirpur Dist.Dhule(M.S) 425 405



Becarrod Of



Principal: Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 27/07/2021

**Dr.D.D.Patil**H. R. Patel Institute of Pharmaceutical Education and research, Shirpur 425405

Subject: Appointment as a Member of SC/ST Cell

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H.R Patel Institute of Pharmaceutical
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Principal: Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 27/07/2021

Mr. S.D.Bagul H. R. Patel Institute of Pharmaceutical Education and research, Shirpur 425405

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Principal: Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 27/07/2021

Mr. C. J. Bhavsar H. R. Patel Institute of Pharmaceutical Education and research, Shirpur 425405

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H.R Patel Institute of Pharmaceutical
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Shirpur Dist.Dhule(M.S) 425 405



Bharsupg.

# H. R. Patel Institute of Pharmaceutical Education and Research, Shirpur Anti-Discrimination Cell (ADC)

Date: 27/07/2019

#### NOTICE:

#### Statement of Non-discrimination

H. R. Patel Institute of Pharmaceutical Education and Research, Shirpur, provides everybody with equal opportunity into its fold irrespective of caste, religion, language or based on gender. The Institute ensures that every individual inside the institute exercise equal rights and acquire in the process of offering or receiving education. Any act, speech or intentions that perturb the harmony among the people is seriously regarded and dealt on immediate basis to restore the peace. Any such issues if found shall be brought into the notice by email to Anti –Discrimination Chairman, Prof. Dr. S. B. Bari at <a href="mailto:sbbari@gmail.com">sbbari@gmail.com</a>

#### Constitution and Objectives of the Anti-Discrimination Cell

The Institute has constituted the Anti-Discrimination Cell in compliance to the UGC regulations (Promotion of Equity in Higher Educational Institutions), with the following members:

### **Anti-Discrimination Cell (ADC)**

Sr.No	Name of members	Designation	Mobile no
1	Dr. S.B. Bari (Chairman)	Principal	9423918023
2	Dr. D. D. Patil (member)	Associate Prof	9960878673
3	Dr. P. O. Patil (member)	Associate Prof	9923484915
4	Mr. C. J. Bhavsar (ADO)	Assist Prof	9764739702

#### Objectives of the Cell:

- 1. This cell will look after the related matters (if any) of depriving a student / staff or group of students on the basis of caste, creed, language, ethnicity, gender, different ability.
- 2. This cell always try to uphold the dignity of the institution by addressing the concerns (if any) brought into the notice related to equality in offering or receiving education inside the institute.
- 3. This cell ensures conducive environment for academic growth of the students belonging to the institute.
- 4. This cell protects the rights of individuals without any prejudice to their appearance or lifestyle in the process of learning in the institute.

5. The Cell shall eliminate discrimination against or harassment of any individual in all forms by prohibiting it and by providing preventive and protective measures to facilitate its eradication and punishments for those who indulge in any form of discrimination or harassment.

Prof. or. S. B. Bari

PRINCIPAL

H. R. Petel Institute of Pharmaceutical
Education & Research,
Shirpur Dist Dhule (M.S.) 425 405



## Anti-Discrimination Cell MINUTES OF MEETING

The meeting of ADC was organized on July 27, 2019 and started at 5.00 pm with warm welcome by Chairman of the committee Dr. S. B. Bari

Important points discussed in this meeting are summarized below:

- 1. Anti Discrimination Officer Mr. C. J. Bhavsar initiated the meeting by appreciating the participation of all members and welcomed all of them in ADC.
- 2. C. J. Bhavsar discussed that there is no registered complaint in respect of caste, religion, and language or based on gender from student, teaching and non-teaching staff in the academic Year 2018-19.
- 3. C. J. Bhavsar mentioned about the discipline in college campus and there are no contemporary issues like sexual harassment and gender discrimination till date.
- 4. Chairman also said that as ADC has formed, it will be combined activity of all committee members to promote equality among students of all sections of society in the institute.
- 5. Meeting ended with the discussion that all members of the committee to work hard and bring about the safe working environment irrespective of caste, religion, language or based on gender women rights.
- 6. At the end, Tea programmed was arranged as refreshment for the meet.

