



**President :**  
Shri Amrishbhai R. Patel  
M.L.A.

**Principal :**  
Dr. S. B. Bari  
M.Pharm. Ph.D., D.I.M.F.J.C.

**Date:** 02/06/2021

### **NOTICE: IQAC Meeting**

The members of Internal Quality Assurance Cell (IQAC) are hereby informed that a meeting of the Internal Quality Assurance Cell (IQAC) has been scheduled. You are hereby requested to attend the meeting. The details of the meeting are as follows:

**Date:** 05/06/2021, Saturday

**Time:** 10.30 am

**Venue:** Board Room

### **Agenda of the Meeting**

- Agenda No:1** Call to order and welcome.
- Agenda No:2** Approval of minutes from the previous IQAC meeting.
- Agenda No:3** Prioritize the safety and well-being of students and staff.
- Agenda No:4** Adapt to remote learning via zoom, google meet, cisco Webex etc.
- Agenda No:5** Adaption of flexible attendance policy.
- Agenda No:6** Discussion and preparation of institute's committees for A. Y. 2021-22.
- Agenda No:7** Subject allocation and discussion regarding upcoming academic session.
- Agenda No:8** Result analysis, CO and PO attainment for AY 2020-21.
- Agenda No:9** Planning and organisation of guest lectures / workshop / seminar / add on certificate course through online mode.
- Agenda No:10** Planning and organisation of campus drive.
- Agenda No:11** Planning and organisation of extension activities.
- Agenda No:12** Planning and organization of upcoming celebrations for important days and festival.
- Agenda No:13** Planning and organization of competitions to foster talent and promote participation among students.
- Agenda No:14** Any other matters of importance or concern.
- Agenda No:15** Adjournment.

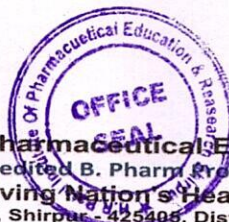
**Dr. P O Patil**

**IQAC Co-ordinator**

**Dr. S B Bari**

**PRINCIPAL**

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## MINUTES OF THE MEETING

The meeting of all members of internal Quality Assurance Cell (IQAC) was held on Saturday, 5<sup>th</sup> June 2021 at 10.30 am virtually using zoom application.

### **Agenda No:1 Call to order and welcome:**

The chairperson called the meeting to order and extended a warm welcome to all attendees.

### **Agenda No:2 Approval of minutes from the previous IQAC meeting:**

The minutes of the previous IQAC meeting were reviewed and approved with no amendments.

**Agenda No:3 Prioritize the safety and well-being of students and staff:** It was decided to implement rigorous COVID-19 protocols and preventive measures.

**Agenda No:4 Adapt to remote learning:** It was decided to adapt online education infrastructure to ensure continuity of learning during COVID-19 disruptions.

**Agenda No:5 Adaption of flexible attendance policy:** After considering various factors, including health and safety concerns, it was unanimously agreed to implement a flexible attendance policy for students and staff during virtual academic sessions.

### **Agenda No:6 Discussion and preparation of institute's committees for A.Y. 2021-22:**

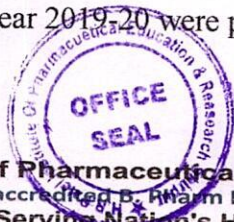
IQAC members, under the guidance of the chairperson, discussed and prepared the committees for the upcoming academic year 2021-22.

### **Agenda No:7 Subject allocation and discussion regarding the upcoming academic session:**

The subject allocation for the upcoming academic session was discussed, and it was decided that the HODs of the respective departments would allocate subjects in consultation with faculty members.

### **Agenda No:8 Result analysis, CO and PO attainment for AY 2020-21:**

The analysis of examination results and evaluation of Course Outcomes (CO) and Program Outcomes (PO) for the academic year 2019-20 were presented.



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**Agenda No:9 Planning and organization of virtual guest lectures / workshop / seminar / add-on certificate course:**

Discussions were held regarding the organization of guest lectures, seminars and webinars of experts.

