

Principal : Dr. S. B. Bari M.Pharm. Ph.D., D.I.M.F.J.C.

Date: 29/01/2021

NOTICE: IQAC Meeting

The members of Internal Quality Assurance Cell (IQAC) are hereby informed that a meeting of the Internal Quality Assurance Cell (IQAC) has been scheduled. You are hereby requested to attend the meeting. The details of the meeting are as follows:

Date: 01/02/2021, Monday

Time: 10.30 am

Venue: Virtually by Video Conferencing

Agenda of the Meeting

Agenda No:1 Call to order and welcome.

Agenda No:2 Approval of minutes from the previous IQAC meeting.

Agenda No:3 Prioritize the safety and well-being of students and staff.

Agenda No:4 Adapt to remote learning via zoom, google meet, cisco Webex etc.

Agenda No:5 Adaption of flexible attendance policy.

Agenda No:6 Planning for conduction of internal sessional examination.

Agenda No:7 Planning and organisation of guest lectures / workshop / seminar / add on certificate course through online mode.

Agenda No:8 Any other matters of importance or concern.

Agenda No:9 Planning for conducting feedback

Agenda No:10 Adjournment.

Dr. P O Patil

IQAC Co-ordinator

Dr. S B Bari

H.R Patel Institute of Pharmaceutica-Education & Research Shirpur Dist.Dhule(M.S) 425 405

H. R. Patel Institute of Pharmaceutical Education and Research



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MINUTES OF THE MEETING

The meeting of all members of internal Quality Assurance Cell (IQAC) was held on Monday, 1st February 2021 at 10.30 am virtually using zoom application.

Agenda No:1 Call to order and welcome:

The chairperson called the meeting to order and extended a warm welcome to all attendees.

Agenda No:2 Approval of minutes from the previous IQAC meeting:

The minutes of the previous IQAC meeting were reviewed and approved with no amendments.

Agenda No:3 Prioritize the safety and well-being of students and staff: It was decided to implement rigorous COVID-19 protocols and preventive measures.

Agenda No:4 Adapt to remote learning: It was decided to adapt online education infrastructure to ensure continuity of learning during COVID-19 disruptions.

Agenda No:5 Adaption of flexible attendance policy: After considering various factors, including health and safety concerns, it was unanimously agreed to implement a flexible attendance policy for students and staff during virtual academic sessions.

Agenda No:6 Conduction of internal sessional examination: The meeting commenced with a discussion on the challenges posed by the COVID-19 pandemic and the need to adapt the internal sessional examination process accordingly. It was decided to conduct the examinations online to ensure the safety and well-being of students and staff.

Agenda No:7 Planning and organization of virtual guest lectures / workshop / seminar / add-on certificate course:

Discussions were held regarding the organization of virtual guest lectures, seminars, and webinars of experts.

Agenda No:8 Any other matters of importance or concern:

Mental Health and Well-being: Addressing the mental health needs of students, teachers, and staff members by providing adequate support services, resources, and counselling to help cope with the emotional impact of the pandemic was discussed.



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Communication and Transparency: It was discussed to maintain transparent and timely communication with students, parents, and staff members regarding any changes in educational operations as per the health and safety guidelines by KBCNMU, state government and central government.

Agenda No: 9- Planning for conducting feedback.

The meeting discussed the planning of online Feedback sessions to gather valuable input on various aspects, including teaching-learning methods, physical facilities, curriculum, alumni, and employer feedback.

Agenda No:10 - Adjournment:

The meeting concluded with the formal closure of the proceedings, expressing gratitude to all attendees for their active participation.

The following members were present for the meeting.

Sr. No	Name	Designation
1	Dr. Sanjay B Bari	Chairperson
	Principal, HRPIPER, Shirpur	
2	Mr. Rajgopal C Bhandari	
	Vice-president, The Shirpur Education Society,	Management Representative
	Shirpur	
3	Mr. Sanjay D Bagul	Administration
	Registrar, HRPIPER, Shirpur	Representative
4	Dr. Dipak D Patil	
	(R & D In-Charge)	Teacher Representative
5	Dr. V K Chatap	
	(T & P officer)	Teacher Representative
6	Mr. Piyush S Bafna	
	(Examination In-Charge)	Teacher Representative
7	Dr. L R Zawar	Teacher Representative
	(HOD, Pharmaceutics)	
8	Mr. Rakesh E Mutha	Teacher Representative



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	Assistant Professor	
9	Mr. Sarvesh S Agrawal	Alumni representative
10	Mr. Dhiraj A Patil	Student Representative
11	Mr. Mohandas K Bhamare	Member Local Community
12	Dr. Pravin O Patil (Academic In-Charge)	Co-ordinator

Dr. P O Patil

IQAC Co-ordinator

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ACTION TAKEN REPORT

Agenda No:3 - COVID-19 protocols were implemented rigorously. Guidelines were drafted and circulated among all stakeholders.

Agenda No:4 - The IT department initiated the adaptation of online education infrastructure, including the enhancement of the Learning Management System (LMS) and provision of necessary resources for effective remote learning.

Agenda No:5 - The flexible attendance policy was developed, documented, and communicated to students and staff.

Agenda No:6 - In response to the challenges posed by the COVID-19 pandemic, the decision to conduct internal sessional examinations online was successfully implemented. The online examination platform was selected, and necessary arrangements were made to ensure a smooth and secure examination process.

Agenda No:7 - The National Webinar on Implementation of National Education Policy 2020 was successfully organized on 9th March 2021 through online mode, featuring expert speakers who discussed the key aspects, objectives, and strategies for the effective implementation of the policy. The webinar received a significant number of registrations and active participation from educators, policymakers, and other stakeholders.

The Webinar on Career Options and Future Prospects in Pharma Field was conducted on 24th April 2021 through online mode, aiming to provide insights into various career paths and opportunities in the pharmaceutical industry.

Agenda No: 9 - Feedback on various aspects, including teaching-learning methods, physical facilities, curriculum, alumni, and employer feedback was conducted.

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