Mr. C. J. Bhavsar



Principal: Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 27/07/2019

Dr.P.O.Patil
H. R. Patel Institute of Pharmaceutical
Education and research, Shirpur
425405

Subject: Appointment as a Member of Anti-Discrimination Cell

I am pleased to inform you that, based on your qualifications and commitment to maintaining a safe and respectful academic environment, you have been appointed as a Member of the Anti-Discrimination Cell at H. R. Patel Institute of Pharmaceutical Education and Research, Shirpur

Your role in the Anti-Discrimination Cell is critical in ensuring that our organization remains a place where all individuals are treated fairly, regardless of their background or characteristics. The cell's responsibilities include:

- 1. Investigating and addressing complaints of discrimination or bias promptly and impartially.
- 2. Promoting awareness and understanding of diversity and inclusion within the organization.
- 3. Advising on policies and practices that foster a discrimination-free environment.
- 4. Organizing educational programs and workshops to prevent discrimination and promote diversity.

Your appointment is effective from date of issue of this letter, and you will serve a term of **two year**. Your dedication and commitment to this role are highly appreciated, and we trust that you will discharge your duties with utmost integrity.

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We look forward to your valuable contributions to the Anti-Discrimination Cell and your dedication to creating a safe and respectful environment for all members of our institution.

Congratulations once again on your appointment, and we are confident that you will excel in this important role.

Sincerely,

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Prof. Dr. S.B. Bari
PRINCIPAL
H.R Patel Institute of Pharmaceutic
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Shirpur Dist.Dhule(M.S) 425 40



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Principal: Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 27/07/2019

Dr.D.Patil
H. R. Patel Institute of Pharmaceutical
Education and research, Shirpur
425405

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Sincerely,

PRINCIPAL

H.R Patel Institute of Pharmaceutica'
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Shirpur Dist.Dhule(M.S) 425 405



Received Dil



Principal: Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 27/07/2019

Mr. C. J. Bhavsar H. R. Patel Institute of Pharmaceutical Education and research, Shirpur 425405

Subject: Appointment as a Member(ADO) of Anti-Discrimination Cell

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Prof. Dr. S.B. Bari
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H.R Patel Institute of Pharmaceutic
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Shirpur Dist.Dhule(M.S) 425 405



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## H. R. Patel Institute of Pharmaceutical Education and Research, Shirpur

# INTERNAL COMPLAINTS COMMITTEE (GENDER SENSITISATION CELL AGAINST SEXUAL HARASSMENT)

#### NOTE

Date 07/06/2021

The Cell for Gender Sensitization and Prevention against Sexual Harassment at Workplace (H. R. Patel Institute of Pharmaceutical Education and Research) had its inception in 2004. The Cell was formed in accordance with the guidelines on sexual harassment prevention in the workplace, issued by the Honorable Supreme Court of India in 2013 and in accordance with the VISHAKHA guidelines of Supreme Court and endorsed in SAKSHAM report of the University Grants Commission. The cell aims to sensitize and create awareness about gender justice among the academic and non-academic community in this educational institution. The cell has organized various activities and aims to conduct many of such other activities for the benefit ofall stakeholders of this institution. The members of the said cell had also propagated their ideasin such events. The Cell is responsible for looking into any complaints filed by students and staff about sexual harassment if any happening inside the college premises.

According to the Honorable Supreme Court of India definition of sexual harassment is any unwelcome sexually determined behavior, such as:

- Physical contact and advances
- Demand or request for sexual favors
- Sexually Colored remarks
- Any other unwelcome physical, verbal or non-verbal conduct of a sexual nature
- Showing any pornography

#### **Objectives**

- · To resolve the issues pertaining to sexual harassment
- · To provide a platform for listening to complaints and redressed of grievances

- · To foster healthy relationship with opposite gender
- To equip student, faculty and staff with the knowledge of their legal rights and redressal of their grievances
- · To facilitate speedy delivery of justice, through organizing meetings at regular intervals

