

Principal : Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 01/10/2021

### **NOTICE: IQAC Meeting**

The members of Internal Quality Assurance Cell (IQAC) are hereby informed that a meeting of the Internal Quality Assurance Cell (IQAC) has been scheduled. You are hereby requested to attend the meeting. The details of the meeting are as follows:

Date: 04/10/2021, Monday

Time: 10.30 am

Venue: Board Room

#### Agenda of the Meeting

Agenda No:1 Call to order and welcome.

Agenda No:2 Approval of minutes from the previous IQAC meeting.

Agenda No:3 Review of syllabus completion till date.

Agenda No:4 Planning and organisation of Virtual Placement drive.

Agenda No:5 Planning and organisation of extension activities.

Agenda No:6 Planning and organisation of cultural events.

Agenda No:7 Planning and organization for days of importance and festival in college.

Agenda No:8 Planning and Work Distribution of NAAC.

Agenda No:9 Planning for conducting feedback

Agenda No:10 Adjournment.

Dr. P O Patil

**IQAC** Co-ordinator

H.R. Fatel Institute of Planmacet.
Education & Research
Shirpur Dist Dhulle (M.S.) 425 405

H. R. Patel Institute of Pharmaceutical Education and Research

OFFICE



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The meeting of all members of internal Quality Assurance Cell (IQAC) was held on Monday, 4<sup>th</sup> October 2021 at 10.30 am in the Board Room of H R Patel Institute of Pharmaceutical Education and Research, Shirpur.

Agenda No: 1 - Call to Order and Welcome

The meeting was called to order by the chairperson, [Insert Name], who extended a warm welcome to all the attendees.

Agenda No: 2 - Approval of Minutes from the Previous IQAC Meeting

The minutes from the previous IQAC meeting were reviewed, and after discussion, they were approved unanimously by the attendees.

Agenda No: 3 - Review of Syllabus Completion till Date

The progress of syllabus completion was assessed for all the B. Pharm and M. Pharm classes. The discussion regarding online examination conduction was done.

Agenda No: 4 - Planning and Organisation of Virtual Campus Drive

The meeting focused on discussing the planning and organization of a virtual campus drive to facilitate student placements and internships. Various aspects wecompanies and including virtual recruitment processes, online platforms for conducting interviews, scheduling, and coordinating with companies, and providing necessary support to students throughout the process.

Agenda No: 5 - Planning and Organisation of Extension Activities

The attendees discussed potential extension activities to engage with the community and contribute to social welfare. Ideas such as organizing blood group detection camps, awareness drives, and community service initiatives were considered.

Agenda No: 6 - Planning and Organisation of cultural event

The meeting focused on discussing the planning and organization of a Dandiya Night and freshers party event to celebrate the institute's diversity and showcase talents. Responsibilities were assigned to different subcommittees, such as event management, performance selection, decorations, and publicity, to ensure a well-coordinated and successful cultural event.



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# Agenda No: 7 - Planning and Organization for Days of Importance and Festivals in College

The meeting discussed the planning and organization of celebrations for important days and festivals in the college. The cultural committee was tasked with organizing these celebrations.

## Agenda No: 8 - Planning and Work Distribution of NAAC.

The meeting focused on planning and distributing the work related to the National Assessment and Accreditation Council (NAAC) accreditation process. Responsibilities were assigned to various faculty members and departments to ensure a systematic and collaborative approach in preparing the required documentation and fulfilling the necessary criteria for accreditation.

### Agenda No: 9 - Planning for conducting feedback.

The meeting discussed the planning of Feedback sessions to gather valuable input on various aspects, including teaching-learning methods, physical facilities, curriculum, alumni, and employer feedback.

### Agenda No: 10 - Adjournment

The meeting concluded with the formal closure of the proceedings, and the chairperson expressed gratitude to all the attendees for their active participation and valuable inputs.

The following members were present for the meeting.

Sr. No	Name	Designation
1	Dr. Sanjay B Bari Principal, HRPIPER, Shirpur	Chairperson
2	Mr. Rajgopal C Bhandari Vice-president, The Shirpur Education Society, Shirpur	Management Representative
3	Mr. Sanjay D Bagul Registrar, HRPIPER, Shirpur	Administration Representative
4	Dr. Dipak D Patil (R & D In-Charge)	Teacher Representative



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5	Dr. V K Chatap (T & P officer)	Teacher Representative
6	Mr. Piyush S Bafna (Examination In-Charge)	Teacher Representative
7	Dr. L R Zawar (HOD, Pharmaceutics)	Teacher Representative
8	Mr. Rakesh E Mutha Assistant Professor	Teacher Representative
9	Mr. Sarvesh S Agrawal	Alumni representative
10	Mr. Dhiraj A Patil	Student Representative
11	Mr. Mohandas K Bhamare	Member Local Community
12	Dr. Pravin O Patil (Academic In-Charge)	Co-ordinator

Dr. P O Patil

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#### ACTION TAKEN REPORT

**Agenda No: 4** Virtual campus drive of SUN Pharmaceuticals Ltd, Ahmedabad was conducted 26<sup>th</sup> & 27<sup>th</sup> November 2021. Virtual campus drive of Advantamed, Ahmedabad was conducted 17<sup>th</sup> December 2021.

**Agenda No: 5** - Planning and Organisation of Extension Activities: The extension activities committee has conducted blood group detection camp at H R patel Women's Scholl on 18<sup>th</sup> December 2021.

**Agenda No:** 6 - Dandiya Night cultural event was conducted on 20<sup>th</sup> October 2021. Freshers Party was organised on 4<sup>th</sup> December 2021.

**Agenda No:** 7 - The days of importance such as Vachan Prerna Diwas, Rastriya Ekta Divas, National Voters Day were celebrated.

**Agenda No: 10 -** Feedback on various aspects, including teaching-learning methods, physical facilities, curriculum, alumni, and employer feedback was conducted.

Dr. P O Patil

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