



**President :**  
Shri Amrishbhai R. Patel  
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**Principal :**  
Dr. S. B. Bari  
M.Pharm. Ph.D., D.I.M.F.J.C.

## **Criterion 6- Governance, Leadership and Management**

### **Key Indicator- 6.5 Internal Quality Assurance System**

#### **6.5.2. Quality assurance initiatives of the institution include:**

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented.**
- 2. Academic and Administrative Audit (AAA) and follow-up action taken.**
- 3. Collaborative quality initiatives with other institution(s).**
- 4. Participation in NIRF and other recognized rankings.**
- 5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

### **DVV Query**

HEI to please submit supporting documents to relevant including.

- 2. Academic and Administrative Audit (AAA) and follow-up action taken."**

### **DVV Response:**

In response to your request, we are pleased to enclose the Academic and Administrative Audit (AAA) reports for the last five years, along with an agenda – minutes and follow-up actions taken on AAA reports to address the findings within these reports till date.

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## **Academic and Administrative (AAA) Report 2018-19**



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## **Internal Quality Assurance Cell**

### **ACADEMIC & ADMINISTRATIVE AUDIT (AAA) REPORT**

#### **Academic year 2018-19**

First term of academic year 2018 -19 was commences from 18/06/2018 and hence all theory and practical's were conducted from same date. The Internal first sessional theory exam (PCI Syllabus) was from 22/9/2018 to 27/9/2018 and practical from 15/9/2018 to 21/9/2018. The internal sessional theory exam (CGPA Syllabus) and on the other hand internal second sessional theory exam (PCI Syllabus) was from 25/10/2018 to 31/10/2018 and practical from 17/ 10/ 2018 to 24/10/2018.

Apart from examination schedule on 09th July 2018 guest lecture was organized on "Introduction and Current Scenario of Pharmaceutical Industry" by Mr. Kalpesh K. Nerkar [Officer, Mylan Laboratories Ltd., Pithampur, Indore (M. P.)] for Final Year B. Pharm students. Considering threat of global warming Tree plantation was organized on 20/07/2018. On 24th July 2018 organized guest lecture of industrial resource person Mr. Sachin Velapure, Officer, Quality Assurance Department, Inventia Healthcare Ltd. Mumbai on Current scenario of Pharmaceutical Industry for Third Year B. Pharm students and on 28th July 2018 organized guest lecture of industrial resource person Mr. Rohit Rathi (Assistant Manager, Rubicon Research Pvt. Ltd. Ambernath) on Quality Assurance and Validation for Final Year B. Pharm students. HRPIPER and Green Army together worked for target of 13 Crore plantation with T Y B Pharm Batch (A) 22 students travelled to Ambegaon Tal: Shirpur and helped in planting nearly 300 Neem Plants on 01st August 2018 then On 07th August 2018 organized guest lecture of Dr. Shweta Polshettiwar, Dietician, Sport Department, Shirpur Education Society, Shirpur on Health and Diet for First Year B. Pharm students. For competitive examination guidance on 21th August 2018 organized guest lecture of Mr. K. B. Chaudhari and Mr. Ziyaul Haque (Incharge GPAT Aim Academy, Nasik) on GPAT and other competitive examination for Final Year and Third Year B. Pharm students. Also celebrate KBC NMU, Jalgaon, change of name of affiliating university commemoration as North Maharashtra University to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon on 21st August 2018.



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The Orientation Program 2018 for First Year B. Pharm Students for introduction of college, scholarships schemes examination pattern, rules and regulation was organized on 24th August 2018 and on this same date organized guest lecture of Prof. Suresh Pandey Sir (Square Circle Academy, Jalgaon) on How to motivate to yourself for First Year B. Pharm students. Organised industrial visit to Blue Cross Laboratories Pvt. Ltd. Nasik on 28th August 2018 with Final Year B. Pharm students and to Indoco Remedies Ltd., Waluj, Aurangabad 30th August 2018 with Third Year B. Pharm Students. Fresher's party for first year students was organized on 02<sup>nd</sup> September 2018. Ganesh festival was celebrated on 13th to 15th September 2018. Organised Maharashtra State Commission for Women's sponsored, One Day National Level Workshop on Self Defense: A basic need for women of all ages - 21st September 2018. On the occasion of world pharmacist day poster competition was organized on 25th September 2018. One day personality development workshop i.e. yuvatisabha was organized for all girl students on 12<sup>th</sup> October 2018. Parents and Alumni Meet organised 12th October 2018 and 28th October 2018 respectively. On account of birth anniversary of Late Sardar Vallabhbhai Patel rashtriya ekta divas was celebrated on 31st October 2018. Actual working days of first term of academic session of 2018-19 were 110 including period spent on sessional examinations.

**Dr. P O Patil**

**IQAC Co-ordinator**



**Dr. S B Bari**

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## **Academic and Administrative (AAA) Report 2019-20**



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**Internal Quality Assurance Cell**  
**ACADEMIC & ADMINISTRATIVE AUDIT (AAA) REPORT**  
**Academic year 2019-20**

**Academic year 2019-20 (Term -I)**

From June 17, 2019, to October 26, 2019, the adherence to the academic calendar included various important dates and events within this period.

June 17, 2019: The academic calendar began, marking the start of the session. Students and faculty members returned from the summer break, and classes commenced. Throughout the months of June, July, and August, regular classes and academic activities took place as per the predefined schedule. Students attended lectures, participated in discussions, conducted research, and completed assignments as required by their respective courses. August 28 to September 1, 2019: During this period, the sessional exams for the first half of the semester took place. These exams evaluated students' understanding and knowledge of the course material covered until that point. Students prepared for these exams by revising their notes, and textbooks, and engaging in group study sessions. October 17 to October 23, 2019: The second sessional exams were conducted during this period. These exams assessed students' knowledge and comprehension of the remaining course material covered in the latter half of the semester. The academic calendar ensured a structured and organized approach to the semester, with specific dates for exams, assessments, and breaks. It allowed students and faculty members to plan their activities accordingly and ensured the timely completion of the curriculum.

**Academic year 2019-20 (Term -II)**

December 27, 2019: The academic calendar resumed after the winter break, marking the beginning of the new semester. Students and faculty members returned to the college campus, and regular classes commenced. Throughout January and February 2020, academic activities proceeded as per the predefined schedule. Students attended lectures, engaged in practical sessions, conducted research, and completed assignments. February 17 to 22, 2020: The first sessional exams were conducted during this period. These exams assessed students' understanding and knowledge of the course material covered in the first half of the semester. Students prepared for these exams by revising their notes, and textbooks, and engaging in







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group study sessions. April 6 to 11, 2020: The second sessional exams took place during this period. These exams evaluated students' understanding and knowledge of the course material covered in the latter half of the semester.

Events organised during academic year 2019-20 are as follows

1. International Yoga Day - June 21, 2019: As part of the global celebration of International Yoga Day, the college organized yoga sessions and workshops. Students and faculty members participated in various yoga exercises and learned about the benefits of practising yoga for physical and mental well-being.
2. Tree Plantation Drive in College Campus - July 7, 2019: To promote environmental sustainability and create a greener campus, a tree plantation drive was organized. Students, faculty, and staff members came together to plant trees within the college premises, contributing to a healthier and eco-friendly environment.
3. Pharmacist Day - September 25, 2019: Pharmacist Day was observed to honour the contributions of pharmacists in healthcare.
4. Yuvati Sabha - 2019 - October 3, 2019: Yuvati Sabha, A one day workshop specifically for female students, took place. The event aimed to empower and inspire young women, offering workshops, panel discussions, and interactive sessions covering various topics like personal development, career guidance, and gender equality.
5. AIDS Day Rally - December 1, 2019: Although it falls outside the specified timeframe, it is worth noting that an AIDS Day rally was organized to raise awareness about HIV/AIDS. Participants marched through the streets, distributing informational pamphlets, promoting safe practices, and fighting the stigma associated with the disease.
6. Fresher's Party – Novatofiesta 2K19 - September 1, 2019: The college hosted a fresher's party, known as Novatofiesta 2K19, to welcome new students. It involved fun activities, cultural performances, games, and opportunities for students to socialize and build relationships within the college community.
7. Ganesh Sthapana – Ganesh Utsav - September 2, 2019: On Ganesh Utsav, the college celebrated the installation of Lord Ganesh's idol, known as Ganesh Sthapana. Students and faculty members participated in the rituals and sought the blessings of Lord Ganesh for knowledge, success, and prosperity.







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8. "Dandiya-Night" - October 9, 2019: To celebrate the festival of Navratri, a vibrant and lively Dandiya Night was organized. Students dressed in traditional attire and enjoyed the rhythmic dance form of Dandiya-Raas, accompanied by music, cultural performances, and a festive atmosphere.
9. National Voters Day was celebrated within the college campus. Various activities were organized to raise awareness about the importance of voting, encourage voter registration, and promote democratic participation among students.
10. February 1 to 6, 2020: Smilax 2020 (Competitions) - Competitions took place during this period. The event involved a series of competitions encompassing various domains such as cultural, literary, and sports. Students participated in activities like music, dance, drama, literary quizzes, and sports competitions, showcasing their talents and skills. February 4, 2020: An Elocution Competition was organized, providing a platform for students to express their thoughts and ideas through speeches. Participants delivered speeches on diverse topics, highlighting their communication and oratory skills.
11. February 7, 2020: A Parents Meet and Alumni Meet were conducted simultaneously. Parents had the opportunity to interact with faculty members, discussing their child's progress and addressing any concerns. The Alumni Meet brought together former students to reconnect with their alma mater, share their experiences, and provide guidance to current students.
12. February 7, 2020 (Annual Cultural Gathering): Smilax 2020 Annual Cultural Gathering was held, serving as a showcase for the college's cultural talents. The event featured performances such as music, dance, skits, and other artistic presentations, fostering a sense of cultural appreciation and camaraderie among the students.
13. February 10, 2020: Virtual Campus Interviews for fresher students of B. Pharm & M. Pharm were conducted. Companies and recruiters virtually visited the college campus to assess and interview students for potential employment opportunities. This initiative aimed to bridge the gap between academia and industry and provide students with job placement prospects.
14. February 24 to March 2, 2020: A self-defence workshop was organized under Yuvatisabha, focusing on equipping female students with essential self-defence techniques and promoting their safety and empowerment.







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15. February 29, 2020: The college hosted a National Symposium on Herbal Medicine. Experts and scholars in the field of herbal medicine delivered lectures, presented research findings, and facilitated discussions to enhance knowledge and awareness about the benefits and applications of herbal medicine.
16. March 5, 2020: Virtual Campus Interviews for fresher students of B.Pharm & M.Pharm were conducted again, providing additional opportunities for students to interact with potential employers and secure job placements.

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## **Academic and Administrative (AAA) Report 2020-21**





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**ACADEMIC & ADMINISTRATIVE AUDIT (AAA) REPORT**  
**Academic year 2020-21**

**Academic year 2020-21 (Term -I)**

Academic Calendar for First Year B.Pharm (1st February 2021 to 30th April 2021):

1st February 2021: Academic Year Commences. Regular classes begin for First Year B.Pharm students. 22nd March 2021 to 27th March 2021: First Sessional Examinations. Students will be assessed on their knowledge and understanding of the course material covered in the first half of the semester. April 2021: Regular classes and academic activities continue. 26th April 2021 to 30th April 2021: Second Sessional Examinations. Students will be evaluated on the course material covered in the latter half of the semester. April 2021: After the Second Sessional Exams, regular classes resume to cover any remaining syllabus and prepare students for the final exams. 30th April 2021: Academic Year Concludes. The semester ends for First Year B. Pharm students.

Academic Calendar for Second Year B. Pharm, Third Year B.Pharm, and Final Year B.Pharm (22nd June 2020 to 30th September 2020): 22nd June 2020: Academic Year Commences. Regular classes begin for Second Year, Third Year, and Final Year B. Pharm students. September 2020: Regular classes and academic activities continue. Dates for First and Second Sessional Exams: The specific dates for the First and Second Sessional Examinations for Second Year, Third Year, and Final Year B.Pharm may vary depending on the college or university's schedule. Typically, the sessional exams are conducted at intervals throughout the semester to assess students' progress and understanding of the course material. 30th September 2020: Academic Year Concludes. Semester ends for Second Year, Third Year, and Final Year B. Pharm students. Throughout the academic year, students in all years of the B.Pharm program will be attending lectures, participating in practical sessions, conducting research, and completing assignments. The sessional exams will serve as important checkpoints to assess students' knowledge and understanding of the subjects, while the regular classes will prepare them for the final examinations. Please note that the specific dates for the sessional exams in the second year, third year, and final year of B.Pharm are not provided in the given period, as the academic calendars for individual institutions may vary.

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It's essential to refer to the official academic calendars provided by the respective colleges or universities for the precise dates and details of the sessional exams for each year.