#### Activities

- · Conducting gender awareness programs
- Organizing women empowerment programs
- · Programs in the nearby community to sensitize gender equality
- · Observing International Women's Day
- Creating Awareness against Gender Biasness, Domestic Violence
- · Prevention and redressed of sexual harassment

#### INTERNAL COMPLAINTS COMMITTEE

H. R. Patel Institute of Pharmaceutical Education and Research advocates the empowerment of women and has zero tolerance for sexual harassment. This institution is committed to create a safe environment for women students and employees — a gender-just environment free of violence, harassment, exploitation, intimidation and stress through creation of awareness on theissue of sexual harassment by conducting workshops and lectures by activists and academicians. In pursuance of UGC (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015 with Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, Internal Complaints Committee (ICC) is constituted as under to deal with the complaints relating to Senual harassment at work place.

The ICC of H. R. Patel Institute of Pharmaceutical Education and Research comprises of the following members:

#### Composition

The Committee consists of members of the faculty, administration staff and students' representatives.

Sr. No	Name of members	Designation	Committee	Mobile no
1	Ms. S. P. Deshmukh	Asst. Prof., Pharmacology	Chairman	9623760668
2	Dr. D.D. Patil	Asso. Prof. and Head, Pharmaceutical Analysis	Faculty Representative	9960878673
3	Dr. P. O. Patil	Asso. Prof. and Head, Pharmaceutical Chemistry	Faculty Representative	9923484915
4	Mr. C.J. Bhavsar	Asst. Prof, and Head, Pharmacognosy	Faculty Representative	9764739702
5	Mrs. S.R. Fursule	Assistant Registrar	Representative of Non-Teaching Staff	9665841400
6	Mrs. S.S. Shah	Clerk	Representative of Non-Teaching Staff	9403706478
7	Ms. Princi Gangurde	Student	Student Representative	8080070226
8	Ms. Shikha Singh	Student	Student Representative	9867207283

### Objectives of ICC:

- ICC aims to fulfill the directives of the Honorable Supreme Court of India, and concerns expressed by the
  University Grants Commission (UGC) about ensuring safe environment for women students and employees in
  educational institutions.
- ICC tries to promote an environment free of sexual harassment and other acts of gender based discrimination at the University that ensures gender equality and equal opportunities.
- ICC aims to prevent sexual harassment and to promote the general well-being of female students, teaching and non-teaching women staff of the Institution.
- Where sexual harassment occurs as a result of an act or omission by any third party or outsider, ICC shall
  take all steps necessary and reasonable to assist the affected person in terms of support and preventive
  action.
- ICC shall comply with the procedure prescribed the aforementioned UGC Regulations 2015 and the Sexual Harassment Act for inquiring into the complaint in a time bound manner.
- If ICC concludes that the allegations made were false, malicious or the complaint was made knowing it to be
  untrue or forged or misleading information has been provided during the inquiry, the complainant shall be
  liable to be punished as per the relevant provision of the aforementioned UGC Regulations 2015.

#### Complaint procedure:

- Complaint regarding Sexual Harassment against women can be made either in paper form or by sending e-mail to iccsh-dst[at]gov[dot]in. The Act stipulates that aggrieved woman can make written complaint of sexual harassment at workplace to the ICC or to the LCC (in case a complaint is against the employer), within a period of three months from the date of incident and in case of a series of incidents, within a period of three months from the date of last incident. As per the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Rules, 2013, in case the aggrieved woman is unable to make a complaint on account of her physical incapacity, a complaint may be filed inter alia by her relative or friend or her co-worker or an officer of the National Commission for Woman or State Women's Commission or any person who has knowledge of the incident, with the written consent of the aggrieved woman.
- Ministry of Women & Child Development launched an online complaint management system titled Sexual Harassment electronic -Box (She-Box) on 24<sup>th</sup> July, 2017 for registering complaints related to Sexual Harassment at workplace. The She-Box is an initiative to provide a platform to the women working or visiting any office of Central Government (Central Ministries, Departments, Public Sector Undertakings, Autonorrious Bodies and Institutions etc.) to rile complaints related to Sexual Harassment at workplace under the Sexual Harassment of Women at workplace (Prevention, Prohibition and Redressal) Act, 2013.
- Once a complaint is submitted to She-Box, it will be directly sent to the Internal Complaint Committee (ICC)
  of the concerned Ministry/ Department/ PSU/ Autonomous Body etc. having jurisdiction to inquire into the
  complaint. The She-Box also provides an opportunity to both the complainant and nodal administrative
  authority to monitor the progress of inquiry conducted by the ICCs.
- CLICK HERE <a href="http://www.shebox.nic.iN">http://www.shebox.nic.iN</a> Online Complaint Management System

