



President :
Shri Amrishbhai R. Patel
M.L.A.

Principal :
Dr. S. B. Bari
M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 30/01/2020

NOTICE: IQAC Meeting

The members of Internal Quality Assurance Cell (IQAC) are hereby informed that a meeting of the Internal Quality Assurance Cell (IQAC) has been scheduled. You are hereby requested to attend the meeting. The details of the meeting are as follows:

Date: 03/02/2020, Monday

Time: 10.30 am

Venue: Board Room

Agenda of the Meeting

Agenda No:1 Call to order and welcome.

Agenda No:2 Approval of minutes from the previous IQAC meeting.

Agenda No:3 Planning and organisation of guest lectures / seminar / workshop / add on certificate course.

Agenda No:4 Planning and organisation of placement drive.

Agenda No:5 Planning and organisation of Parents and Alumni Meet.

Agenda No:6 Planning and organisation of annual gathering, cultural week.

Agenda No:7 Planning and organization for days of importance and festival in college.

Agenda No:8 Planning for conducting feedback

Agenda No:9 Adjournment.

Dr. P O Patil

IQAC Co-ordinator

Dr. S B Bari

PRINCIPAL
H.R Patel Institute of Pharmaceutic.
Education & Research
Shirpur Dist.Dhule(M.S) 425 405



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MINUTES OF THE MEETING

The meeting of all members of internal Quality Assurance Cell (IQAC) was held on Monday, 3rd February 2020 at 10.30 am in the Board Room of H R Patel Institute of Pharmaceutical Education and Research, Shirpur.

Agenda No: 1 - Call to Order and Welcome

The meeting was called to order by the chairperson, [Insert Name], who extended a warm welcome to all the attendees.

Agenda No: 2 - Approval of Minutes from the Previous IQAC Meeting

The minutes from the previous IQAC meeting were reviewed, and after discussion, they were approved unanimously by the attendees.

Agenda No: 3 - Planning and Organisation of Guest Lectures / Seminar / Workshop / Add-on Certificate Course

The meeting commenced with a discussion on the objectives and themes of the seminar and workshop. Responsibilities were assigned to the organizing committee members, including venue selection, speaker invitations, logistics arrangement, registration process, and resource allocation. Deadlines were set for each task to ensure timely completion.

Agenda No: 4 - Planning and Organisation of Campus Placement Drive

The meeting commenced with a discussion on the objectives and logistics of the campus placement drive. It was agreed upon that the drive would be conducted in April and would aim to provide employment opportunities to the students.

Responsibilities were assigned to the organizing committee members, including coordinating with potential recruiters, preparing the schedule for interviews and assessments, arranging the venue, managing logistics, and promoting the drive among the students.

Agenda No: 5 - Planning and Organisation of Parents Meet and Alumni Meet

The planning and organization of the Parents and Alumni Meet were discussed, including the date, venue, and agenda for the event. It was emphasized that the Parents and Alumni Meet should focus on fostering a collaborative relationship between parents, alumni, and the institution to support student development.



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Agenda No: 6 - Planning and Organisation of cultural event

The meeting focused on discussing the planning and organization of annual gathering SMILAX 2020 event to celebrate the institute's diversity and showcase talents. Responsibilities were assigned to different subcommittees, such as event management, performance selection, decorations, and publicity, to ensure a well-coordinated and successful cultural event.

Agenda No: 7 - Planning and Organization for Days of Importance and Festivals in College

The meeting discussed the planning and organization of celebrations for important days and festivals in the college. The cultural committee was tasked with organizing these celebrations.

Agenda No: 8 - Planning for conducting feedback.

The meeting discussed the planning of Feedback sessions to gather valuable input on various aspects, including teaching-learning methods, physical facilities, curriculum, alumni, and employer feedback.

Agenda No: 9 - Adjournment

The meeting concluded with the formal closure of the proceedings, and the chairperson expressed gratitude to all the attendees for their active participation and valuable inputs.

The following members were present for the meeting.

Sr. No	Name	Designation
1	Dr. Sanjay B Bari Principal, HRPIPER, Shirpur	Chairperson
2	Mr. Rajgopal C Bhandari Vice-president, The Shirpur Education Society, Shirpur	Management Representative
3	Mr. Sanjay D Bagul Registrar, HRPIPER, Shirpur	Administration Representative
4	Dr. Prashant K Deshmukh (HOD, Pharmaceutics)	Teacher Representative

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5	Dr. Dipak D Patil (R & D In-Charge)	Teacher Representative
6	Dr. V K Chatap (T & P Officer)	Teacher Representative
7	Mr. Piyush S Bafna (Examination In-Charge)	Teacher Representative
8	Dr. L R Zawar Assistant Professor	Teacher Representative
9	Mr. Sarvesh S Agrawal	Alumni representative
10	Ms. Kirti Rajput	Student Representative
11	Mr. Mohandas K Bhamare	Member Local Community
12	Dr. Pravin O Patil (Academic In-Charge)	Co-ordinator

Dr. P O Patil

IQAC Co-ordinator

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ACTION TAKEN REPORT

Agenda No: 3 – A self-defence workshop for girls was successfully conducted from 24th February to 2nd March 2020, focusing on empowering participants with practical skills and knowledge to enhance their personal safety and self-confidence. Expert trainers were engaged to provide hands-on training in various self-defence techniques, including situational awareness, assertiveness training, basic strikes and blocks, and escape manoeuvres. Participants actively participated, learned valuable self-defence skills, and expressed their appreciation for the workshop.

Agenda No: 4 The Advantamed campus placement drive on 10th February 2020 was successfully conducted, with a total of 115 of students participating. Several rounds of interviews and assessments were conducted to evaluate the candidates' skills and suitability for the positions offered.

Agenda No: 5 - The Parents Meet and Alumni Meet was successfully organized on 7th February 2020 with active participation from parents. The event featured informative presentations by faculty members, interactive sessions, and opportunities for parents and alumni to address their concerns and queries.

Agenda No: 6 The planning and organization of the annual gathering SMILAX 2020 event were successfully executed, featuring a vibrant celebration of the institute's diversity and showcasing various talents through performances, exhibitions, and interactive activities.

Agenda No: 7 - The days of importance such as International Women's Day & Dr. Babasaheb Ambedkar Jayanti was celebrated.

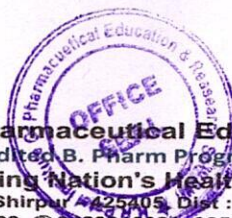
Agenda No: 8 - Feedback on various aspects, including teaching-learning methods, physical facilities, curriculum, alumni, and employer feedback was conducted.

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