### **Academic year 2020-21 (Term II)**

Academic Calendar for First Year B.Pharm (1st June 2021 to 5th August 2021):

1st June 2021: Academic Year Commences. Regular classes begin for First Year B.Pharm students. 21st June 2021 to 26th June 2021: First Sessional Examinations. Students will be assessed on their knowledge and understanding of the course material covered in the first half of the semester. July 2021: Regular classes and academic activities continue. 19th July 2021 to 24th July 2021: Second Sessional Examinations. Students will be evaluated on the course material covered in the latter half of the semester. 5th August 2021: Academic Year Concludes. Semester ends for First Year B.Pharm students. Throughout the academic year, First Year B.Pharm students will be attending lectures, participating in practical sessions, conducting research, and completing assignments. The sessional exams will serve as important checkpoints to assess students' progress and understanding of the subjects, while the regular classes will prepare them for the final examinations.

Academic Calendar for Second Year B.Pharm, Third Year B.Pharm, and Final Year B.Pharm (4th March 2021 to 7th June 2021): 4th March 2021: Academic Year Commences. Regular classes begin for Second Year, Third Year, and Final Year B.Pharm students. April 2021 to June 2021: Regular classes and academic activities continue. Dates for First and Second Sessional Exams: The specific dates for the First and Second Sessional Examinations for Second Year, Third Year, and Final Year B.Pharm may vary depending on the college or university's schedule. Typically, the sessional exams are conducted at intervals throughout the semester to assess students' progress and understanding of the course material. 7th June 2021: Academic Year Concludes. Semester ends for Second Year, Third Year, and Final Year B.Pharm students. Throughout the academic year, students in Second Year, Third Year, and Final Year B.Pharm will be attending lectures, participating in practical sessions, conducting research, and completing assignments. The sessional exams will help assess students' progress, while the regular classes will prepare them for the final examinations.



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Events Organised during academic year 2020-21 are as follows.

1. Webinar on Literature Review: Need of hour in Research Methodology - June 20, 2020: The webinar focused on the significance of literature review in research methodology. Participants learned about the importance of conducting a comprehensive literature review to identify gaps in existing knowledge and develop research questions.
2. National Level E-Quiz Competition on Pharmacology - June 21, 2020: The E-Quiz Competition tested participants' knowledge and understanding of pharmacology concepts at the national level. It provided a platform for students to showcase their expertise in the subject.
3. International Yoga Day: Online Zoom - June 21, 2020: The college celebrated International Yoga Day through an online Zoom session. Students and faculty members participated in yoga exercises and learned about the benefits of incorporating yoga into their daily lives.
4. International Webinar on Amphiphilic Dendrimers and their Biomedical Applications by Dr. Dinesh M. Dhumal - July 2, 2020: This international webinar was conducted by Dr. Dinesh M. Dhumal, an expert in the field. The webinar covered the topic of amphiphilic dendrimers and their applications in biomedicine, offering insights into innovative research and advancements in the area.
5. National Webinar on "Sedatives & Hypnotics for Preparation of GPAT" - July 2, 2020: This webinar aimed to provide students with guidance on preparing for the Graduate Pharmacy Aptitude Test (GPAT) by focusing on the topic of sedatives and hypnotics.
6. Live International Webinar on Antimicrobial agents and Adjuvants: How to test and Elucidate their mode of action?" - July 10, 2020: The international webinar focused on antimicrobial agents and adjuvants, exploring methods to test and elucidate their mode of action in the context of biomedical research.
7. National Webinar on Overview and Fundamentals of Medical Writing by Mr. Nilakash A. Selkar - July 13, 2020: This webinar provided an overview of medical writing and its fundamentals, offering valuable insights and tips for effective medical communication.



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8. Tree plantation - July 14, 2020: In an effort to promote environmental sustainability, a tree plantation drive was organized, encouraging students and faculty members to participate in greening the campus.
9. Librarian Day - August 12, 2020: Librarian Day was observed to acknowledge the contributions of librarians in education and research.
10. Virtual Campus Interview for fresher students of B.Pharm & M. Pharm - August 17, 2020: Companies and recruiters conducted virtual campus interviews for fresher students of B.Pharm and M.Pharm, providing them with job placement opportunities.
11. Ganesh Sthapana - August 22, 2020: The college celebrated Ganesh Sthapana, marking the installation of Lord Ganesh's idol and commencing the festivities of Ganesh Chaturthi.
12. National Level Webinar on Entrepreneurship Development - September 4, 2020: This webinar focused on entrepreneurship development, providing insights into starting and managing entrepreneurial ventures in the pharmaceutical industry.
13. National Level Webinar on "Communication Skills" - September 5, 2020: The webinar focused on enhancing communication skills, an essential aspect of personal and professional development, emphasizing effective communication techniques in various settings. These events and webinars enriched the academic experience of the students, providing valuable insights, fostering skill development, and promoting overall growth and well-being.
14. AICTE Training and Learning (ATAL) Academy Programme on Personal Effectiveness - 21st September 2020: The college conducted a training program to enhance students' personal effectiveness.
15. National Level Rx Technical EPoster Competition 2k20 - 25th September 2020: Students participated in a national-level EPoster competition, showcasing their research and technical expertise.
16. Vachan Prerna Divas - 15th October 2020: The college observed Vachan Prerna Divas to commemorate the birth anniversary of Dr. APJ Abdul Kalam, inspiring students through his teachings.
17. Rashtriya Ekta Din - 31st October 2020: The college celebrated Rashtriya Ekta Din, promoting national unity and integrity.



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18. Virtual Campus Interview for fresher students of B.Pharm & M. Pharm - 30th October to 10th November 2020: Companies conducted virtual interviews for freshers, providing job placement opportunities.
19. "Constitution Day" Celebration - 26th November 2020: The college celebrated Constitution Day, fostering awareness about the Indian Constitution.
20. Walk-In Interview for fresher students of M.Pharm, B.Pharm, D.Pharm, MSc. & BSc. - 15th December 2020: Students appeared for walk-in interviews to explore job opportunities.
21. Social Activity: Face Mask Gift to workers of Municipal Corporation, Shirpur on account of New Year 2021 - 1st January 2021: The college engaged in a social activity by gifting face masks to municipal workers.
22. A National Webinar on "Implementation of New Education Policy (NEP) - 2020 with relevance to Technological Education" - 9th March 2021: A national webinar was organized to discuss the implementation of NEP with a focus on technological education.
23. International Webinar on topic Career Options and Future Prospects in Pharma Field by Deepak Pardhi - 24th April 2021: An international webinar provided insights into career options in the pharmaceutical field.

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**IQAC Co-ordinator**



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## **Academic and Administrative (AAA) Report 2021-22**





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**Internal Quality Assurance Cell**  
**ACADEMIC & ADMINISTRATIVE AUDIT (AAA) REPORT**  
**Academic year 2021-22**

**Academic year 2021-22 (Term -I)**

Academic Calendar for First Year B.Pharm (13th December 2021 to 10th March 2022): 13th December 2021: Academic Year Resumes. Regular classes begin for First Year B.Pharm students after the winter break. January 2022: Regular classes and academic activities continue. Students attend lectures, participate in practical sessions, and engage in research work. February 7 to 12, 2022: First Sessional Examinations. During this period, students are assessed on their knowledge and understanding of the course material covered in the first half of the semester. The exams serve as important milestones in evaluating students' progress and comprehension. March 2022: Regular classes and academic activities continue after the first sessional exams. Students prepare for the second sessional exams. March 7 to 12, 2022: Second Sessional Examinations. These exams evaluate students on the course material covered in the latter half of the semester. It offers another opportunity to assess their academic performance and understanding of the subjects. 10th March 2022: Academic Year Concludes. The semester ends for First Year B.Pharm students.

Academic Calendar for Second, Third, and Final Year B.Pharm (1st September 2021 to 10th December 2021): 1st September 2021: Academic Year Commences. Regular classes begin for Second, Third, and Final Year B.Pharm students. October 2021: Regular classes and academic activities continue. Students attend lectures, participate in practical sessions, and engage in research work. 25th October to 29th October 2021: First Sessional Examinations. During this period, students are assessed on their knowledge and understanding of the course material covered in the first half of the semester. The exams serve as important milestones in evaluating students' progress and comprehension. November 2021: Regular classes and academic activities continue after the first sessional exams. Students prepare for the second sessional exams. 7th March to 12th March 2022: Second Sessional Examinations. These exams evaluate students on the course material covered in the latter half of the semester. It offers another opportunity to assess their academic performance and understanding of the



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**President :**  
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**M.L.A.**

**Principal :**  
**Dr. S. B. Bari**  
**M.Pharm. Ph.D., D.I.M.F.J.C.**

subjects. 10th December 2021: Academic Year Concludes. The semester ends for Second, Third, and Final Year B.Pharm students.

### **Academic year 2021-22 (Term -II)**

Academic Calendar for First and Second Year B.Pharm (April 1, 2022, to July 2, 2022):  
April 1, 2022: Academic Year Resumes. Regular classes begin for First and Second Year B.Pharm students after the scheduled break. April 2022: Regular classes and academic activities continue. Students attend lectures, participate in practical sessions, and engage in research work. May 4 to May 10, 2022: First Sessional Examinations. During this period, First and Second Year students are assessed on their knowledge and understanding of the course material covered in the first half of the semester. The exams serve as important checkpoints to monitor their academic progress. June 2022: Regular classes and academic activities continue after the first sessional exams. Students prepare for the second sessional exams. June 27 to July 2, 2022: Second Sessional Examinations. These exams evaluate First and Second Year students on the course material covered in the latter half of the semester. It offers another opportunity to assess their academic performance and understanding of the subjects. July 2, 2022: Academic Year Concludes. The semester ends for First and Second Year B.Pharm students.

Academic Calendar for Third and Final Year B.Pharm (January 24, 2022, to March 30, 2022):  
January 24, 2022: Academic Year Resumes. Regular classes begin for Third and Final Year B.Pharm students after the scheduled break. January 2022 to March 2022: Regular classes and academic activities continue. Third and Final Year students attend lectures, participate in practical sessions, and engage in research work. March 30, 2022: Academic Year Concludes. The semester ends for Third and Final Year B.Pharm students. 11 April 2022 to 18 April 2022: First Sessional Examinations. During this period, students are assessed on their knowledge and understanding of the course material covered in the first half of the semester. The exams serve as important milestones in evaluating students' progress and comprehension. March 2022: Regular classes and academic activities continue after the first sessional exams. Students prepare for the second sessional exams. 4 May 2022 to 10 May 2022: Second Sessional Examinations. These exams evaluate students on the course material covered in the latter half of the semester.



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Events organised during academic year 2021-22 are as follows

1. Virtual Campus Interview for fresher students of B. Pharm & M. Pharm - June 3 & 4, 2021: Companies conducted virtual campus interviews, offering job placement opportunities for freshers pursuing B.Pharm and M.Pharm degrees. Virtual Campus Interview for fresher students of M. Pharm - July 5 & 6, 2021: Additional virtual campus interviews were held specifically for freshers pursuing M.Pharm degree.
2. National Level Rx Technical Elocution Competition - September 25, 2021: The college organized a national-level elocution competition focused on technical topics related to pharmacy.
3. Blood Group Detection Camp (Kharde) - September 30, 2021: A camp was organized to help individuals identify their blood groups, promoting health awareness.
4. Dandiya Night 2021 at HRPIPER - October 20, 2021: A cultural event, Dandiya Night, was held to celebrate the festive season with traditional dance and music.
5. Fresher's Party 2020 (Euphoria2K20) - December 4, 2021: A party was organized to welcome the new batch of students (F.Y. B. Pharm and F.Y. M.Pharm) to HRPIPER, providing them with an opportunity to interact and socialize.
6. Orientation Program for F.Y. B. Pharm and F.Y. M.Pharm - January 4, 2022: An orientation program was conducted to introduce the first-year B.Pharm and M.Pharm students to the college's academic and extracurricular activities.
7. Parents Meet (Final Year B.Pharm 2021-22) - January 4, 2022: A meeting was held with the parents of final-year B.Pharm students to discuss academic progress and future plans.
8. The college celebrated National Voters Day, raising awareness about the importance of voting, and encouraging students to exercise their right to vote.
9. TCS BPS Fresher Hiring for B. Pharm and M. Pharm Students - January 26, 2022: Tata Consultancy Services conducted fresher hiring for B. Pharm and M. Pharm students, offering career opportunities to fresh graduates.
10. Health Camp for Elderly Persons under NSS - January 31, 2022: HRPIPER's National Service Scheme (NSS) organized a health camp for elderly individuals, providing medical assistance and support.



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11. Yuvati Sabha: Self-defense Workshop - January 24 to 31, 2022: The Yuvati Sabha organized a self-defence workshop to empower and equip female students with essential self-defence skills.
12. The Parents Meet of T. Y. B. Pharm (Div. A & B) - February 25, 2022: A meeting was held with the parents of Third Year B.Pharm students to discuss academic progress and future plans.
13. Entrepreneurship Skill Development Workshop - February 26, 2022: A workshop was conducted to develop entrepreneurship skills among students, encouraging innovation and creativity.
14. International Webinar on "Career Opportunity in Foreign Countries" by Mr. Ravindra Gupta - March 4, 2022: An international webinar provided insights into career opportunities in foreign countries, offering students a global perspective.
15. Pool Campus Drive for B. Pharm & M. Pharm Freshers - May 7, 2022: A pool campus drive was organized, giving freshers an opportunity to participate in recruitment events conducted by multiple companies.