### Who can approach ICC foF help?

Any female employee (faculty, student or staff) of H. R. Patel Institute of Pharmaceutical Education and Research

## What are the possible actions that can be taken against the respondent?

- Warning
- Written apology
- · Bond of good behavior
- · Adverse remark in the Confidential Report
- · Stopping of increments/promotion
- Suspension
- Dismissal
- · Any other relevant actions

If harassment occurs what should be done?

When an incident of sexual harassment occurs, the victim or third-party may submit a *wrine*n complaint in person at the Internal Complaints Committee of this College. The complaint will be kept CONFIDENTIAL.

## Inquiry process:

- 1. The inquiry shall be completed within a period of ninety days from the date of the complaint.
- On completion of the inquiry, the ICC shall provide a report of its findings to the Executive Authority of
  the Higher Education Institution within a period of ten days from the date of completion of the inquiry and
  such report be made available to the concerned parties.
- 3. If the allegations against the respondent have been proved, it shall recommend punitive actions to be taken against the respondent to the Executive Authority of the HEI.
- 4. Executive Authority of the HEI shall act upon the recommendation within thirty days of receiving it mless an appeal against the findings have been filed within that time by either parties.

### Additional Information:

For any additional information on UGC (Prevention, prohibition and redressal of sexual harassment of women errtployees and students in higher educational institutions) Regulations, '2015 refer to

- Handbook On Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 for Employers / Institutions / Organisational Internal Complaints Committee / Local Complaints Committee; Government of India, Ministry of Women and Child Development, November 2015 (Available online)
- https://www.ugc.ac.in/pdfnews/7203627 UGC regulations-harassment.pdf



Principal Dr. S. B. Bari

PRINCIPAL

H. R. Patel Institute of Pharmaceutical
Education & Research,
Shirpur Dist Dhule (M.S.) 425 405



Principal: Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 07/06/2021

Dr.D.D.Patil
H. R. Patel Institute of Pharmaceutical
Education and research, Shirpur
425405

Subject: Appointment as a Faculty Representative of Internal Complain Committee

I am pleased to inform you that, based on your qualifications and commitment to maintaining a safe and respectful academic environment, you have been appointed as a Member of the Internal Complain Committee at H. R. Patel Institute of Pharmaceutical Education and Research, Shirpur

Your role in the Internal Complain Committee is pivotal in ensuring that our organization remains a place free from any form of sexual harassment. The committee's responsibilities include:

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H.R Patel Institute of Pharmaceutical
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Date: 07/06/2021

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Sincerely,

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Prof. Dr. S.B. Bari
PRINCIPAL
H.R Patel Institute of Pharmaceutical
Education & Research
Shirpur Dist. Dhule(M.S) 425 405



BECOME OF



Principal: Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 07/06/2021

Mr.C.J.Bhaysar H. R. Patel Institute of Pharmaceutical Education and research, Shirpur 425405

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Principal: Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 07/06/2021

Mrs.S.R.Fursule
H. R. Patel Institute of Pharmaceutical
Education and research, Shirpur
425405

Subject: Appointment as a Representative of non-teachinf staff of Internal Complain Committee

I am pleased to inform you that, based on your qualifications and commitment to maintaining a safe and respectful academic environment, you have been appointed as a Member of the Internal Complain Committee at H. R. Patel Institute of Pharmaceutical Education and Research, Shirpur

Your role in the Internal Complain Committee is pivotal in ensuring that our organization remains a place free from any form of sexual harassment. The committee's responsibilities include:

- 1. Investigating and addressing complaints of sexual harassment promptly and impartially.
- 2. Advising and assisting individuals who have experienced or witnessed sexual harassment.
- 3. Conducting awareness programs and training sessions on preventing sexual harassment.
- 4. Ensuring compliance with all relevant laws and regulations pertaining to sexual harassment..

