



**President :**  
Shri Amrishbhai R. Patel  
M.L.A.

**Principal :**  
Dr. S. B. Bari  
M.Pharm. Ph.D., D.I.M.F.J.C.

**Date:** 10/04/2020

### **NOTICE: IQAC Meeting**

The members of Internal Quality Assurance Cell (IQAC) are hereby informed that a meeting of the Internal Quality Assurance Cell (IQAC) has been scheduled. You are hereby requested to attend the meeting. The details of the meeting are as follows:

**Date:** 13/04/2020, Monday

**Time:** 10.30 am

**Venue:** Virtually by Video Conferencing

### **Agenda of the Meeting**

**Agenda No:1** Call to order and welcome.

**Agenda No:2** Approval of minutes from the previous IQAC meeting.

**Agenda No:3** Prioritize the safety and well-being of students and staff.

**Agenda No:4** Adapt to remote learning via zoom, google meet, cisco Webex etc.

**Agenda No:5** Adaption of flexible attendance policy.

**Agenda No:6** Planning for conduction of internal sessional examination.

**Agenda No:7** Planning and organisation of guest lectures / workshop / seminar / add on certificate course through online mode.

**Agenda No:8** Any other matters of importance or concern.

**Agenda No:9** Adjournment.

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## MINUTES OF THE MEETING

The meeting of all members of internal Quality Assurance Cell (IQAC) was held on Monday, 13<sup>th</sup> April 2020 at 10.30 am virtually using zoom application.

### **Agenda No:1 Call to order and welcome:**

The chairperson called the meeting to order and extended a warm welcome to all attendees.

### **Agenda No:2 Approval of minutes from the previous IQAC meeting:**

The minutes of the previous IQAC meeting were reviewed and approved with no amendments.

**Agenda No:3 Prioritize the safety and well-being of students and staff:** It was decided to implement rigorous COVID-19 protocols and preventive measures.

**Agenda No:4 Adapt to remote learning:** It was decided to adapt online education infrastructure to ensure continuity of learning during COVID-19 disruptions.

**Agenda No:5 Adaption of flexible attendance policy:** After considering various factors, including health and safety concerns, it was unanimously agreed to implement a flexible attendance policy for students and staff during virtual academic sessions.

**Agenda No:6 Conduction of internal sessional examination.:** The meeting commenced with a discussion on the challenges posed by the COVID-19 pandemic and the need to adapt the internal sessional examination process accordingly. It was decided to conduct the examinations online to ensure the safety and well-being of students and staff.

### **Agenda No:7 Planning and organization of virtual guest lectures / workshop / seminar / add-on certificate course:**

Discussions were held regarding the organization of virtual guest lectures, seminars, and webinars of experts.

### **Agenda No:8 Any other matters of importance or concern:**

**Mental Health and Well-being:** Addressing the mental health needs of students, teachers, and staff members by providing adequate support services, resources, and counselling to help cope with the emotional impact of the pandemic was discussed.

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**Communication and Transparency:** It was discussed to maintain transparent and timely communication with students, parents, and staff members regarding any changes in educational operations as per the health and safety guidelines by KBCNMU, state government and central government.

**Agenda No:9 Adjournment:**

The meeting concluded with the formal closure of the proceedings, expressing gratitude to all attendees for their active participation.

The following members were present for the meeting.

Sr. No	Name	Designation
1	Dr. Sanjay B Bari Principal, HRPIPER, Shirpur	Chairperson
2	Mr. Rajgopal C Bhandari Vice-president, The Shirpur Education Society, Shirpur	Management Representative
3	Mr. Sanjay D Bagul Registrar, HRPIPER, Shirpur	Administration Representative
4	Dr. Prashant K Deshmukh (HOD, Pharmaceutics)	Teacher Representative
5	Dr. Dipak D Patil (R & D In-Charge)	Teacher Representative
6	Dr. V K Chatap (T & P Officer)	Teacher Representative
7	Mr. Piyush S Bafna (Examination In-Charge)	Teacher Representative
8	Dr. L R Zawar Assistant Professor	Teacher Representative
9	Mr. Sarvesh S Agrawal	Alumni representative
10	Ms. Kirti Rajput	Student Representative
11	Mr. Mohandas K Bhamare	Member Local Community
12	Dr. Pravin O Patil	Co-ordinator

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(Academic In-Charge)	
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**Dr. P O Patil**

**IQAC Co-ordinator**

**Dr. S B Bari**

**PRINCIPAL**

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## **ACTION TAKEN REPORT**

**Agenda No:3** - COVID-19 protocols were implemented rigorously. Guidelines were drafted and circulated among all stakeholders.

**Agenda No:4** - The IT department initiated the adaptation of online education infrastructure, including the enhancement of the Learning Management System (LMS) and provision of necessary resources for effective remote learning.

**Agenda No:5** - The flexible attendance policy was developed, documented, and communicated to students and staff.

**Agenda No:6** - In response to the challenges posed by the COVID-19 pandemic, the decision to conduct internal sessional examinations online was successfully implemented. The online examination platform was selected, and necessary arrangements were made to ensure a smooth and secure examination process.

**Agenda No:7** - The national webinar on "Profession and Beyond" by Niraj Deshpande was successfully conducted, with a focus on career planning, personal development, and professional growth. The webinar featured insightful discussions, practical tips, and real-life experiences shared by Niraj Deshpande, providing valuable guidance to participants.

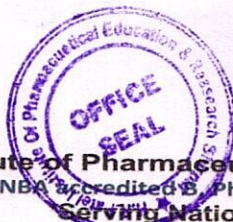
The national webinar on "Critical Concepts and Strategies for LCMS Bioanalytical Method Development" by Mr. Santosh Tiwari was organized to address the challenges and advancements in LCMS bioanalytical method development. Mr. Tiwari, an expert in the field, presented key concepts, case studies, and strategies to optimize LCMS methods, ensuring accurate and reliable results.

**Dr. P O Patil**

**IQAC Co-ordinator**

**Dr. S B Bari**

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