**Dr. P O Patil**

**IQAC Co-ordinator**

**Dr. S B Bari**

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## **Academic and Administrative (AAA) Report 2022-23**





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**M.L.A.**

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**Internal Quality Assurance Cell**  
**ACADEMIC & ADMINISTRATIVE AUDIT (AAA) REPORT**  
**Academic year 2022-23**

The North Maharashtra University provides almanac (calendar of events) for each semester in the beginning of the academic year. Hence, the HRPIPER compiles with the details of NMU, Jalgaon. The following list gives the dates for the curricular activities for academic year 2022-23. These also provide semester-wise beginning dates for the conduct of examinations. In addition, the dates for the beginning and end dates for instructions are clearly defined. The NMU end examinations and vacation to college are also specified.

**Academic year 2022-23 (Term -I)**

**Academic Calendar for Second, Third, and Final Year Students (June 27, 2022, to January 2, 2023):** June 27, 2022: Academic Year Commences. Regular classes begin for Second, Third, and Final Year students. June 2022 to September 2022: Regular classes and academic activities continue during this period. Students attend lectures, participate in practical sessions, and engage in research work. September 19 to September 23, 2022: First Sessional Examinations. During this period, Second, Third, and Final Year students are assessed on their knowledge and understanding of the course material covered in the first half of the semester. The exams serve as important milestones in evaluating students' academic progress. October 1 to October 6, 2022: Second Sessional Examinations. These exams evaluate students on the course material covered in the latter half of the semester. It offers another opportunity to assess their academic performance and understanding of the subjects. October 2022 to January 2023: Regular classes and academic activities continue after the second sessional exams. Students prepare for their final examinations. January 2, 2023: Academic Year Concludes. The semester ends for Second, Third, and Final Year students. Throughout the academic year, adherence to the calendar ensures that students and faculty members effectively plan their activities, maintain a suitable pace of learning, and complete the curriculum in a timely manner. This adherence also allows sufficient time for revision, project work, and practical training, enabling students to grasp the concepts thoroughly.



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## **Academic year 2022-23 (Term -II)**

**Academic Calendar from January 10, 2023, to May 23, 2023 for Second, Third, and Final Year Students:** January 10, 2023: Academic Year Resumes. Regular classes begin for Second, Third, and Final Year students at the institute. January 2023 to February 2023: Regular classes and academic activities continue during this period. Second, Third, and Final Year students attend lectures, participate in practical sessions, and engage in research work. February 20 to February 25, 2023: First Sessional Examinations. During this period, Second, Third, and Final Year students are assessed on their knowledge and understanding of the course material covered in the first half of the semester. The exams serve as important checkpoints to monitor students' academic progress. February 2023 to March 2023: Regular classes and academic activities continue after the first sessional exams. Second, Third, and Final Year students receive feedback on their performance and prepare for the second sessional exams. March 27 to April 3, 2023: Second Sessional Examinations. These exams evaluate Second, Third, and Final Year students on the course material covered in the latter half of the semester. It offers another opportunity to assess their academic performance and understanding of the subjects. April 2023 to May 2023: Regular classes and academic activities continue after the second sessional exams. Second, Third, and Final Year students engage in revision, project work, and practical training to prepare for the final examinations. May 23, 2023: Academic Year Concludes. The semester ends, and the academic year comes to an end for Second, Third, and Final Year students.

**Between June 1, 2023, and July 2023, First Year students** followed the academic calendar, attending regular classes, engaging in practical training, and participating in co-curricular activities. In July, an academic progress review was conducted, preparing students for the first sessional examinations held at the end of the month. Faculty provided feedback to aid students' progress.

Events organized during academic year 2022-23 are as follows

1. Intellectual Property Rights Seminar - July 26, 2022: The seminar focused on creating awareness about intellectual property rights and their significance in the pharmaceutical field.



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2. Drawing Competition on account of 'Azadi Ka Amrit Mahotsav' - August 13, 2022: The drawing competition was organized to celebrate India's 75 years of independence and to showcase students' creativity and patriotism.
3. Blood Donation Camp - September 14, 2022: The blood donation camp aimed to contribute to the noble cause of saving lives through voluntary blood donations.
4. Social Awareness Rally and Street play on Pharmacist Day - September 26, 2022: The event aimed to raise awareness about the role of pharmacists in healthcare and promote the importance of the Pharmacist Day.
5. Industrial Visit to Modern Laboratories, Indore - November 18, 2022: Students visited Modern Laboratories in Indore to gain practical insights into pharmaceutical manufacturing processes.
6. Alumni Interaction Lecture by Mr. Rakesh Patil - November 19, 2022: The alumni interaction lecture allowed students to learn from the experiences and success stories of Mr. Rakesh Patil, an esteemed alumnus.
7. Constitution Day Celebration - November 26, 2022: The college celebrated Constitution Day, promoting awareness about the Indian Constitution and its principles.
8. Alumni Interaction Lecture by Mr. Bhupesh Patil - December 30, 2022. Mr. Bhupesh Patil, another successful alumnus, delivered an interaction lecture to motivate and inspire current students. These events provided students with valuable learning experiences, exposure to industry practices, and opportunities to interact with successful alumni.
9. Additionally, the events celebrated national occasions and created awareness about social issues, fostering a sense of community and responsibility among the students.
10. Alumni Interaction Lecture by Ms. Bhagyashree Pawar: On January 25, 2023, an alumni interaction lecture was organized, where Ms. Bhagyashree Pawar, an esteemed alumna, shared her experiences and insights with current students.
11. SMILAX 2023 Annual Gathering: The annual gathering, SMILAX 2023, took place on February 7, 2023, providing students with a platform to showcase their talents and participate in various cultural and academic activities.
12. Voter Awareness Programme: On February 17, 2023, a voter awareness program was conducted to emphasize the importance of voting and civic participation among students and the community.







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13. Shiv Jayanti Celebration: The institute celebrated Shiv Jayanti on February 19, 2023, to honour the birth anniversary of Chhatrapati Shivaji Maharaj, promoting his ideals and values.
14. One Day National Employment and Entrepreneurship Workshop (NEEW 2023): On February 28, 2023, a national-level workshop on employment and entrepreneurship was held, empowering students with career-related insights and opportunities.
15. National Level Conference on "Current and Future Prospects in Drug Design and Development in Nanotechnology": On February 25, 2023, the conference aimed to explore advancements in drug design and nanotechnology for future pharmaceutical prospects.
16. EUPHORIA 2K23 (Fresher's Party): EUPHORIA 2K23, the fresher's party, was organized on March 25, 2023, to welcome new students and provide them with a memorable experience.
17. National Level E-Poster Making Competition on the occasion of World Health Day 2023: On March 29, 2023, a national-level e-poster competition was conducted to raise awareness about global health issues.
18. F. Y. B. Pharm Parents Meet (Online): The online parents meet for First Year B. Pharm students was held on April 7, 2023, where parents interacted with faculty and gained insights into their child's academic progress.

**Dr. L R Zawar**

**IQAC Co-ordinator**

**Dr. S B Bari**

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## **Follow – Up Action Taken Report 2019-20**





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Address: Karwand Naka, Shirpur, Dist. Dhule, 425 405 (M.S.)

### NOTICE

All the members of Staff at B. Pharm of HRPITER

are hereby informed that meeting is schedule on 30/07/2019

at 5:30 am/pm. Venue of the meeting. Conference hall

Agenda for the meeting is as follows:

- 1] Adjustment of theory and Practicals
- 2] Syllabus completion
- 3] GPAT lecture series
- 4] Local guardian meetings / faculty diary completion
- 5] NBA report
- 6] Portfolio activities and result analysis
- 7] Admission related discussion
- 8] Any other issue raised





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Address: Karwand Naka, Shirpur, Dist. Dhule, 425 405 (M.S.)

**Meeting Number**.....122.....

Meeting of all the staff members of B. Pharm at HRP/PER was held on 30/07/2019 at 5:30 am/pm.

Following minutes of meeting were discussed and approved.

1) All the issues related to theory and practical adjustment was discussed during meeting.

2) Syllabus completion review was taken by principal sir for third and final year and asked to complete the same before university exam.

3) Regarding CPAT, it was decided to conduct the CPAT lecture series by the staff members as per subject expertise to guide the students.

4) Principal sir asked to conduct regular local guardian meetings batchwise and suggested to take action related to some and also asked update faculty diary regularly.

5) NBA inspection was held in month of April and submitted their Report. All the points criteria were discussed during meetings.

6) All the members were asked to update portfolio-activities and complete result analysis.

7) Admission mission 2019-20 was discussed and required activities were also discussed.

8) Any other issue:-  
During meeting following faculties were appreciated for achieving excellent grade in student feedback of 2018-19 (Term-II):- Dr. L. D. Patil, Mr. B. M. Patil, Dr. D. A. Patil, Mr. D. S. B. Patil, Dr. G. D. Patil, Mr. Z. K. Patil, Dr. V. B. Patil, Mr. P. P. Patil, Mr. P. B. Patil, Mr. S. B. Patil, Dr. D. D. Patil, Mr. S. B. Patil, SSA, Dr. K. P. Patil.







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ATR [30/7/2019]

1) Theory and Practical adjustment was done as per decided.

2) Syllabus for T.Y and final year was near to complete and completed before university exams.

3) RPA.T Lecture schedule has been prepared and will be followed in coming days.

4) Local guardians meetings were conducted by all staff members and also took action against some problems faced by the students and faculty diaries is updated by all.

5) Strength and weaknesses were highlighted and action against the same is in process.

6) Portfolio documentation is updated.

7) Action plan is in process as per decided to complete admissions.



*[Signature]*  
Principal  
Pharmaceutical Education  
Dist. Dhule, 425 405





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### NOTICE

All the members of Head of Departments at HRPIPER  
are hereby informed that meeting is schedule on 07/08/2019  
at 5:30 am/pm. Venue of the meeting. Conference room

Agenda for the meeting is as follows: .....

- 1) Discussion regarding research grants
- 2) Departmental progress
- 3) Departmental cleaning and requirements
- 4) Any other issue raised





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**Meeting Number** ..... 123 .....

Meeting of All the HOD'S of HRPIER

was held on 07/08/2019 at 5.30 am/pm.

Following minutes of meeting were discussed and approved.

1) All the HOD'S were informed to prepare research proposal for research fundings from AICTE, PCI and KBCNMU.

2) All the HOD'S were asked to take follow up of all the research activities of department with syllabus completion and various departmental activities.

3) Regular departmental cleaning is must, so all the HOD'S are informed to take follow up of departmental lab assistant and attendant for the same.

4) Any other issue -

a) All the HOD'S are informed to maintain strict departmental discipline during practicals conducted and same need to follow by departmental staff.







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ATR [71812015]

- 1) Applying to various research findings is in process.
- 2) HOD's were taken follow up of research activities like publications, books etc.
- 3) As per decided in meeting, all the HOD's are taking continuous follow up of departmental cleaning and other related activities.
- 4) All the departmental staff were instructed regarding departmental discipline during practicals and all are taking actions in discharge of discipline.



H. R. Patel  
Shirpur

Principal



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Address: Karwand Naka, Shirpur, Dist. Dhule, 425 405 (M.S.)

### NOTICE

All the members of staff at B. Pharm HRPIER  
are hereby informed that meeting is schedule on 20/9 /2019  
at 10:15 am/pm. Venue of the meeting. Conference room

Agenda for the meeting is as follows:

- 1) Syllabus / Attendance review
- 2) Faculty diary completion
- 3) Content beyond syllabus (NBA)
- 4) Review of followings points discussed with Honorable Mgt:-
  - a) Research grants / Publications in impact factors
  - b) Improvement in B. Pharm university results
  - c) Ph.D registration for New faculty / completion of work
  - d) FCTI methods
  - e) Any other issue raised





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Address: Karwand Naka, Shirpur, Dist. Dhule, 425 405 (M.S.)

**Meeting Number** ..... 124 .....

Meeting of All the staff at B. Pharm HRPIPER  
..... was held on 20/12/2019 at 10:15 am/pm.

Following minutes of meeting were discussed and approved.

1) Syllabus and attendance review was taken by the Principal Sir nearly half of syllabus was completed by all faculty.

2) All the staff members are informed to update faculty diary daily and also asked to all HOD's to verify the same.

3) As our college is accredited for 3 years till June 2022 the inspection committee asked to focus on CBS that was claimed. The portfolio in charge highlighted the CBS and what needs to be taken as CBS in upcoming years. Cite topic beyond all syllabus.

4) Management was suggested to all faculty to have focus on research grants and research publications in upcoming years.