**Agenda No:10 Planning and organisation of campus drive.**

Plans were made to organize a campus drive to provide valuable placement opportunities and connect students with potential employers, aiming to enhance their career prospects.

**Agenda No:11 Planning and organization of extension activities:**

The planning and organization of blood group detection camp at kharde was aimed at community engagement and social welfare, were discussed.

**Agenda No:12 Planning and organization of upcoming celebrations for important days and festivals in college:**

The upcoming celebrations for important days and festivals in college were discussed and planned.

**Agenda No:13 Planning and organization of competitions to foster talent and promote participation among students:**

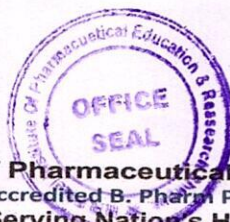
The planning and organization of competitions aimed at fostering talent and promoting student participation were discussed and strategies were formulated.

**Agenda No:14 Any other matters of importance or concern:**

No other matters of importance or concern were discussed.

**Agenda No:15 Adjournment:**

The meeting concluded with the formal closure of the proceedings, expressing gratitude to all attendees for their active participation.



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The following members were present for the meeting.

Sr. No	Name	Designation
1	Dr. Sanjay B Bari Principal, HRPIPER, Shirpur	Chairperson
2	Mr. Rajgopal C Bhandari Vice-president, The Shirpur Education Society, Shirpur	Management Representative
3	Mr. Sanjay D Bagul Registrar, HRPIPER, Shirpur	Administration Representative
4	Dr. Dipak D Patil (R & D In-Charge)	Teacher Representative
5	Dr. V K Chatap (T & P officer)	Teacher Representative
6	Mr. Piyush S Bafna (Examination In-Charge)	Teacher Representative
7	Dr. L R Zawar (HOD, Pharmaceutics)	Teacher Representative
8	Mr. Rakesh E Mutha Assistant Professor	Teacher Representative
9	Mr. Sarvesh S Agrawal	Alumni representative
10	Mr. Dhiraj A Patil	Student Representative
11	Mr. Mohandas K Bhamare	Member Local Community
12	Dr. Pravin O Patil (Academic In-Charge)	Co-ordinator

**Dr. P O Patil**

**IQAC Co-ordinator**



**Dr. S B Bari**

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## ACTION TAKEN REPORT

**Agenda No:3** - The students and staff members were promoted to vaccinate themselves and their family. The management organised special vaccination drive for the students and staff members.

**Agenda No:4** - The IT department initiated the adaptation of online education infrastructure, including the enhancement of the Learning Management System (LMS) and provision of necessary resources for effective remote learning.

**Agenda No:5** - The flexible attendance policy was developed, documented, and communicated to students and staff.

**Agenda No:6** - Committees for the academic year 2021-22 were finalized and communicated to the respective members, ensuring representation from various departments and key areas of institutional functioning.

**Agenda No:7** - HODs successfully allocated subjects for the upcoming academic session in consultation with faculty members, considering their expertise and teaching load.

**Agenda No:8** - The examination results were analysed, and the attainment of Course Outcomes (CO) and Program Outcomes (PO) for the academic year 2020-21 was evaluated, identifying areas of improvement for future assessments.

**Agenda No:9** - A Virtual Skill Development programme on Connect with Work in association with Rubicon Skill Development Pvt Ltd was organised.

**Agenda No:10** Campus placement drive for students by Ajanta Pharma Ltd, Advantmed India LLP, J. Duncan Healthcare Pvt. Ltd was organised.

**Agenda No:11** - Blood group detection camp for the people of Kharde, Tal - Shirpur was organised.

**Agenda No:12** - Celebrations for important days and festivals were organized, such as Teachers Day & Ganesh festival.



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**Agenda No:13** - National Level Rx Technical Elocution competition was organized to showcase talent and encourage student participation, promoting a vibrant and inclusive learning environment.

The meeting concluded on time, successfully addressing the agenda items and fostering collaboration among attendees.

**Dr. P O Patil**

**IQAC Co-ordinator**

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