Your appointment is effective from date of issue of this letter, and you will serve a term of **two year**. Your dedication and commitment to this role are highly appreciated, and we trust that you will discharge your duties with utmost integrity.

Please confirm your acceptance of this appointment by signing and returning a copy of this letter. You can reach us at [Contact Information] for any inquiries or further information.

We look forward to your valuable contributions to the **Internal Complain Committee** and your dedication to creating a safe and respectful environment for all members of our institution.

Congratulations once again on your appointment, and we are confident that you will excel in this important role.

Sincerely,

Prof. pr. S.B. Bari
PRINCIPAL

H.R Patel Institute of Pharmaceutical
Education & Research
Shirpur Dist. Dhule (M.S.) 425 405



o/c Receired

H. R. Patel Institute of Pharmaceutical Education and Research



Principal: Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 07/06/2021

Mrs.S.S.Shah H. R. Patel Institute of Pharmaceutical Education and research, Shirpur 425405

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Sincerely,

Prof. Dr. S.B. Bari
PRINCIPAL

H.R Patel Institute of Pharmaceutical
Education & Research
Shirpur Dist. Dhule (M.S) 425 405



of Received



Principal: Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 07/06/2021

Ms.Princi Gangurde
H. R. Patel Institute of Pharmaceutical
Education and research, Shirpur
425405

Subject: Appointment as a Student Representative of Internal Complain Committee

I am pleased to inform you that, based on your qualifications and commitment to maintaining a safe and respectful academic environment, you have been appointed as a Member of the Internal Complain Committee at H. R. Patel Institute of Pharmaceutical Education and Research, Shirpur

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Sincerely,





Phyncis Crangurde.



Principal: Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 07/06/2021

Ms.S.P.Deshmukh H. R. Patel Institute of Pharmaceutical Education and research, Shirpur 425405

Subject: Appointment as a Chairman of Internal Complain Committee

I am pleased to inform you that, based on your qualifications and commitment to maintaining a safe and respectful academic environment, you have been appointed as a Member of the Internal Complain Committee at H. R. Patel Institute of Pharmaceutical Education and Research, Shirpur

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Congratulations once again on your appointment, and we are confident that you will excel in this important role.

Sincerely,

Prof. Dr. S.B. Bari
PRINCIPAL
H.R Patel Institute of Pharmaceutical
Education & Research
Shirpur Dist.Dhule(M.S) 425 405



o/c S.p. Deshuld



Principal: Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 07/06/2021

Ms.Shikha Singh H. R. Patel Institute of Pharmaceutical Education and research, Shirpur 425405

Subject: Appointment as a Student Representative of Internal Complain Committee

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Sincerely,

H.R Patel Institute of Pharmaceutical Education & Research Shirpur Dist.Dhule(M.S) 425 405



Of C Received

H. R. Patel Institute of Pharmaceutical Education and Research

# H. R. Patel Institute of Pharmaceutical Education and Research, Shirpur

Date 2/07/2021

#### Circular

#### **Sub: Formation of Grievance Redressal Committee**

As per the AICTE Notification No: PG/07/OLI/2012, Grievance Redressal Committee is constituted in the college for the academic year 2018-2019 with the objective of resolving the of grievance of the students and parents and others, online grievance form is available on college web side. <a href="https://docs.google.com/forms/d/e/1FAIpQLSfwCVENa22Lgq2BM9VSdc2NDFrBk">https://docs.google.com/forms/d/e/1FAIpQLSfwCVENa22Lgq2BM9VSdc2NDFrBk</a> bT4nxzs9FZj9Sb2JA6LxA/viewform Members of Committee are as follows.