5) All the staff were informed to take all necessary steps to improve ranking of HRPIPER Students in university topper lists.

6) All the newly joined staff members were motivated to do Ph.D registration as early as possible and also asked to complete the same those who have already registered.

7) In the meeting all were instructed to use various new I.T tools to teach students.





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ATR [ 20/9/2019 ]

2) All the faculty members has updated the faculty diaries till date and get it signed by HOD's.


3) As per discussions in the meeting, faculties took necessary actions to conduct CBS as per discussion and some of faculties would be conducting the same.

5) All the staff are taking extra lectures, providing notes and using many I.T tools to improve the knowledge of students to

4) Ph.D registration and completion of Ph.D is in process.

2) The staff is taking the use of various I.T tools during lectures as discussed in meeting.



  
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Address: Karwand Naka, Shirpur, Dist. Dhule, 425 405 (M.S.)

### NOTICE

All the members of Staff at B. Pharm HRPTEER

are hereby informed that meeting is schedule on 07/11 /2019

at \_\_\_\_\_ am/pm. Venue of the meeting. Conference room

Agenda for the meeting is as follows: \_\_\_\_\_

1] Syllabus completion of first year

2] Research grants

3] NBA related discussion

4] To review and appreciate faculty on basis of feedback  
by students (2019-20 Term I)



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**Meeting Number** ..... 125 .....

Meeting of All the staff members at B. Pharm H.P.I.P.E.R.  
..... was held on 07/11/2019 at 10:15 am /p.m.

Following minutes of meeting were discussed and approved.

1) Syllabus completion review of first year B. Pharm has been taken and nearly 90% of syllabus was completed by all staff members of first year B. Pharm

2) All the eligible staff members are informed to prepare various research proposal for research grants from funding agencies.

3) NBA related discussion:-  
The points where score is less, those points were discussed during meeting and what action needs to be taken were discussed

4) During the meeting, there was an appreciation of Dr. L.R.P., Mr R.F.M., Dr. D.A.P., Mr P.S.B., Dr. G.B.P., Mr. Z. Khan, Miss P.H.P. for getting excellent grade in student feedback.







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ATR [ 21/11/19 ]

1) Syllabus was completed by 100% of P.Y. B. Pharm

2) Preparing research proposal by some faculties is in process.



*[Signature]*  
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### NOTICE

All the members of Staff of B. Pharm HRP I PER  
..... are hereby informed that meeting is schedule on 3/1/2020  
at 5:30 am/pm. Venue of the meeting. Conference room

Agenda for the meeting is as follows: .....

- 1) Student placements in companies
- 2) Faculty diary completion
- 3) Syllabus and attendance of students of ongoing term
- 4) Any other issue raised





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Address: Karwand Naka, Shirpur, Dist. Dhule, 425 405 (M.S.)

**Meeting Number**.....126.....

Meeting of all the staff members of B-pharm H.R.P.I.E.R.  
..... was held on 3 / 1 / 2020 at 5:30 am/pm.

Following minutes of meeting were discussed and approved.

1) During meeting there was a discussion on placement of students in various pharma companies. All should take a necessary steps to improve knowledge and practical skills of students to get them placed in reputed pharmaceutical companies.

2) All the faculty members were informed to update the faculty diary regularly and get it signed by HOD's.

3) Syllabus review of all the years was taken and it was upto satisfactory level till date.





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ATR [3/1/2020]

1) As per discussion in the meeting, all the staff is taking necessary steps to improve employability and skill set of students.

2) Faculty diary of all departmental staff were verified by HOD's and it was found to be completed.

  
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**NOTICE** [Online meeting by cisco]

All the members of Staff at B. Pharm HRP IPER  
are hereby informed that meeting is schedule on 12/5/2020  
at 5-00 am/pm. Venue of the meeting. Online by Cisco Webex [915418612]

Agenda for the meeting is as follows: .....

- 1] Experience with online teaching and platforms used
- 2] Examination related discussion
- 3] Daily activity report and compilation
- 4] Admission Mission 20-21
- 5] Any other issue raised



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Address: Karwand Naka, Shirpur, Dist. Dhule, 425 405 (M.S.)

**Meeting Number**.....127.....

Meeting of all the staff members at B. Pharm HRPZOEI  
..... was held on 12/5/2020 at 5-00 am/pm.

Following minutes of meeting were discussed and approved.

1] As all were aware of COVID 19 Pandemic, all the issues related to teaching and syllabus completion was discussed. Already our management was adopted Cisco-webex platform for teaching and all the staff were using the same since several days, so all the experience of teaching related to platform was discussed.

2] During meeting there was a detail discussion on the examination (sessional) pattern and which platform used to conduct the same (i.e. google classroom and others). It was decided to conduct the same by google classroom by all the staff. All the aspects of google classroom related to exam were cleared during demo session delivered by Dr. Anushan Soni (D.D. Vignette College of Pharmacy, Parvel).

3] All the staff were asked to do the regular online activities like, seminars, quizzes etc and also asked to update the same in activity report as per asked.

4] Dr. G.B. Patil has discussed action plan for admission mission 2020-21. Several aspects were highlighted such as banners, printed flex, whats up groups, advertisement through facebook etc. Principal sir asked to take a necessary step as per action plan discussed.

5) Any other: →

Principal sir informed to all the staff regarding completion of syllabus of students by conducting extra lectures on sundays etc.







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
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ATR [12/5/20]

- 1) All the staff members were completed the syllabus by online Cisco-webex platform.
- 2) Examination was conducted as per discussed through google classrooms.
- 3) All the staff taking regular online activities such as quizzes, seminars, FDP's etc and updating the same in format.
- 4) Staff has taken necessary steps to fulfill admission mission for 2020-21.



  
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**President :**  
**Shri Amrishbhai R. Patel**  
**M.L.A.**

**Principal :**  
**Dr. S. B. Bari**  
**M.Pharm. Ph.D., D.I.M.F.J.C.**

# Follow – Up Action Taken Report 2020 - 21





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Address: Karwand Naka, Shirpur, Dist. Dhule, 425 405 (M.S.)

### NOTICE

All the members of Staff of B. Pharm HRP/PER

are hereby informed that meeting is schedule on 31/7/2020

at 1:00 a/p/m. Venue of the meeting. 1<sup>st</sup> floor class room with Social distancing

Agenda for the meeting is as follows: \_\_\_\_\_

- 1] Review of attendance of students in online lectures
- 2] Discussion related to fees collection & admission process
- 3] Syllabus review and regular assigned academic activities
- 4] Response to messages given on official group
- 5] Connect with parents and students frequently
- 6] Formal send off to Dr. P. K. Deshmukh Sir / Mr. P. S. Vekare
- 7] Any other issue raised (feedback analysis and appreciation)



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Address: Karwand Naka, Shirpur, Dist. Dhule, 425 405 (M.S.)

**Meeting Number**.....128.....

Meeting of all the staff of B. Pharm HRPIPER  
..... was held on 31 / 7 / 20 at 1.00 am/pm.

Following minutes of meeting were discussed and approved.

- 1] Attendance review was taken and it was found to be satisfactory in online lectures
- 2] All the attendee were asked to complete fees collection from students as per guardian batches allotted and report the same to office
- 3] All the strategies decided to fulfill admissions were discussed and also asked to take actions on strategies. Syllabus review was taken and it was up to mark and all were asked to do regular academic activities
- 4] In the meeting, all the were instructed to response needed to messages posts on our official group
- 5] All the guardian teachers were instructed to connect with guardian students and their parents related to academics in this pandemic and
- 6] Our senior faculty member and Colleague Dr. P. K. Deshmukh sir is leaving this institute and for the same formal send off was given to him by Mr. S. B. Bede sir and all faculty members Dr. P. P., Dr. Z. Z., Dr. D. D. P., Mr. R. R. M., Mr. P. P. P., Dr. V. K. K., Dr. G. G. P. and myself had delivered a small and sweet memories shared with Dr. P. K. Deshmukh sir and finally he had felicitated by principal sir and best wishes gave to him.
- 7] Finally feedback review was taken and Mr. R. R. M., Dr. O. A. P., Mr. P. S. B., Dr. G. G. P., Mr. Z. K. K., Dr. U. B. L., Dr. P. P. P., Mr. P. P. P., Mr. S. N. T., Mr. P. P. P., Mr. P. S. V. had appreciated for achieving excellent grades in student feedback at II term 19-20 and others were motivated for achieving the same in future.







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8) Any other issue's

There was an also formal send off given to M.S. P-S Vohra  
as she was leaving this institute.



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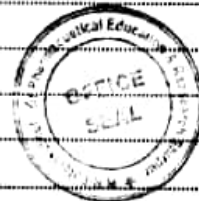
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ATR [ 31/12/20 ]

- 1] AS discussed in the meeting, fees was collected from Students.
- 2] All the Staff and Admission incharge were taken to necessary steps to achieve admissions of freshers and total 86 students were admitted in 2020-21.
- 3] Now all staff members are responding to messages posts on official group.
- 4] Connecting with parents and students are in process.
- 5] Staff were appreciated on basis of feedback by principal sir.

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### NOTICE

All the members of staff at B. Pharm HRP IPER

are hereby informed that meeting is schedule on 9/11/2020

at 4:30 a/m/pm. Venue of the meeting. 1st floor classroom with social distancing.

Agenda for the meeting is as follows: \_\_\_\_\_

- 1) Attendance review
- 2) Syllabus review
- 3) Discussion related to sessional exam 2020-21 (Term I)
- 4) Any other issue raised



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Address: Karwand Naka, Shirpur, Dist. Dhule, 425 405 (M.S.)

**Meeting Number** ..... 129 .....

Meeting of all the staff at B Pharm HRPIER

..... was held on 9/11/2020 at 4:30 a.m./p.m.

Following minutes of meeting were discussed and approved.

1) Attendance review of all the students of B-Pharm has taken and it was found to be satisfactory, still full attendance is must for lectures and practicals, hence all guardian teachers are informed to contact the absent students.

2) Syllabus review has taken and it was upto the mark.

3) There was a detail discussion on upcoming sessional examination of the students and what disciplinary actions will be needed.







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ATR [9/11/2020]

1) Attendance of students are now improved in theory as well as practicals

2) Sessional Exam was conducted by online mode and assessment is in process.



  
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### NOTICE

All the members of Staff of B-Pharm HRP/PER

are hereby informed that meeting is schedule on 31/12/2020

at 12:00 pm. Venue of the meeting. 1st floor classroom with social distancing

Agenda for the meeting is as follows:

- 1) Review of fees recovery from the students
- 2) NBA/NAAC review
- 3) formal send off to Mrs S. Shinde Sir
- 4) Any other issue raised during meeting





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**Meeting Number** ..... 130 .....

Meeting of all the staff at B. Pharm HRP7PER

..... was held on 31/12/2020 at 12:00 am/pm.

Following minutes of meeting were discussed and approved.

1) As also discussed in last meetings, some recovery of fees will be remained and principal sir asked all the guardian teachers to complete the same.

2) NBA/NAAC review was taken and all the points related to NBA/NAAC were discussed in short-pointwise & criteria-wise.

3) Formal send off was arranged for Mr. S.S. Shinde as he is leaving this institute. All the members of HRP7PER has gave him send off and wishes him best luck for future by giving him bookie.





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ATR [3110/20]


1] Satisfactory fees clearance is achieved by the actions of all guardian teachers.

3] Formal Send off was given to Mr S.S. Shinde.



  
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## NOTICE

All the members of HOD'S of B. Pharm at HRPPEH  
are hereby informed that meeting is schedule on 4/2/21  
at 3:30am/pm. Venue of the meeting. Conference room with social distancing  
Agenda for the meeting is as follows:

- 1) Discussion on departmental cleaning, instrument maintenance and departmental meetings etc.
- 2) Discussion related to research grants
- 3) Programme, Seminar, conference of dept
- 4) Departmental discipline
- 5) consultancy & revenue generation through dept
- 6) Any other issue raised



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**Meeting Number**.....131.....

Meeting of all the HOD'S at B. Pharm HRPICER

was held on 04/12/21 at 3:30 pm.

Following minutes of meeting were discussed and approved.

1) Several departmental issues like cleaning, instrument maintenance and departmental meetings. It was decided there should be a regular cleaning of department and should be inspected by head regularly. It was also decided to inspect the departmental instrument for its working condition and for non-working instrument necessary action must be needed. All the HOD'S were instructed to conduct frequent departmental meetings for continuous follow up of regular departmental activities.

2) All the attendees were instructed to instruct all the departmental staff to apply for various research-grants. SERA portal is opened in betw 15 Feb-15 March 2021.

3) All the HOD'S were instructed to organize any conference or seminar by online method from each department.

4) All should maintain discipline in all the regular-departmental activities.

5) If possible, there should be a consultancy from each department, so all must work in this direction.

6) For marketing of HRPICER, award of prizes and trophies to students is must for new admissions or also posting alumni videos on facebook or arranging guest lectures is necessary.

7) Related to NAAC, alumni contribution to college was discussed during meeting.





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ATRC (1/2/21)

- 1) updates about instrument maintenance was submitted to store incharge and regular inspection of departmental cleaning was done by HODs.
- 2) Applying to various research funding agencies is in process.
- 3) Organizing conference or seminars by some departments is in process, while some has organized.

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### NOTICE

All the members of Staff of B. Pharm at H.R.P.E.R

are hereby informed that meeting is schedule on 15/2/21

at 5:00 am/pm. Venue of the meeting. 1<sup>st</sup> floor classroom with social distancing

Agenda for the meeting is as follows: .....

1) Discussion related to reopening of Institutes as per guideline issued by government

2) Start of new academic session for Freshers students

3) Any other issue raised



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**Meeting Number**.....132.....

Meeting of all the staff of B. Pharm at HRZPCR

was held on 15/12/21 at 5.00 pm.

Following minutes of meeting were discussed and approved.

1) The institutes will be reopening from 15th Feb 2021 as per guidelines issued by government of India. Guidelines were circulated to all and asked to follow the same. Students would be allowed to report to college once they submit signed undertaking from parents and continuously wearing the mask. Seating arrangement of students was also discussed during the meeting.

2) All the planning related to start of new academic session was discussed with respect to syllabus completion, examination, workload distribution etc.





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ATE (15/2/21)

1] All the staff are following guidelines issued by government

2] Workload was distributed and syllabus planning was done as per discussed.



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Shirpur

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**President :**  
**Shri Amrishbhai R. Patel**  
**M.L.A.**

**Principal :**  
**Dr. S. B. Bari**  
**M.Pharm. Ph.D., D.I.M.F.J.C.**

## **Follow – Up Action Taken Report 2021 - 22**



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Address: Karwand Naka, Shirpur, Dist. Dhule, 425 405 (M.S.)

### NOTICE

All the members of Staff at B-Pharm HPTED

are hereby informed that meeting is schedule on 15/6/21

at 10:30 am/pm. Venue of the meeting. 1<sup>st</sup> Floor classroom with social distancing

Agenda for the meeting is as follows:

1) Syllabus completion review

2) Attendance review

3) Any other issue raised

4) online feedback review and appreciation



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Address: Karwand Naka, Shirpur, Dist. Dhule, 425 405 (M.S.)

**Meeting Number**.....133.....

Meeting of all the staff members at HRPER

was held on 15/6/21 at 10:30 am/pm.

Following minutes of meeting were discussed and approved.

1] Syllabus review of first to final year B-Pharm students has been taken by principal Sir. It was found that for 1<sup>st</sup> and final year 90% of syllabus and for 2<sup>nd</sup> and 3<sup>rd</sup> year nearly 50% of syllabus has completed by subjects teachers till date.

It's been decided in meeting to conduct extra lectures or practicals if needed to complete syllabus of first and second year B-Pharm.

2] Attendance review revealed the satisfactory attendance of students from first to final in online classes.

3] There will be a sessional exam of students in coming days, so exam pattern and discipline related to same was discussed.

b] Presently we are using M.S team as online platform for teaching, so several issues related to same were discussed in meeting.

c] There was a discussion on several strategies to improve results of our students in university were discussed.

d] Following faculties were appreciated on basis of their excellent grades in student feedback:-

1) Dr. LB, Dr. PEM, Dr. DAP, Dr. P.SB, Mr. ZGK, Mr. PDP, Mr. TARM, Mr. SNT, Ms. SSM, Ms. SDA, Mr. DMA. Those who got very good grades motivated to achieve excellent grade in coming sessions.

e] There was an outbreak of pandemic in last few months, hence all should asked to follow strictly guidelines issued by Government of India.







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ATR (15/12/20)

- 1] Staff has conducted extra lectures and practices whenever possible to complete syllabus of B.Pharm Second B-Pharm.
- 2] Exams were conducted as per discussion.
- 3] faculties were appreciated for their student feedback.



  
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## NOTICE

All the members of Staff at B. Pharm H.R.P.I.P.E.R

are hereby informed that meeting is schedule on 29/8/21  
at 5:30 am/pm. Venue of the meeting. 1<sup>st</sup> floor classroom with S.D. distancing

Agenda for the meeting is as follows:

- 1) Syllabus completion review
- 2) Placement related activities
- 3) NBA review
- 4) Any other issue raised (Faculty appreciation on basis of feedback 2019-21 (exam II))



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**Meeting Number** ..... 134 .....

Meeting of all the staff members of B. Pharm HRP/PER  
..... was held on 29/8/21 at 5:30 a.m./p.m.

Following minutes of meeting were discussed and approved.

1] Whole syllabus of third and final year B-Pharm has been completed, while syllabus of F.Y and S.Y is in process and will be completed very soon.

2] As summary of last meeting with management, Principal sir informed to all to take extra efforts for pass out students placement in reputed industries with good annual package.

During meeting, there was a discussion on what kind of efforts are required to placed students in industries and improvement in their annual package.

Principal sir asked to placement officer that to gather all the data related to annual package of placed students of last five years.

3] Any points related to NQA were discussed during meeting by Dr. P.P.P.

4] Any other:-

- From 26<sup>th</sup> July 2021, university exam is starting, so various issues related to exams were discussed.

- Dr. D.P.P. has briefed about NAAC and its documentation.

- Finally Principal sir asked to all for extra efforts - are needed to make our institute autonomous.

5] Faculty Appreciation on the basis of student feedback of 2020-21 (Term II):

Following faculties were appreciated on basis of obtaining excellent grade in student feedback:

Dr. P.P.P., Dr. D.P.P., Dr. P.S.B., Dr. G.B.P., Mr. Z.G.V., Dr. S.B.B., Dr. V.K.C.,

Dr. D.P.P., Mr. P.B.P., Mr. P.P.P.P., Mr. J.M. J.M., Mr. S.K.P., Mr. P.P.P.,

Mr. N.S.S. and rest of members were motivated in near future.







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ATRC 34/0/21

1) Syllabus of all years are completed by some of faculty members.

2) NBA documentation compilation is in process as discussed in last meetings.



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## NOTICE

All the members of Staff at B. Pharm HRPZPER

are hereby informed that meeting is schedule on 31/8/21  
at 4.00 am/pm. Venue of the meeting. Final year class room with S. distencing

Agenda for the meeting is as follows:

- 1] NBA review
- 2] NAAC review
- 3] Any other issue raised



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**Meeting Number**.....135.....

Meeting of all the staff members at B. Pharm HRPIPER  
was held on 31/8/21 at 4.00 pm.

Following minutes of meeting were discussed and approved.

1] Data of 2018-19, 2019-20, 2020-21 is required for NBA second cycle and hence it will be collected before Dec 21 to file SAR for renewal purpose. All the staff members are instructed to compile data before Dec 21

2] For NAAC it was decided that, every staff needs to complete one FDP/ year and also need to attain or organize one web.in / seminar per department.  
Training programme is also must for staff in department

3] - During meeting it was decided to organize orientation programme for newly joined faculty and its schedule will be displayed very soon.

- From 1/9/21 there would be offline classes for 1<sup>st</sup> and final year B.Pharm and time table of same was prepared.

- All the non-PHD faculty members were informed to compulsorily registered for Ph.D.

- Towards last NIRF ranking of last year and upcoming year was discussed.







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ATR [3118/21]

1) NBA data collection of said years are in process.

2) staff members are continuously engaging to attend FDP/ Seminars/ conference by online modes.

3) orientation programme for newly joined faculty members will be in month of October.



  
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## NOTICE

All the members of HODs of B. Pharm H.R.P.I.E.R.

are hereby informed that meeting is schedule on 14/9/21  
at 12:30<sup>pm</sup>/pm. Venue of the meeting. In conference room with S. distancing.

Agenda for the meeting is as follows:

- 1) Departmental meetings
- 2) Departmental progress : 19-20 | 20-21 | 21-22
- 3) Any other issues raised



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**Meeting Number** ..... 136 .....

Meeting of all the HOD's at HRPICER

..... was held on 11/9/21 at 12:30 am/pm.

Following minutes of meeting were discussed and approved.

1] All the HOD's are instructed to conduct atleast two departmental meetings / month and minutes of same must be show to Principal Sir.

2] All are informed to motivate towards research activities and research publications for overall departmental progress.

- All HOD's are instructed to prepare one slide powerpoint containing departmental progress.

3] - It was decided in meetings that HOD should discuss all the departmental issues with departmental staff and try to resolve them.

- Finally Dr. P. P. (new lab incharge) was suggested that he framed specific timings allotted for sample analysis on specific instrument and notice of the same will be circulated by tomorrow.







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ATR [19/21]

- 1) Departmental meetings were conducted as discussed by all HOD's
- 2) One slide powerpoint related to departmental progress was submitted by all HOD's towards Principal sir.
- 3) Time table and notice related to sample analysis has been circulated.



  
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### NOTICE

All the members of Staff of B. Pharm HRP IPCR

are hereby informed that meeting is schedule on 12/11/2021

at 5:30 <sup>pm</sup> /pm. Venue of the meeting. 1st floor class room with social distancing

Agenda for the meeting is as follows:

- 1] Admissions UG/PG
- 2] Vaccination drive updates for students
- 3] Syllabus completion SY, TY and final year
- 4] NBA/ NAAC review
- 5] Research grants
- 6] Any other issue raised



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**Meeting Number** ..... 137 .....

Meeting of all the staff of B. Pharm HRTPER

was held on 12/11/21 at 5:30 am/pm.

Following minutes of meeting were discussed and approved.

1) All were instructed to work together for fulfillment of admissions of UG (100) and PG (15) for academic year 21-22.

The admission process has been started, hence all faculty should be advised to advertise our college banners as much as possible through various social networks like Facebook, WhatsApp etc.

2) All the class teachers were asked to provide updated details of vaccination status of all the B. Pharm and M. Pharm students as early as possible.

3) As per circular received from KBCNMU dated 26/10/21, all subjects teachers were instructed to complete syllabus till 1st/1st by taking extra lectures or practicals.

4) - Final date to submit compliance report of NBA would be possibly in last week of Dec 21, hence all were asked to update data accordingly.

- All SOP's for data validation were already circulated by our NAAC co-ordinator on WhatsApp group.

5) All the attenders were asked to apply for various research findings. Last date for submission of VCRMS proposal will be 31st Nov 21, so eligible candidates were informed to apply for same.

6) Any other:-

a) Mr. Sapon Nangre has briefed about various research grants, publications & highlighted importance of H-index, I-index that will require to attain NIRF ranking.

b) For smooth running of store, suggestions were asked from all staff.







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1) All the staff members were informed that there will be regular and surprise visit by higher authority at any time during lectures and practicals.

2) It was decided in meeting to update regular portfolio activities and maintain zero pendency work.

3) There should be teaching of application of knowledge as commercial point view like prognosis, knowledge of medicinal plants into agricultural land.

4) Some ways to enhance interview/communication skills also (EPATL mission so).

5) Principal Sir suggested to take extra efforts for innovations and expand area of collaboration with industry & foreign collaborators.

6) It was decided to show ATP by concerned portfolio before attending next meeting.



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ATR [ 21/11/21 ]

1) As discussed in last meetings, all the staff members are worked for admissions and total 102 students are admitted for UG and 95 for PG.

2) Vaccination status of students as discussed:-

U - 96 Vaccinated ( 8 remain )

SY - 110 Vaccinated

TY - 113 Vaccinated

Total = 73 Vaccinated

PG = 28 Vaccinated

3) Syllabus was completed by all the staff members.

4) Dr. PAP has taken all the data required for compliance report from concern heads.

5) For NAAC criteria wise presentations were conducted on 10th/11th Jan 22.

- All the eligible staff members were submitted their VCRMS proposal before deadline.

6) Any other:-

b) Suggestions to improve the working of staff has been submitted to staff in charge by all HOD's.

c) Surprise visits schedule has been prepared and some visits also concluded.

7) All the staff members submitted ATR on concerned platform before next meetings.

8) Towards last Principal Sir explained action plan for next 5 years by HRP/PCR.



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Date: 19/01/2022

**NOTICE**

All the staff members of B. Pharm at HRPIMER are hereby informed that meeting is organized on 20<sup>th</sup> of January 2022 at 10.30 am in final year class room.