1)	Prof. (Dr). S. B. Bari	Chairman
	Principal-	Mo 9423918023
2)	Dr. D. D. Patil	Member
	H.O.D	Mo 9960878673
3)	Dr. P. O. Patil	Member
	H. O.D.	MO 9923484915
4)	Mr. S. D. Bagul	Member
	Registrar	Mo 985022377

All the aggrieved students, their parents and others may henceforth approach the Grievance Redressal Committee

Copy to

- 1) Chairman, Shirpur Education Society, Shirpur
- 2) Notice Board
- 3) Website of College
- 4) Concern person



Prof. Dr. S. B. Bari
PRINCIPAL
H. R. Patel Institute of Pharmaceutical
Education & Research,
Shirpur Dist. Dhule (M.S.) 425 405

#### **ANNEXURE**

#### AFFIDAVIT BY THE STUDENT

1 Pabil sagar Ravindra	
(full name of student with admission/registration/enrolment number)	
s/o - d/o	
Mr/Mrs/Ms pali) cuser Basin Ara	

- have been admitted to H. R. Patel Institute of Pharmaceutical Education and Research, Shirpur have received a copy
  of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called
  the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or bassively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
- a) I will not include in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
- b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this 13 day of 0 8 month of 2019 year

Signature of Student

Namel Posti / Sagar Ravindra /

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at chirour (place) on this the 12 (day) of 08 (month) 2019 (year)

Signature of deponent

## AFFIDAVIT BY THE STUDENT

Patil Mishabai syresh (	MPH19202713)	j
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(full name of student with admission/registration/enrolment number)

s/o - d/o

Mr./Mrs./Ms Paril MMSHHAMA syrush Rupachand

- have been admitted to H. R. Patel Institute of Pharmaceutical Education and Research, Shirpur have received a copy
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  - 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this 23 day of 0 7 month of 2019 year

Matin Signature of Studen

Name ( Patil Mishabai Suresh )

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at Shivpus (place) on this the 23 (day) of 07 (month) 2019 (year)

Signature of deponent



Principal: Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 02/07/2021

Dr.D.D.Patil H. R. Patel Institute of Pharmaceutical Education and research, Shirpur 425405

Subject: Appointment as a Member of Grievance redressal committee

I am pleased to inform you that, based on your qualifications and commitment to maintaining a safe and respectful academic environment, you have been appointed as a Member of the Grievance redressal committee at H. R. Patel Institute of Pharmaceutical Education and Research, Shirpur

Your role in the Grievance Redressal Cell is instrumental in ensuring that grievances and concerns of individuals within our organization are addressed promptly and fairly. The cell's responsibilities include:

- 1. Receiving and reviewing grievances and complaints from employees/students/members.
- 2. Conducting impartial investigations into grievances.
- 3. Providing recommendations for resolution and redressal of grievances.
- 4. Monitoring the implementation of recommendations and ensuring a fair outcome.

Your appointment is effective from date of issue of this letter, and you will serve a term of two year. Your dedication and commitment to this role are highly appreciated, and we trust that you will discharge your duties with utmost integrity.

Please confirm your acceptance of this appointment by signing and returning a copy of this letter. You can reach us at for any inquiries or further information.

We look forward to your valuable contributions to the Grievance redressal committee and your dedication to creating a safe and respectful environment for all members of our institution.

Congratulations once again on your appointment, and we are confident that you will excel in this important role.

Sincerely,

PRINCIPAL H.R Patel Institute of Pharmaceutical Education & Research Shirpur Dist. Dhule (M.S) 425 405



orc phil



Principal: Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 02/07/2021

Dr.P.O.Patil
H. R. Patel Institute of Pharmaceutical
Education and research, Shirpur
425405

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Prof. Dr. S.B. Bari
PRINCIPAL

H.R Patel Institute of Pharmaceutical
Education & Research
Shirpur Dist. Dhule(M.S) 425 405



Atterved



Principal: Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 02/07/2021

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H. R. Patel Institute of Pharmaceutical
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425405

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Prof. Dr. S.B. Bari
PRINCIPAL

H.R Patel Institute of Pharmaceutical
Education & Research
Shirpur Dist. Dhule (M.S.) 425 405



of Roceival



Principal: Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 02/07/2021

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Education & Research Shirpur Dist. Dhule (M.S) 425 408

H.R Patel Institute of Pharmaceutical

H. R. Patel Institute of Pharmaceutical Education and Research