Agenda for meeting is as follows

**1. Academics related issues:**

- Presence of all teaching staff at events organized
- Discussion on portfolio activities
- Syllabus completion of First year B. Pharm and M. Pharm and DSY students
- Discussion related to issues of training placement activities
- Parents meet, guardian teacher meet and learner classification
- Soft skills & communication skills development for the students & related events
- NIRF/ATAL/AICTE Survey

**2. NBA/NAAC related discussion:**

- Curriculum gap and related action
- Overall criteriawise presentations of NAAC and related issues
- Guardian teacher-student interaction for carrer counselling
- Admission policy of PG programmes: State level research/poster competition
- Submission of Duty leave documents compulsorily to fursule madam

**3. Any other issue raised during meeting**

Name of Faculty Members	Signature	Name of Faculty Members	Signature
Dr. D. D. Patil		Mr. S. K. Patil	
Dr. P. O. Patil		Mr. M. S. Shaikh	
Mr. C. J. Bhavsar		Mr. N. R. Shirsath	
Dr. D. A. Patil		Mr. M. R. Mahajan	
Dr. V. K. Chatap		Mr. D. M. Patil	
Dr. L. R. Zavar		Miss. S. P. Deshmukh	







Date: 20/01/2022

**Minutes of meeting [ 138 ]**

The meeting of all staff members of B. Pharm at HRPIPER was held on 20<sup>th</sup> January 2022 at 10.30 am in final year class room. List of participants is given in ANNEXURE -I.

At the outset Dr. S. B. Bari, Principal, HRPIPER welcomed all the staff and all the staff members welcomed Sir to meeting.

There after agenda was taken up for discussion.

**Item No. 1: Brief summary of discussed points during 117<sup>th</sup> meeting**

Sr. No.	Subject	Decision
1	Presence of all teaching staff at events organized	1. Attendance is strictly mandatory for all teaching staff at events organized by HRPIPER and absentism should be considered only if taken prior permission from Principal sir or coordinator of event.
2	Discussion on portfolio activities	1. All should do the regular portfolio activities, update and maintain its proper documentation
3	Syllabus completion of First year B. Pharm and M. Pharm and DSY students	1. Near about 40% of syllabus completion is mandatory before first sessional exam and all the subject teachers were informed to have same syllabus for exam irrespective of divisions.
4	Discussion related to issues of training placement activities	1. Discussion related to springboard was discussed.
5	Parents meet, guardian teacher meet and learner classification	1. Parents meet will be planned in first or second of week of February 2022. 2. All guardian teachers were instructed to conduct regular guardian teachers meets and maintain its proper record. 3. All guardian teachers were instructed to update the content and submit updated guardian diary on 31 <sup>st</sup> Jan 2022.
6	Soft skills & communication skills development for the students & related events	1. All were informed to plan the activities to enhance communication and soft skills of the students. 2. Miss. N. D. More has briefed about wordsworth software and its applications.
7	NIRF/ATAL/AICTE Survey	1. Dr. DDP has briefed about all the rankings and asked to all new faculty to update citations on web of science, scopus and google scholar etc.
8	Curriculum gap and related action	1. Principal sir and Dr. POP discussed about curriculum gap and how to fill those gaps. 2. All teaching staff were informed strictly to take action against curriculum gaps and maintain its related documentation
9	Overall criteriawise presentations of NAAC and related issues	1. Criteriawise presentations were conducted on 10 & 11 <sup>th</sup> Jan 2022. 2. All the issues related to different criterias were discussed during the meeting.
10	Guardian teacher-student interaction for carrer counselling	1. Teaching faculty was informed to do carrer counselling to guardian students.



11	Admission policy of PG programmes: State level research/poster competition	<ol style="list-style-type: none"> <li>1. Admission policy for PG was discussed during meeting.</li> <li>2. Principal sir has asked to arrange one state level research / poster competition for the students.</li> </ol>
12	Submission of Duty leave documents compulsorily to fursule madam	<ol style="list-style-type: none"> <li>1. All teaching staff who will taking any kind of duty leave should submit its documents compulsorily towards Mrs. S. R. Fursule madam to make process centralized.</li> </ol>
13	Action plan for next 5 years of HRPIPER	<ol style="list-style-type: none"> <li>1. Principal sir told the action plan of our institute for next 5 years and what action needs to be taken</li> <li>2. <b>NBA reaccreditation:</b> For 6 years and relevant action required</li> <li>3. <b>NAAC accreditation:</b> A+ grade and relevant action required</li> <li>4. <b>Autonomous institution:</b> To make institution autonomous what will required?</li> <li>5. <b>Ranking of HRPIPER in top ten colleges in India:</b> Breakthrough record for GPAT qualification (50) or make AIR 1-10 in GPAT</li> <li>6. <b>Collaboration with industry and universities:</b> Future collaboration and tie ups required to enhance recognition of institute and benefits of students</li> <li>7. <b>Placement of students in top ten pharma companies:</b> Areas of improvement was discussed</li> <li>8. <b>Innovation and Incubation centre:</b> Innovation, start up, research area and strengthen area based on regional need like agricultural, synthesis, formulation, health sector development and strong alumni and teacher recognition</li> <li>9. <b>Increase consultancy, IPR patent and publications:</b> Areas of improvement in consultancy and publications patents were discussed.</li> <li>10. <b>Different awards for HRPIPER:</b> Various awards and what action needed were discussed.</li> </ol>
14	Any other issue raised during meeting	<ol style="list-style-type: none"> <li>1. All teaching staff were instructed to submit the action taken report on minutes of last meeting on or before 25<sup>th</sup> of every month.</li> <li>2. All were instructed to share any message related to student assignment and activity must be shared in parents group.</li> </ol>

The meeting ended with vote of thanks to Chair



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ATR [2011/22]

- 1] All the teaching staff are now attending all the events organized by HRP/PEE and also taking permission of event coordinator or principal for any emergency work.
- 2] Nearly 45% of syllabus has been completed before sessional exam by subjects teachers and some would be used for sessional exam.
- 3] All the guardian teachers updated their guardian record and submitted to concerned Incharge.
- 4] Parents meet was conducted.
- 5] To my knowledge many newly joined faculty members were their citation record in web of science, scopus etc.
- 6] Faculty members were identified the curriculum gaps and also took action against them as part of CPAT.
- 7] As discussed in last meeting the exams related documents of any kind of O.L work documents are submitted to Ms. S.R. Farsule madam.
- 8] Action plan for next five years by HRP/PEE is in process. Some activities were done, while some are in progress.

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### NOTICE

All the members of Staff of B. Pharm HRPTEER

are hereby informed that meeting is schedule on 01/04/22

at 5:30 am/pm. Venue of the meeting. Conference room

Agenda for the meeting is as follows:

- 1] ARTI/IFA membership
- 2] Start academic activities for academic excellence
- 3] Staff welfare association
- 4] Action plan to achieve unique success story of HRPTEER
- 5] NBA document updation / NAAC document implementation
- 6] Foundation faculty diary and log book updation
- 7] upcoming PCI inspection
- 8] Any other issue raised (Student feedback & appreciation)



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**Meeting Number** ..... 131 .....

Meeting of all the staff members at B. Pharm HRPIPER  
was held on 01/04/22 at 5:30 pm.

Following minutes of meeting were discussed and approved.

- 1] All the staff members (newly joined) were informed and motivated to do APII registration before due date and some also were motivated to do IPA registration.
  - 2] All the attendees were told to conduct lectures, practicals and all the events strictly to achieve academic excellence.
  - 3] There was a brief discussion on staff welfare fund of staff.
  - 4] What type of action plan needed to achieve unique Success Stories of HRPIPER was discussed and some would be under consideration very soon.
  - 5] NAAC document 1 was mailed to all by Dr. DPP and all were asked to implement the same for all the activities that was conducted after 1/3/22.
  - 6] NBA compliance report was submitted to NBA portal and all were informed to attend NBA portal online meetings from 11/4/22.
  - 7] All were instructed to complete faculty diaries, guardian diaries and log book till date.
  - 8] All should compulsorily update all documentation required for PCI inspection which will be held very soon.
  - 9] Any other issue raised:  
- First Sessional time table for IV and final year was already circulated from 15 starting from 11/4/22.
- Following faculties were appreciated by Principal Sir for achieving excellent grades in student feedback of 2021-22 (Term-1) →





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Dr. L.H., Dr. B.E.M., Dr. D.A.P., Dr. P.S.B., Dr. G.G.P., Mr. Z.G.K., Mr. C.R. /  
Dr. V.K.C., Dr. D.D.P., Mr. P.B.P., Mr. T.B.M., Mr. S.H.F., Dr. S.K.D., Ms. S.P.D.,  
Mr. D.M.P., Mr. N.R.S., Mr. M.S.S., Ms. N.D.M., Dr. E.B.S., Mr. N.P.P., Mr. J.N.N.  
Mr. V.S.B.





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
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ATRC [14/22]

- 1] APTI registration was done by some faculty members and some are already updated their details on APTI portal.
- 2] Staff was taking continuous and short lectures and- procbats to achieve academic Excellence.
- 3] NAAC Documentis implemented by staff members as discussed.
- 4] NBA portfolio wise meetings are currently conducting by Dr. PEP and updating the documents it in process.
- 5] faculties diaries, guardian diaries and log book of all teaching and non teaching staff were completed departmentwise.
- 6] Documents required for PCI inspection were updated but still the inspection is pending (no date declared)
- 7] Green was conducted as per planned.



  
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**President :**  
**Shri Amrishbhai R. Patel**  
**M.L.A.**

**Principal :**  
**Dr. S. B. Bari**  
**M.Pharm. Ph.D., D.I.M.F.J.C.**

## **Follow – Up Action Taken Report 2022 - 23**



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### NOTICE

All the members of HOD'S of B. Pharm at HRP/PER

are hereby informed that meeting is schedule on 24/06/2022

at 10:30 am/pm. Venue of the meeting. conference room

Agenda for the meeting is as follows:

- 1] Departmental Requirement for academic year 2022-23
- 2] Grants, Seminars and fundings related discussion
- 3] Consultancy related discussion
- 4] Conduction of frequent departmental meetings
- 5] Any other issue raised





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Address: Karwand Naka, Shirpur, Dist. Dhule, 425 405 (M.S.)

**Meeting Number**.....149.....

Meeting of All the HOD's of B-Pharm HEDIPER

was held on 24/06/2022 at 10:30 am/pm.

Following minutes of meeting were discussed and approved.

- 1] During meeting all the HOD's were instructed to prepare and submit the departmental requirements (chemicals, glasswares etc) towards store in charge till 01/07/2022 for academic year 2021-22.
- 2] All the members of meeting were informed to apply for various research fundings, conferences and seminars as proposals are invited from various funding agencies time to time.
- 3] During meeting, there was a discussion on consultancy from every department such as sample analysis, conduction of activity for researchers, new courses implementation etc (value added courses/dept).
- 4] Principal sir asked to all HOD's to conduct frequent departmental meetings to obtain current status of all departmental activities such as research, syllabus review, publications etc.
- 5] Any other issue raised:-
  - a] All the HOD's were asked to update the maintenance of all the departmental instruments and requirement should be placed accordingly.
  - b] Principal sir informed to all HOD's that Management is asked resignation of staff 3 months before on leaving this institute. Hence, all HOD's were asked to convey this message to all the departmental staff. (those who wants to resign).





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ATR C2106/22

1) Departmental Requirements for academic year 22-23 were submitted by all the Staff members to HOD and HOD to State Incharge.

2) Research proposal preparation and applying to various funding agencies is in process. Some of staff members has applied to VCRTS

3) Frequent departmental meetings were conducted by HOD'S.

4) Stock is verified by all the staff for all the departments.

  
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### NOTICE

All the members of Staff at B-Pharm HRP IER  
are hereby informed that meeting is schedule on 16/07/2022  
at 4:30 am/pm. Venue of the meeting. Conference room

Agenda for the meeting is as follows:

- 1] Submission and verification of API (21-22)
- 2] NBA/NAAC related discussion
- 3] Guardian teacher and class teacher related reparability.
- 4] Updation of departmental documents
- 5] GPAT related discussion / CBS
- 6] NAAC:- Submission of qualitative & quantitative data
- 7] NIRF ranking related discussion
- 8] Any other issue raised (Calculation of Ph.D awarded staff)





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**Meeting Number** ..... 141 .....

Meeting of All the staff members at B. Pharm H. R. Patel  
..... was held on 16/07/22 at 4.30 a.m./p.m.

Following minutes of meeting were discussed and approved.

1] All the Attendees were informed to submit API of 2021-22 and get verified from IQAC. IQAC committee of college assured that all API of faculties will be verified till the end of this month.

2] Soft copies and Hard copy documentation of NBA is - up to date and submitted by all faculties towards NBA co-ordinator. Till the coming Saturday, all the criteria heads are informed to submit one slide presentation of content of criteria towards Dr. P.P.

3] - During meeting, all the guardian teachers as well as all the teachers are informed to post college related - messages only on official groups (what's app):  
- All were also informed to circulate all the flyers and achievements in student groups as well as in parents group.  
- Attendance of students in lectures and practicals is important and all the class teachers & guardians were also notified to take follow-up of same.

4] During meeting, all the attendees were informed to update all the departmental documents and also to update departmental noticeboards with student related achievements etc.

5] Mr. 26k will share the google doc related to information seminar of experts who will have talk on G.P.P. So, all the staff members are asked to update the same and provide the details in shared sheet.

6] Qualitative and quantitative data of NAAC were asked to update as <sup>per</sup> revised NAAC templates. All the data will be submitted on or before last week of December 2022.





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d) There was a detail discussion on past and current NIRF ranking and its criteria. Major areas of improvement are Research fundings, and quality of publications as well as consultancy, so all the staff were notified to work accordingly.

e) Towards end, Two of our faculty <sup>member</sup> has been recently awarded with Ph.D, hence they were appreciated by Principal Sir and all the faculty members (Dr. S. P. Deshmukh and Dr. N. R. Shirsath).

With this there was a welcome of new faculty member Mr. Ganesh Gaurav Sir, who has joined this institute on 16/12/22.



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ATR [16/3/22]

- 1] All the Staff members has submitted API of 2021-22 Towards concerned authority and Some of API's has been verified by IQAC.
- 2] All the soft and hard copy documents of NAA has been submitted towards NAA co-ordinator
- 3] Revised templates of NAAC has shared with all by NAAC coordinator and completion of documents as per this is in process.

*[Signature]*  
Principal  
H.R. Patel Institute of Pharmaceutical  
Education & Research  
Shirpur, Dist. Dhule (S) 425 405





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Address: Karwand Naka, Shirpur, Dist. Dhule, 425 405 (M.S.)

## NOTICE

All the members of Staff of B. Pharm at HRPICER

are hereby informed that meeting is schedule on 30/08/22

at 10:30 am/pm. Venue of the meeting. Final year class room

Agenda for the meeting is as follows:

- 1] Discussion related to syllabus completion of present term.
- 2] Attendance review and action taken [only 10 mins] (only 10 mins)
- 3] NAAC related discussion [only 10 mins]
- 4] Any other issue raised (Staff felicitation for feedback)





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Address: Karwand Naka, Shirpur, Dist. Dhule, 425 405 (M.S.)

Meeting Number ..... 142 ..... 30/8/22

Meeting of All the Staff members at B. Pharm

was held on 30/08/2022 at 10:30 am/pm/

Following minutes of meeting were discussed and approved.

1] There was a detail discussion on syllabus completion of second, third and final year students as their exam (1st Sessional) will be scheduled from 15th to 30th sept 2022. All the teachers are instructed to complete the syllabus by taking extra lectures and practicals.

2] Attendance review of 5th, 1st, and final year has been taken by principal Sir. Attendance of students was found to be satisfactory. All the students were also instructed to maintain attendance above 80% to appear for sessional exams. All the guardian teachers were also asked to contact the guardian students to remain present for lectures and practicals (if any).

3] Quantitative data of NAAC was submitted by some of staff for some criteria and remaining part is under process of submission. During meeting all were instructed to implement Document 1 of NAAC compulsarily for the activities conducted in current academic year 22-23.

4] Toward last, there was a felicitation programme of awardees for awarded with Best Institute, Best Principal, Best teacher and Best research award.

Best Institute of year 2: HRPPEO

Principal of year 2: Dr. S. B. Ban Sir

Teacher of year 2: Dr. P. P.

Research of year award: Dr. U. K.

5] Faculty members were felicitated for their excellent grades in student feedback of term-I, 21-22. The appreciation of staff list given as follows, Dr. P. M., Dr. P. A. P.,

Dr. P. S. B., Dr. G. R. P., Mr. G. K., C. B., Dr. U. K., Dr. P. P., Mr. P. B. P., Dr. S. N. T., Miss P. B., Mr. S. B. P., Mr. D. M. P., Mr. N. P. S., Miss S. K.





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ATRC [30/8/22]

1) Syllabus was completed by all the staff members (40-65%) for sessional exam and remaining syllabus completion is in process.

2) Attendance of students was improved in lectures and practicals.

3) NAAC document implementation is in process.



  
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### NOTICE

All the members of Staff of B. Pharm at HRP/PER

are hereby informed that meeting is schedule on 20/10/22

at 4.30 a/m/p.m. Venue of the meeting. Final year class room

Agenda for the meeting is as follows:

- 1] Syllabus review [8 mins]
- 2] Admission related discussion (22-23) [10 mins]
- 3] Organize various events under KBCNMU schemes [5 mins]
- 4] NBA related discussion - Success consultancy, regular work of docu [10 mins]
- 5] NAAC related discussion [10 mins]
- 6] S-I. incentives to Dr. P.P. & Dr. V.K.C
- 7] Any other issue raised during meeting



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**Meeting Number** ..... 143 .....

Meeting of All the staff of B. Pharm at HRPED

..... was held on 20/10/2022 at 4.30 a/m./p.m.

Following minutes of meeting were discussed and approved.

- 1) Syllabus review has been taken by Dr. POP Sir and syllabus was completed upto 20% of all the staff members for 5<sup>th</sup>, 7<sup>th</sup> and final year students for this
- 2) During meeting, all the staff were informed to circulate college related flyers on social media and also proper counselling to the parents as well as students.
- 3) Various schemes to organize vs conferences, workshops are available on KBCNMU websites, so all the faculty members were asked to apply for the same.
- 4) Recently college has faced NBA inspection for 2<sup>nd</sup> cycle and all the areas of improvements such as success index, consultancy etc were discussed.
- 5) NAAC portfolio was handed over to Dr. LP2 and Dr. LP2 has given brief information about NAAC criteria and documents and also asked to all regarding proper documentation.
- 6) S-I incentives were given to Dr. POP and Dr. VBC for their research grants Principal Sir asked to all to apply to various research fundings.
- 7) Any other issue:-  
All the faculty members were informed to increase on their participation of students.
- 8) All the faculty members were also informed that those who are interested to register for Ph.D, they should compulsorily registered at HRPED Centre only and all the Ph.D. guides also informed do not give







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willingness letter directly to students.



ATR [20110122]

- 1] Syllabus has been completed (100%) for Sy, 7x and final year for last term.
- 2] Staff regularly circulating college related flyers to parents, students as well as keeping it on their whats app status.
- 3] Staff members has applied for various schemes to organize conferences, workshops under KACARU.
- 4] NAAC portfolios was circulated to all staff members by Dr LR2.
- 5] Aishikar participation in 2022 was increased and many students of our college has promoted for State level Aishikar 2022.



  
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## NOTICE

All the members of B. Pharm at HRPIPER

are hereby informed that meeting is schedule on 19/12/22  
at 5:30 ~~am~~/pm. Venue of the meeting. Final year class room (15<sup>th</sup> floor)

Agenda for the meeting is as follows:

- 1] Timely conduction of academic schedule (Instructions with Feedback mechanism)
- 2] Parents meet/Communication with parents
- 3] Faculty diary completion
- 4] PE induction programme with add on certificate course
- 5] 5 yrs plan - Do individually single activity for students
- 6] Rubicon Soft Skill programme (3-3 Jan 2023) (TPO)
- 7] Any other issue raised



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**Meeting Number** ..... 144 .....

Meeting of All the staff of B. Pharm at HRPAPER

was held on 20/12/22 at 10:30 am/pm.

Following minutes of meeting were discussed and approved.

1) All the staff strictly were informed to conduct academic schedule as per time table circulated and also were informed that all should complete the syllabus of theory as well as practicals.

Regarding practicals, all should conduct practicals for 3 hrs only.

Regarding theory lectures, there should be balance of conventional and smart board teaching, and all should be well prepared for lectures.

2) There will be parents meet for third & final year B. Pharm and date will be notified very soon.

Regarding parents communication, all the guardian teachers as well as class teachers have continuous follow up of students & parents related to attendance.

3) All should update the faculty diary and get it checked every week from HoD compulsorily.

4) PG induction programme and add on certificate course for PG students. The course has been designed and already circulated to all staff by Dr. L. D. and probably it will be in first week of Jan 23.

5) 5 year action plan of HRPAPER was discussed in meeting and principal sir called as work assigned.

6) there will be national Soft Skill programme for students in first week of Jan 23. Dr. V. K. Chatekar sir has briefed about it.

7) Towards last there was a felicitation of Khan sir, being awarded with Ph.D as well as Dr. D. A. Patil as he is resigned from the institute.







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8) Mr. C.J. Bhavsarwad & his students get 2nd best prize of 2 lakhs at Bangalore. So, Sir has given brief information about the same in the meeting.



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ATRC 2012/2013


1) As per instruction given the faculties were conducting academic schedule regularly as per time given with well preparation.

2) Guardian teachers has taken follow up of student attendance and also called their parents for regular absenteeism.

3) PG induction programme was conducted as per schedule given.

4) Rubicon soft skill workshop was conducted as planned.



  
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### NOTICE

All the members of HOD'S of B. Pharm at HRPIPER  
are hereby informed that meeting is schedule on 22/12/22  
at 1:00 am/pm. Venue of the meeting. Conference room

Agenda for the meeting is as follows:

- 1) Conduction of frequent departmental meetings
- 2) Departmental progress
- 3) Consultancy, grants, fundings related discussion
- 4) Any other issue raised



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Address: Karwand Naka, Shirpur, Dist. Dhule, 425 405 (M.S.)

**Meeting Number**.....145.....

Meeting of all the HOD's of B. Pharm at HRPTEER

was held on 22/12/22 at 1.00 a/m./p.m.

Following minutes of meeting were discussed and approved.

1) Principal Sir asked all HOD's to conduct frequent departmental meetings for the various issues related to maintenance, faculty diary, syllabus / attendance review etc.

2) Various parameters related to departmental progress was discussed such as publications, conferences, events, grants etc & course etc.

3) There was a detail discussion on grants, research consultancies was discussed. Currently consultancy in Pharmacology department is in process. (see research project estimations).







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ATRC [22/11/2022]

1) Frequent meeting conduction at department is in process.

2) Proposal writing to various findings was in process.



*Geeta*  
**PRINCIPAL**  
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## NOTICE

All the members of staff of B. Pharm at H.P.I.P.E.R  
are hereby informed that meeting is schedule on 30/01/23  
at 6:30 am/pm. Venue of the meeting. Final year class room

Agenda for the meeting is as follows:

- 1] Syllabus review and attendance review
- 2] Conduction of guardian teacher meeting and absence of students and follow up
- 3] Related to session of Dr. Dyanvatal Maheraj for our students
- 4] Planning for upcoming annual day celebration (7<sup>th</sup> Feb 2023).
- 5] Any other issue raised (feedback appreciation)



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Address: Karwand Naka, Shirpur, Dist. Dhule, 425 405 (M.S.)

**Meeting Number**..... 146.....

Meeting of all the staff of B. Pharm at HRPIPER  
was held on 30/01/23 at 10:30 am.

Following minutes of meeting were discussed and approved.

1) Syllabus review and attendance review has taken by Principal Sir and it was found to be nearly half completion, so all were instructed to complete the syllabus by conducting extra lectures on Sunday or Holidays.

2) All the guardian teachers are were informed to have frequent communication with the parents regarding absenteeism of their wards in lectures as well as practicals.

3) Principal Sir informed to all the staff that compulsorily attend the session by Dr. Dyanvestal Swami Maharaj on 3rd Feb at 9.00 am at Bhandari Hall, R.C. Patel Main building. Staff also informed that the session is also for our students.

4) Brief information gave by our Cultural / gathering in charge related to upcoming annual day on 7th Feb 2023. Presently audition committee was formed and they will take students audition who are willing participating for particular events. Staff committees will be circulated very soon.

5) During meeting there was also discussion on NAAC and documentation. All the staff members were instructed to completed NAAC documentation as earliest as we have to apply for NAAC within 12 months.

6) During meeting following staff members were appreciated by Dr. S. B. Bari Sir for excellent grades in online student feedback 22-23 (Term-1):  
DPM, DAP, GGP, ZGK, VVC, POP, SNT, SKP, SOD,  
DMP, NRS, MSS, NPP, SNW, VSB, PSD, LK2, ISBB, TPRM, SMRI.





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ATR [ 30/1/23 ]

7 Faculty members were conducting extra lectures on Sunday & Haldays to complete the syllabus.

2) All the guardian teachers had personal communication with parents of absent students regarding their absenteeism.

3) All the faculty members along with students has attended session by Dr. Dyanvatal Swami's maharaj at R.C. Patel main building on 3rd Feb 2023

4) Annual gathering was conducted on 7th Feb 2023 successfully.



*Prasad*  
**PRINCIPAL**  
H. R. Patel Institute of Pharmaceutical  
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## NOTICE

All the members of Staff of B. Pharm at HRP IPER  
are hereby informed that meeting is schedule on 06/03/2023

at 10:30 am/pm. Venue of the meeting. Final year class room.

Agenda for the meeting is as follows:

1] Academics related issues:-

a] Faculty diary completion

b] syllabus completion

c] Instructions related to teaching to new faculty members

2] Any other issue raised (code of professional ethics)



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Address: Karwand Naka, Shirpur, Dist. Dhule, 425 405 (M.S.)

**Meeting Number** ..... 147 .....

Meeting of all the staff members at B. Pharm H.R.P.I.P.E.R.

was held on 06/03/23 at 10:30 am/pm.

Following minutes of meeting were discussed and approved.

1) Faculty diary completion: →

All the staff members were strictly informed to keep the diary updated till date and get it signed weekly by H.O.D's.

2) Syllabus completion: →

All the attendees were informed that complete the syllabus of students till 18th April 2023 by taking extra lectures (if required).

During the meeting there was a detail discussion on quality of teaching and its parameters.

3) During meeting there was detail discussion on quality of teaching particularly for new faculties regarding content of topics in lectures as well as practicals. All should focus on student understanding of topics in theory as well as the practical.

4) Any other issue raised: -

1) Brief information <sup>was</sup> given by Dr. V. K. Chaturvedi regarding upcoming state level conference on 18th March 2023.





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ATRC 06/3/22

- 1] Faculty diaries of all the staff are updated till date.
- 2] Syllabus review has indicated the syllabus of all the subjects completed upto 95%.
- 3] State level conference of D.V.K.C. was conducted successfully on 18/3/2022.



  
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Address: Karwand Naka, Shirpur, Dist. Dhule, 425 405 (M.S.)

### NOTICE

All the members of Staff of B. Pharm at HRPEP  
are hereby informed that meeting is schedule on 03/04/2023  
at 10:30 am/prx. Venue of the meeting. Final year class room

Agenda for the meeting is as follows:

- 1) Syllabus / Attendance review
- 2) Learner classification
- 3) Parents Meet for FY B-Pharm / Final year B-Pharm
- 4) NAAC/NBA
- 5) Any other issue raised





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**Meeting Number**.....148.....

Meeting of All the staff of B. Pharm at HRPIPCD  
..... was held on 3/4/23 at 10:30 am.

Following minutes of meeting were discussed and approved.

1] Syllabus/Attendance Review:-

Syllabus and attendance review has been taken by principal sir and it was found to be 90% of all the years.

2] During meeting, it was decided to prepare the learner classification for all the years and need to take action on the same with proper documentation.

3] Class teachers of T.Y & final year B. Pharm were informed that they will be parents meet on 6th April 2023 by online mode.

4] NAAC/NBA:-

During meeting Dr. L. B. highlighted several points which are as follows:-

a] Activity report:-

It should be prepared for every activity conducted till date.

b] Regarding letter heads:-

Several things like index, activity (abstract) etc should be printed on letter head with updated logo of SCS. There is no need to do every paper every document on letter head.

c] DUV process:-

All were informed to check DUV of various colleges alongwith their SAR for more clarifications regarding NAAC documentation.

5] Any other issue:-

Several academics related instructions were given by Principal sir such as compulsory presence of teachers in practice for whole time, compulsory





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perform all the institute activities regularly, faculty  
diary completion, ethical conduct etc



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## ATP [9/1/23]

- 1] Syllabus of all the subjects were completed and attendance was also found to satisfactory.
- 2] Learner classification was prepared by class teachers & circulated to all the subject teachers.
- 3] Parents <sup>mtg</sup> for I.Y & final year was conducted on 6<sup>th</sup> April 2023.
- 4] DVV comments of all the colleges were checked by respective criteria members and accordingly NAAC documentations in process.

  
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## NOTICE

All the members of Staff of B. Pharm at H.R.P.I.P.E.R.

are hereby informed that meeting is schedule on 02/05/23

at 4:30 pm. Venue of the meeting. Final year class room

Agenda for the meeting is as follows: \_\_\_\_\_

- 1) Submission of portfolio report of assigned activity (500 Emms. 20000)
- 2) Revenue generation through consultancies
- 3) Research grants
- 4) Admissions 2023-24





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**Meeting Number**..... 149.....

Meeting of all the staff members of B-pharm at H.R. Patel  
..... was held on 2/5/23 at 4:30 pm.

Following minutes of meeting were discussed and approved.

- 1) All the staff members were informed to submit one page portfolio report till 3/5/23 (2.00pm).
- 2) Detail discussion on revenue generation through consultancies was done.
- 3) Principal Sir informed to all the attenders regarding research grants from various funding agencies and asked to apply for the same.
- 4) Admission 2023-24  
A brief information regarding action plan for next year admissions was given by Dr. GDP and it will be implemented very soon.
- 5) During meeting, Principal Sir clarified various points related to teaching based on data of surprise visits which are as follows:
  - a) content of presentation
  - b) delivery of content of ppt
  - c) interaction with students
- 6) Finally, Dr. P. P. Patel Sir has given instructions related to academics as well as internal Sessional exams.





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ATR [21/5/20]

1) All the staff submitted one page portfolio report to principal Sir.

3) Proposal applying to various fundings agencies is in process.





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## NOTICE

All the members of HOD'S of B. Pharm of HRPIPER

are hereby informed that meeting is schedule on 3/5/23  
at 12:00 a/m/p.m. Venue of the meeting. Conference room

Agenda for the meeting is as follows:

- 1) Consultants, grants, findings related discussion
- 2) Publications in UGC approved journals
- 3) Departmental progress
- 4) Any other issue raised during meeting



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**Meeting Number**.....150.....

Meeting of all the HOD's of B. Pharm at H.R.P.I.P.E.R

was held on 8/5/23 at 12:00 am. / pm.

Following minutes of meeting were discussed and approved.

- 1) Principal Sir asked to all HOD's to apply for various funding agencies and also asked to departmental staff for the same.
- 2) It was decided in meeting that all should publish the research (review) articles only in UGC indexed, SCOPUS indexed & web of science indexed journals and also motivate the departmental staff for the same.
- 3) All the HOD's were given all the updates about departmental progress to principal sir regarding departmental activities, documentation etc.







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ATR (31/5/23)

- 1) The application to various findings is in process.
- 2) All the HOD's were informed to all departmental staff in departmental meeting regarding publications in UGC/SCOPUS/web of science indexed journals.



*Joshi*  
**PRINCIPAL**  
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Shirpur, Dist. Dhule (M.S.) 425 405



**President :**  
**Shri Amrishbhai R. Patel**  
**M.L.A.**

**Principal :**  
**Dr. S. B. Bari**  
**M.Pharm. Ph.D., D.I.M.F.J.C.**

## **Follow – Up Action Taken Report 2023 – Till Date**



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**NOTICE**

All the members of Staff at D. Pham at HRP IPER  
are hereby informed that meeting is schedule on 14/6 2023  
at 5:00 am/pm. Venue of the meeting. End year class room

- Agenda for the meeting is as follows:
- 1) NAAC - IQA Submission
  - 2) Admissions 2023-24
  - 3) Any other issue raised (feedback appreciation for staff)



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## Meeting Number..... 151.....

Meeting of all the staff members at B. Pharm HAD IPED  
was held on 14/6/23 at 5-00 a/p./p.m.

Following minutes of meeting were discussed and approved.

1) Our NAAC co-ordinator has announced that IIRCA is submitted for NAAC and asked all the staff members to complete documentation of all criteria for SSR submission within 10 days. He also has briefed about other NAAC points such as SSR, documentation of DUV process.

2) Admissions 23-25: 2  
Regarding admissions for 23-25, Principal sir as well as Admission incharge asked to all for contribution for fulfillment of our intake i.e B. Pharm (100), M. Pharm (5). The centralized process for the same will be starting very soon.

3) Towards last, Principal sir has given some instructions to all the attendees regarding regular academics, exams and NAAC.

4) Following staff members were appreciated by Principal sir for their excellent grades in student feedback 22-23 (Term-II) for SY, T1 & final year B. Pharm:-  
RCM, PSB, PBP, VKC, PST, SCP, DMP, NRS, MGS, SMN, USB, STAM.

at the same time remaining staff members were motivated to get excellent grades in upcoming years.







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ATR [15/6/20]

1) NAAC documentation prep<sup>n</sup> submission is in process.

2) Staff members were appreciated for their excellent grade in student feedback.

  
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### NOTICE

All the members of Staff of B. Pharm at HRP/PER

are hereby informed that meeting is schedule on 4/8/23  
at 5:30 a.m./p.m. Venue of the meeting. Final year class room

Agenda for the meeting is as follows:

- 1) Attendance review
- 2) Result analysis 21-23 Term-I related discussion
- 3) Competitive Exam related discussion
- 4) NIRF related discussion (Publications)
- 5) Revenue generation
- 6) Admissions 2023-24
- 7) Any other issue raised (Guardian & Practice School)



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**Meeting Number** ..... 152 .....

Meeting of all the staff members at HRPIPER

was held on 18/12 at 5:30 pm.

Following minutes of meeting were discussed and approved.

1] Attendance Review:-

Attendance review has been taken for B. Pharm. 1<sup>st</sup> year classes and it was found to be satisfactory.

2] Result analysis 22-23 Term-II:-

Result analysis has been taken into consideration for 2<sup>nd</sup> Term-II for 5<sup>th</sup>, 7<sup>th</sup> & final year B. Pharm classes, and during <sup>the</sup> several strategies to improve rankings of HRPIPER students in university list has been discussed

3] various strategies for competitive exam prep<sup>n</sup> has been discussed during meeting.

4] NIRF discussion:-

Several criteria for NIRF rankings were discussed such as publication quality, findings, etc.

5] Revenue generation:-

Several ways to generate revenue such as consultancy for projects, add on courses was discussed during meeting.

6] All the attendee were informed to take necessary steps such as marketing, social media, banner, personal communication with parents for fulfillment of admissions 23-24.

7] All the guardian teachers were informed to conduct frequent guardian meetings with personal contacts with parents related to guardian.

Regarding pre-test school, all the staff members were instructed to conduct the pre-test school seriously.



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ATRE [18/23]

1) Regarding competitive exam, various discussed strategies will be implemented.

2) To improve Rankings in NIRF, various policies have been implemented such as quality of publication, books, etc.

3) For fulfillment of admissions, all the faculty members are sending all flyers to social media groups.

  
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## NOTICE

All the members of Staff of B.Pharm at HRP&PER (Teaching & Nontech.)

are hereby informed that meeting is schedule on 28/08/23

at 10:30 am/pm. Venue of the meeting. Final yr. class room

Agenda for the meeting is as follows: \_\_\_\_\_

- 1) Admissions 23-24
- 2) NAAC related discussion
- 3) Academics related
- 4) Any other issue



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## Meeting Number.....153.....

Meeting of all the teaching & non-teaching staff of B.Pharm at HRPED was held on 28/08/23 at 10:30 am./pm.

Following minutes of meeting were discussed and approved.

### 1) Admissions related discussion:-

All the attendees were informed to take full efforts to complete admissions of D.Pharm/B.Pharm as well as M.Pharm 23-25.

All the attendees were informed to circulate all the flyers to social media groups of parents, students, Also have proper communication with parents regarding admissions. Dr. Gop has briefed about admission rounds of D.Pharm/B.Pharm as well as provided updates of all.

### 2) NAAC submission:-

our NAAC SSP has been submitted and all were agreed to complete the documentation part of all criteria and we are expecting OUV clarifications very soon.

3) Several instructions has been given during conduction of regular academics activities such as theory, practical & other portfolio activities.



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ATC (28/8/23)

1) Faculty members are taking continuous effort to make admission of all courses fullfill. They are sending flyers to all social media groups, communicating with parents.

2)

  
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## NOTICE

All the members of staff of D. Pharm / B. Pharm / M. Pharm at  
HRPIPER are hereby informed that meeting is schedule on 31/8/23  
at 10:30 am/pm. Venue of the meeting. Front yr class room (1st floor)

Agenda for the meeting is as follows:

- 1) Fullfillment of admissions 2023-24
- 2) Any other issue raised during meeting





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## Meeting Number.....

Meeting of All the staff members of D.Pharm / B.Pharm / M.Pharm  
at HRPIPER was held on 31 / 08 / 2023 at 10.30 am / pph.

Following minutes of meeting were discussed and approved.

- \* Agenda :- Admission [D.Pharm, B.Pharm, M.Pharm]
- \* objectives / Motto :- The goal is to fulfillment of vacant seats for D.Pharm, B.Pharm & M.Pharm.
- \* Minutes of meeting :- Points highlighted by Dr. S.B. Bari [Principal]
  - ① Consider personal responsibility for filling the vacant seats in the institute for the various departments / programmes [D.Pharm, B.Pharm and M.Pharm]
  - ② Promote publicity of the institute among the general public by utilizing different social media platform. [Whatsapp, Instagram etc.]
  - ③ share & promote the flyers for the college achievements, facilities, the success stories etc. through personal contacts, friends, groups, or diverse digital platforms.
  - ④ Aim to convince the student to freeze the seat by maintaining effective communication with students & parents through personal contacts.
- \* Points highlighted by Dr. G.B. Patil [About admission 2023-24]
  - ① effective promotion across several social media platform.
  - ② Personal contact or interactions with students & parents.
  - ③ Active involvement of every individual in the admission process.
  - ④ Publicity from current student.
- \* Despite attention being paid to infrastructure deficiencies or other issues, everyone should concentrate on shifting the mindset of individual by telling to them & their parents about the quality education system, facilities available at institute, instrument availability, placement opportunities, workshops / Seminars / Webinars organized by the institute to help students succeed in a competitive world. By which he or she will be preferred to enrol in our prestigious institute.